

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE: <u>Monday, June 16, 2014</u>
TIME: 7:00 p.m.
LOCATION: Central Office, Oxford Plaza, Oxford, Maine

A G E N D A

Superintendent Colpitts will swear in re-elected Board Members.

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Negotiations Committee	Mr. Patrie
Curriculum Committee	Ms. Macro
Policy Committee	Mr. Dignan
Student Representative	Ms. Sophie Lawton
Personnel Committee	Ms. Macro

Scheduled Committee Meetings:

Negotiations Committee	June 16, 2014	5:00 p.m.	Central Office
Operations Committee	June 16, 2014	5:30 p.m.	Central Office
Personnel Committee	June 16, 2014	6:00 p.m.	Central Office
Strategic Planning Com.	June 19, 2014	6:00 p.m.	OHCHS Presentation Room
Negotiations Committee	July 08, 2014	4:00 p.m.	Central Office***

*** 232 Main Street, South Paris

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**

8. CONSENT AGENDA.

A. To see if the Board will vote to approve the following Department Head stipends for FY 15:

Jen Cash	Physical Education 1.0; Health .5
Debbie Johnson	Gifted/Talented
Nancy Marcotte	Art
Kyle Jordan	Music

B. To see if the Board will vote to approve the following Music Department stipends for FY 15:

James Hamalainen	Elementary Band
Robert Tifft	Elementary Orchestra
Blaise Spath	Middle School Band
Dennis Boyd, Jr.	Middle School Chorus
Robert Tifft	Middle School Orchestra
Kyle Jordan	High School Band
Dennis Boyd, Jr.	High School Choir
Kyle Jordan	High School Orchestra
Faye Hill	Middle School Chorus Accompanist
Danielle Tran	High School Choir Accompanist

9. ACTION ON MINUTES:

A. To see if the Board will vote to approve the minutes of the June 2, 2014 regular Board Meeting?

B. To see if the Board will vote to approve the minutes of the June 10, 2014 District Budget Meeting?

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

A. Marcia Nye Boody, Director of Maine Partnership for Comprehensive Literacy will honor Kelly LaBonte, Literacy Specialist, Paris Elementary School, on obtaining her Literacy Coach Certificate.

B. To see if the Board will vote to approve the Superintendent's nomination of Jennifer Stowe as Ed Tech I at Guy E. Rowe Elementary School?

NOTE: Jennifer has been substituting at Guy E. Rowe Elementary School as an Ed Tech I for much of the current school year in the Life Skills/Autism Program. She has gained much experience in this classroom.

C. To see if the Board will vote to approve the Superintendent's nomination of Samantha Armstrong as Elementary Art Teacher at Paris Elementary School and Hebron Station School effective FY 2014-2015?

NOTE: Samantha holds a Bachelor of Fine Arts degree from the Massachusetts College of Art. She comes to us from the Boxberry School as Classroom Teacher and Art Teacher.

D. To see if the Board will vote to approve the Superintendent's nomination of Cindy Petherbridge as Elementary Librarian effective FY 2014-2015?

NOTE: Cindy has a Masters degree in Library and Information Science from the University of South Carolina and a Bachelor of Science degree in Elementary Education from the University of Maine at Farmington. She has worked as a teacher in grades 4, 6 and 7 plus as a librarian at Dirigo Elementary School, Bruce M. Whittier Middle School and Poland Regional High School. Cindy also volunteers at the local library in the summer.

E. To see if the Board will vote to approve the Superintendent's nomination of Dean Dillingham as Assistant Facilities Director?

NOTE: Dean's background as a Service Manager/Project Manager at Turn Key Homes of Maine for 10 years, as well as 10 years as Safety Coordinator/Supervisor at C.F. Wells in Buckfield make him an excellent candidate for the position. Dean comes with excellent references from former employers as well as community members. Dean has a Machine Tool and Technology Certification from Central Maine Technical College.

F. To see if the Board will vote to approve the Superintendent's nomination of Sally Smith as Grades 5 and 6 Humanities Teacher at Oxford Elementary School effective FY 2014-2015?

NOTE: Sally comes to us with over 25 years of experience in teaching upper elementary, middle school and EEL students. She is currently teaching grade 6 at Hartford-Sumner Elementary School. She received her Bachelor of Science degree from the University of Maine with Graduate Studies in Literacy.

