

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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<b>DATE:</b> <u>Monday August 18, 2014</u>
<b>TIME:</b> 7:00 p.m.
<b>LOCATION:</b> Central Office, 232 Main Street, South Paris Room #117

**A G E N D A**

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.
  
2. **FLAG SALUTE.**
  
3. **WELCOME TO VISITORS.**
  
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
  
5. **REPORTS.**

Policy Committee	Mr. Dignan
Curriculum Committee	Ms. Macro
Student Representative	Ms. Sophie Lawton
Personnel Committee	Ms. Macro
Finance Committee	Mr. Vaillancourt
Operations Committee	Mr. DiConzo

**Scheduled Committee Meetings:**

Operations Committee	August 18, 2014 5:00 p.m.	Central Office Rm #206
Personnel Committee	August 18, 2014 5:30 p.m.	Central Office Supts. Conf. Room
Finance Committee	August 18, 2014 6:30 p.m.	Central Office Rm #206
Curriculum Committee	Sept. 8, 2014 5:00 p.m.	Central Office Rm. #206

6. **SUPERINTENDENT'S REPORT.**
  
7. **ADJUSTMENTS TO THE AGENDA.**

**8. CONSENT AGENDA.**

**A. To see if the Board will vote to approve the following appointments:**

<b>Mary Merrill</b>	<b>Grade 3 Teacher, Agnes Gray Elementary School</b>
<b>Jim Wells</b>	<b>Technology Integrator, OHCHS and OHMS</b>
<b>Karianna Merrill</b>	<b>Elementary Music Teacher</b>
<b>Patrick Sutor</b>	<b>Elementary Music Teacher</b>
<b>Roberta Scribner</b>	<b>Grade 2 Teacher, Waterford Memorial School</b>
<b>Eric Holman</b>	<b>Adult Education Part Time ESL Teacher</b>
<b>Tina Demers</b>	<b>District Speech and Language Clinician</b>
<b>Mary DeLorenzo</b>	<b>Grade 5/6 STEM Teacher at Oxford Elementary</b>
<b>Elizabeth Caron</b>	<b>Half Time Pre-K Teacher at Guy E. Rowe</b>
<b>Anne Grallert</b>	<b>Grade 6 Teacher at Oxford Elementary School</b>
<b>Ann Marie Toita</b>	<b>Grade 4 Teacher at Hebron Station School</b>
<b>Chelsea Leadbetter</b>	<b>Grade 2 Teacher at Oxford Elementary School</b>
<b>Rachael Tordoff</b>	<b>Grade 2 Teacher at Paris Elementary School</b>
<b>Anthony Orlando</b>	<b>Ed Tech III at Paris Elementary School</b>

**NOTE: See enclosed biographies.**

**B. to see if the Board will approve the following FY 2015 stipend nominations:**

<b>Catherine Bickford</b>	<b>Lead Teacher, Agnes Gray Elementary School</b>
<b>Patricia Curtis</b>	<b>Lead Teacher, Hebron Station School</b>
<b>Kemson Bourque</b>	<b>.5 Co-Lead Teacher, Otisfield Community School</b>
<b>Cathy Scribner</b>	<b>.5 Co-Lead Teacher, Otisfield Community School</b>
<b>Jennifer Felt</b>	<b>.5 Co-Lead Teacher, Waterford Memorial School</b>
<b>Katrina Soucy</b>	<b>.5 Co-Lead Teacher, Waterford Memorial School</b>
<b>Jennifer Felt</b>	<b>.5 Co-Lead Teacher, Harrison Elementary School</b>
<b>Becky Laperle</b>	<b>.25 Co-Lead Teacher, Harrison Elementary School</b>
<b>Haley Saurman</b>	<b>.25 Co-Lead Teacher, Harrison Elementary School</b>

**C. To see if the Board will approve the following FY 2015 Coaching positions:**

<b>Ben Goodall</b>	<b>Boys B Soccer, Oxford Hills Middle School</b>
<b>Kristin Dacko</b>	<b>Head Cross Country Coach, OHCHS</b>

**9. ACTION ON MINUTES:**

**A. To see if the Board will vote to approve the minutes of the July 14, 2014 regular Board Meeting?**

**10. UNFINISHED BUSINESS: None**

**11. NEW BUSINESS:**

**A. Marcia Nye Boody of the Maine Partnership in Comprehensive Literacy will honor Kelly LaBonte, Literacy Specialist, Paris Elementary School, on obtaining her Literacy Coach Certificate.**

**B. To see if the Board will vote to approve the paper bid?**

**NOTE: Finance Committee will have a recommendation.**

**C. To see if the Board will vote to approve lease purchase financing for a 2015 Girardin 21/18+1 passenger, Type A school bus and three copiers?**

**NOTE: Finance Committee will have a recommendation.**

**D. To see if the Board will vote to approve the Superintendent's recommendation to reduce a Special Education teaching position at Hebron Station School and Otisfield Community School from Full Time to .6 FTE?**

**NOTE: See Special Services Director memo dated August 5, 2014 for Specifics.**

**E. To see if the Board will vote to approve \$7,700.00 from contingency for the purpose of disposal of hazardous material recently discovered at Oxford Hills Comprehensive High School and the Maintenance Shop?**

**NOTE: Finance Committee will have a recommendation.**

**F. To see if the Board will vote to approve the bid for the replacement of the Area of Refuge Panel at Oxford Hills Comprehensive High School.**

**NOTE: Operations Committee will have a recommendation.**

**G. To see if the Board will vote to approve the bid for the installation of fall protection on 13 skylights at Oxford Hills Comprehensive High School?**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. AJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, August 18, 2014**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. Update on Oxford Hills Middle School boiler conversion and Pelletco.**

**3. TRANSFERS:**

- **Jessika Sheldrick, Grade 2 Teacher at Otisfield Community School to Literacy Specialist at Oxford Elementary School effective FY 2015.**
- **Bob Mahn, Ed Tech I at Guy E. Rowe Elementary School to Ed Tech I at Paris Elementary School effective FY 2015.**
- **Diana Gordon, District Special Projects to Ed Tech II at Oxford Elementary School, effective August 25, 2014.**
- **Anna Gregoire, Grade 2 Teacher at Oxford Elementary School to Grade 2 Teacher at Otisfield Community School effective FY 2015.**
- **Denise McAllister, 38 week Custodian at Waterford Memorial School to 52 week Custodian at Waterford Memorial School and Paris Elementary School effective FY 2015.**

**RESIGNATIONS:**

- **Marilyn Lewis, Food Service Manager, Harrison Elementary School, 30 years, retiring effective July 30, 2014.**
- **Sheila Kiley, Food Service Manager, Oxford Elementary School, 25 years, retiring effective July 18, 2014.**
- **Lindsey Hopkins, Speech Language Pathologist at Otisfield Community School and Oxford Elementary School, 5 years, effective FY 2015.**
- **Luc Roy, Cross Country Coach, Oxford Hills Comprehensive High School, effective FY 15.**
- **Cheryl Lang, Literacy Coach, Oxford Hills Middle School, 16 years, effective FY 15.**

**4. ENCLOSURES:**

- 4.1 Minutes from Finance & Operations Committees and Curriculum Committee**
- 4.2 Special Services Director memo dated August 5, 2014**
- 4.3 New Employee Biographies**

**If you have not returned your Board committee sign up form and would like to be on a committee, please make sure that Debra receives your form by the end of tonight's Board meeting.**

## **2014-15 NEW EMPLOYEES**

### **Mary Merrill                      Grade 3 Teacher, Agnes Gray Elementary School**

Ms. Merrill has 24 years experience teaching in grades K, 1, 2 and 5. Most recently she has been trained as a Teacher Evaluation Professional Growth (TEPG) Facilitator and has participated in or chaired many district level committees in her years of teaching. She graduated with a Bachelor of Science in Early Childhood Education/Elementary Education from Wheelock College and has also attended the University of Maine at Farmington.

### **Jim Wells                              Technology Integrator at OHCHS and OHMS**

Mr. Wells holds a Bachelors Degree from Kingston University in London and a Post Graduate Certificate in Education from University of London. He has worked throughout the State as a Technology Specialist with the Maine Learning Initiative and with numerous districts, implementing one-to-one computing by designing and delivering professional development, integrating teaching and learning with technology, and developing resources for classroom teachers. Mr. Wells also taught Social Studies at OHCHS from 2001-2008.

### **Karianna Merrill                      Elementary Music Teacher at Waterford, Harrison and Oxford**

Ms. Merrill has recently graduated cum laude from University of Southern Maine with a Bachelor of Music in Music Education. She is a product of the Oxford Hills School System and a former music student here. She has strengths in vocal music, theater and dance. This will be her first teaching appointment. She has student teaching experience at both primary and the 5–12 levels and several years of work at Camp Mechuwana as a counselor and director.