G. To see if the Board will vote to approve the Superintendent's nomination of Janelle Foster as Kindergarten Teacher at Oxford Elementary School effective FY 2014-2015?

NOTE: Janelle is a graduate of the University of Southern Maine and is working on a Masters of Teaching and Learning degree. She comes to us with 3 years experience teaching kindergarten and Grade 1. Janelle has also worked as an Academic/Behavior Intervention Specialist and a Science Instructor.

H. To see if the Board will vote to approve the Superintendent's nomination of Sean Merz as Math Teacher at Oxford Hills Comprehensive High School effective FY 2014-2015?

NOTE: Sean is a graduate of Oxford Hills Comprehensive High School and Colby College, majoring in Mathematics. For the past year he has been employed at OHCHS as an Aspirations Lab Coordinator.

I. To see if the Board will vote to approve the Superintendent's nomination of Sara Johnson as Elementary Art Teacher at Guy E. Rowe Elementary School and Agnes Gray Elementary School effective FY 2014-2015?

NOTE: Sara earned a Bachelor of Arts degree from William Smith College and a Masters of Education from St. Lawrence University. She holds dual certification for K-12 Art (620) and K-12 G/T (690). She is currently employed at Lisbon Community School as a Teacher of the Gifted and Talented. She has 6 years experience as an Art Teacher and 10 years overall in Elementary Education.

J. To see if the Board will vote to approve the Superintendent's nomination of Samantha Hackett as Grade 1 Teacher at Paris Elementary School effective FY 2014-2015?

NOTE: Samantha is a graduate of the University of Maine at Farmington with a degree in Elementary Education. She taught Fourth Grade for two years in RSU 67 (Lincoln) before leaving to work on her Masters degree. This past year she has served as an Ed Tech and a long term substitute teacher at the Libby School in Milford.

K. To see if the Board will vote to approve the Superintendent's nomination of Logan Landry as Grade 6 Teacher at Paris Elementary School effective FY 2014-2015?

NOTE: Logan grew up in the Oxford Hills, graduating from OHCHS in 2006. He graduated from UMF in 2010 with a degree in Elementary Education and a Concentration in Social Studies. Since that time he has taught at All Saints Catholic School in Bangor, worked within the day treatment program at Lake Region Middle School and has been a frequently used guest teacher in our school district.

L. To see if the Board will vote to approve the Superintendent's nomination of Mark Smith as Alternative Education Teacher at Oxford Hills Comprehensive High School for the FY 2014-2015?

NOTE: Mark comes to us from Oxford Hills Middle School where he comes highly recommended from all who worked with him. Mark holds a 7 – 12 Teaching Certification and has a strong background in the science fields, making him a positive addition to the CAPS program. Mark will be working with the current staff to redesign the program to meet the needs of a larger number of students. We look forward to all he will bring to OHCHS.

M. To see if the Board will vote to approve the Superintendent's nomination of Whitney Nelson as School Counselor at Oxford Hills Comprehensive High School?

NOTE: Whitney holds a Bachelor of Music; Classical Piano Performance from Western Connecticut State University and a Masters of Education; School Counseling from Salem State University. She has served as a guidance counselor at Sacopec Valley High School for the past two years and has worked closely with Lake Region Vocational Center.

N. To see if the Board will vote to approve the second and final reading of the following policies:

JICH	Drug, Alcohol and Tobacco Use by Students
JLCCA	HIV/AIDS Attendance Policy
JLCB	Immunization of Students
JLCD	Administering Medications to Students
JJIF	Management of Concussions and Other Head Injuries

NOTE: The Policy Committee will have a recommendation.

O. To see if the Board will vote to award the milk bid?

NOTE: Operations Committee will have a recommendation.

P. To see if the Board will vote to approve the bread bid?

NOTE: Operations Committee will have a recommendation.

Q. To see if the Board will vote to set meal prices for FY 2015 at the amount recommended by the Operations Committee?

NOTE: Operations Committee will have a recommendation.

R. To see if the Board will vote to approve the purchase of a used Food Service van from Ripley & Fletcher for Seventeen Thousand One Hundred and Seventy Dollars (\$17,170.00)

NOTE: Operations Committee will have a recommendation.

S. To see if the Board will authorize the Superintendent to apply for private, state and federal grants as they become available during the fiscal year.