### **Patrick Sutor                              .8 Elementary Music Teacher**

Mr. Sutor holds a Provisional Maine Certification for Music Teacher K-12. He holds a Bachelor of Music from Rutgers University and a Master of Arts in Teaching Music from Montclair State University. He has strengths in Jazz studies and plays multiple instruments. His teaching experience includes individual lessons, bands and elementary general music classes in Newark public schools.

### **Roberta Scribner                      Grade 2 Teacher at Waterford Memorial School**

Ms. Scribner received an Elementary Education Degree from Saint Joseph's College. She has worked as an Educational Technician III at Harrison Elementary School since August 2011. She has participated in several professional development workshops and book studies. Her most recent graduate course was ERL 590: Creating a Literate and Considerate Learning Environment.

**Mary DeLorenzo                      Grade 5/6 Stem Teacher at Oxford Elementary School**

Ms. DeLorenzo is a graduate of the University of Maine at Farmington with a degree in Elementary Education with a concentration in Mathematics. She is a Mitchell Scholar and has recently received her Maine State Teacher Certification, qualifying her to teach in grades K-8. She has spent this summer at the Maine School of Science and Mathematics teaching “Surviving the Wild” and NASA Engineers” to campers ages 10-14.

**Eric Holman                              Adult Education Part Time ESL Teacher**

Mr. Holman comes to us from the Portland and RSU 16 Adult Education programs where he is currently serving as an Administrative Assistant. He is completely bilingual in Spanish and has volunteered in English Language Learners adult classes during his undergraduate studies at Earlham College in Indiana. He has also worked with Maine Migrant Health Program.

**Tina Demers                              District Speech and Language Clinician**

Ms. Demers holds a Bachelor of Science Degree in Speech Pathology from University of Maine at Farmington. She comes to us with 14 years of experience as a speech clinician in MSAD #61. Ms. Demers also has acquired 30 advanced credits since earning her degree.

**Elizabeth Caron                      Half Time Pre-K Teacher at Guy E. Rowe**

Ms. Caron is a graduate of the University of Maine at Farmington, with the distinction of Dean’s List, with a Bachelor of Science Degree in Early Childhood Education. She has been employed as an Ed Tech II at Livermore Elementary School for the past year and has also been a Teacher’s Assistant at Livermore Elementary School. MS. Caron has additional Pre-K experience working at Inch by Inch Preschool in Wilton. She has served as a Big Sister for an elementary student with the Big Brothers/Big Sisters Program and mentored a middle school student at Tripp Middle School in Turner.

**Anne Grallert                              Grade 6 Teacher at Oxford Elementary School**

Ms. Grallert has taught English Language Arts at Ayers Shirley Middle School in Massachusetts for the past 5 years. Prior to that she worked as a part time English Teacher at Ayers High School and a Special Education Paraprofessional in Special Education at both the high school and middle school in Ayers.

**Ann Marie Toita                      Grade 4 Teacher at Hebron Station School**

Ms. Toita holds a dual certification in Elementary General Education and in Special Education. She is also trained in Safety Care and has taken the Literacy Lessons course. She holds a Bachelor of Arts in Communication and a Master of Science in Education. Ms. Toita has seven years experience teaching grades 3 and 4 in Hawaii, and has recently been a Preschool Teacher at CDS.

**Chelsea Leadbetter    Grade 2 Teacher at Oxford Elementary School**

Ms. Leadbetter holds a Bachelor of Science in Elementary Education from the University of Maine. She is currently working on her Masters in Special Education from the University of Southern Maine. Ms. Leadbetter has worked as a nanny and a tutor in Massachusetts. She has also worked as a Paraprofessional at the Edward Devotion School in Brookline, MA. Most recently she has been employed as a preschool teacher in Portland.

**Rachael Tordoff        Grade 2 Teacher at Paris Elementary School**

Ms. Tordoff comes to us as a graduate of St. Joseph's College. She has been serving as an Ed Tech III in the Special Education Department of RSU 57 (Lyman and Alfred) since her 2011 graduation. This will be her first teaching position.

**Anthony Orlando     Ed Tech III at Paris Elementary School**

Mr. Orlando has two years experience as an Educational Technician III in a Life Skills classroom at the Farwell School in Lewiston. He has a Bachelors Degree in Music Education from the University of Maine at Augusta.