T. To see if the Board will authorize the Superintendent to hire to fill vacant positions for the rest of June, July and August.

U. To see if the Board will authorize the Treasurer (Superintendent of Schools) to borrow monies from time to time as may become necessary during the ensuing fiscal year.

V. To see if the Board will vote to approve the following (FY 15 budget):

VOTED: That the Computation and Declaration of Votes dated June 10, 2014 and attached thereto, be and it is hereby approved;

FURTHUR VOTED: That the Computation and Declaration of Votes be entered upon the records of School Administrative District No. 17;

FURTHUR VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Town Clerks within the District.

NOTE: Official budget referendum results will be available on Monday evening.

W. To see if the Board will sign the annual assessments.

X. To see if the Board will vote to reappoint the following teachers who resigned under Article 10B of the teacher's contract and seek reappointment?

The Superintendent nominates the following teachers:

Walter Perry	Science Teacher, OHCHS
Luc Roy	Science Teacher, OHCHS
Tom McGarvey	Social Studies Teacher, OHCHS

Y. To see if the Board will vote to enter executive session in accordance with 1 M.R.S.A. § 405 (6)(D), to discuss negotiations with the Oxford Hills School District Head Custodian Association?

Z. To see if the Board will vote to approve the Agreement Between the M.S.A.D. #17 Board of Directors and the Oxford Hills School District Head Custodian Association?

A.A. To see if the Board will vote to enter Executive Session in accordance with 1 M.R.S.A. §405 (6)(D), to discuss negotiations with the Assistant Superintendent, Director of Special Education and the Business Manager?

B.B. To see what action the Board will take concerning the FY 2015 salary of the Assistant Superintendent.

C.C. To see what action the Board will take concerning the FY 2015 salary of the Director of Special Education.

D.D. To see what action the Board will take concerning the FY 2015 Salary of the Business Manager.

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. AJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, June 16, 2014

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

- **Charity Cyr, Ed Tech I, Guy E. Rowe Elementary School to Ed Tech III, Guy E. Rowe Elementary School.**
- **Catherine Bickford, Grade 4 Teacher, Agnes Gray Elementary School to Grade 2 Teacher at Agnes Gray Elementary School.**
- **Judy Morton, Full Time OHMS Nurse to .6 FTE Nurse at OHMS.**
- **Kimberly Bell, Full Time Nurse Oxford Elementary School and Agnes Gray Elementary School to .6 FTE Nurse at Hebron Station School and OHMS.**
- **Donna Churchill, .5 FTE Nurse at Guy E. Rowe Elementary School to .4 FTE Nurse at Guy E. Rowe Elementary School.**
- **Heidi Darling, .5 FTE Nurse at Guy E. Rowe Elementary School to .6 FTE Nurse at Guy E. Rowe Elementary School.**

RESIGNATIONS:

- **Andrea Lutzo, Ed Tech III, Guy E. Rowe Elementary School, 1 year, effective June 30, 2014.**
- **Wade Johnston, Elementary Music Teacher, 1 year, effective June 30, 2014.**
- **Anna-Lisa Mathieu, Special Education Teacher, Oxford Hills Comprehensive High School, 2 years, effective June 30, 2014.**
- **Stephanie Pacanza, Grade 2 Teacher, Oxford Elementary School, 6 years, effective June 30, 2014.**
- **Kara Pasquale, Grade 1 Teacher, Paris Elementary School, 3 years, effective June 30, 2014.**
- **Sandra Roderick, Grade 6 Teacher, Oxford Elementary School, 41 years, effective June 30, 2014**

3. ENCLOSURES:

- 3.1 Minutes from Curriculum Committee and Personnel Committee**
- 3.2 Oxford Hills School District Enrollment Report June 1, 2014**
- 3.3 OHMS Behavior Report May 31, 2014**
- 3.4 Letter from Martha O'Leary requesting the purchase of a used Food Service Van.**
- 3.5 Bread Bid Comparison**
- 3.6 Milk Bid Pricing**

4. Congratulations to Meredith Wheeler, Science Teacher, Oxford Hills Middle School, on earning her Masters of Science degree in Education.

Please note that our July 14, 2014 Board meeting will be held at the new Central Office location at 232 Main Street, South Paris in room #117.

The Central Office will be closed to the public June 30- July 11 while the office is moved to its new location.