

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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boardofdirectors.msad17.org

DATE: <u>Monday, July 13, 2015</u>
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris Community Room #201

A G E N D A

Welcome to new Board member Bob Jewell. Mr. Jewell, Mr. Cash and Mr. Moore will be sworn in as Directors before the regular Board meeting.

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative	Ms. Rosemary Eichorn
Negotiations Committee	Mr. Patrie
Policy Committee	Ms. Green
Personnel Committee	Ms. Macro
Operations Committee	Mr. Williams

Scheduled Committee Meetings:

Policy Committee	July 13, 2015 5:00 p.m.	Central Office Conference Room 206
Personnel Committee	July 13, 2015 6:00 p.m.	Central Office-Superintendent's Office
Operations Committee	July 13, 2015 6:30 p.m.	Central Office-Superintendent's Office
Nominating Committee**	Time and Date TBA	Central Office

**to review representative candidates for SAD 17 on MVR #11 Board.

6. **SUPERINTENDENT'S REPORT.**

7. ADJUSTMENTS TO THE AGENDA.

8. CONSENT AGENDA.

A. To see if the Board will vote to approve the following appointments:

Brittany Hoffman	Pre-K Teacher at Paris Elementary School
Dianne Gionis	Grade 2 Teacher at Oxford Elementary
Christine Farr	Kindergarten Teacher at Oxford Elementary
Deanna Meagher	District Social Worker
Tekia Poulin	Pre-K Teacher at Guy E. Rowe Elementary
Kayla Kimball	Grade 2 Teacher at Guy E. Rowe Elementary
Kayla Marston	School Counselor at Oxford and Otisfield
Robert Hartnett	Day Treatment Teacher at OHCHS
Patrick Carson	.5 FTI Guidance Counselor at OHMS
Taylor Nicholas	Grade 4 Teacher at Oxford Elementary School
Brittany Scirica	Grade 1 Teacher at Paris Elementary School

NOTE: See enclosed biographies.

B. To see if the Board will vote to approve the following coaching nominations for the Fall 2016 season:

OHCHS:

Faculty Manager	Scott Graffam
Head Football	Mark Soehren
Assistant Football	Joseph Oufiero
Assistant Football	Nathan Danforth
Assistant Football	Robert Austin
Freshmen Football	Steve Kilfoyle
Freshmen Football	Shane Slicer
Head Boys Soccer	Chris Morin
Assistant Boys Soccer	Jason Lariviere
Head Girls Soccer	Chad Truman
Assistant Girls Soccer	Walter Perry
Head Field Hockey	Cindy Goddard
Assistant Field Hockey	Michele Wood
Cross Country	Kristen Dacko
Golf	Michael Grace
Head Cheering	Jessie Becher
Assistant Cheering	Deborah Loveless

OHMS:

A Team Football	John Rothrock
A Team Football	Nate Pelletier
B Team Football	John Pinto

B Team Football	Mark Smith
A Team Boys Soccer	Arline Howe
B Team Boys Soccer	Ben Goodall
A Team Girls Soccer	Josh Kennison
B Team Girls Soccer	Steve Shaw
Field Hockey	Tia Pratt
Cross Country	Barbara Dunham
Cheering	Jackie Rice

C. To see if the Board will approve the following FY 2015 stipend nominations:

Jennifer Stevens	.5 Co-Lead Teacher, Waterford Memorial School
Katrina Soucy	.5 Co-Lead Teacher, Waterford Memorial School
Jennifer Felt	.5 Co-Lead Teacher, Harrison Elementary School
Julie Eastman	.5 Co-Lead Teacher, Harrison Elementary School
Catherine Bickford	Lead Teacher, Agnes Gray Elementary School
Bailey Reichert	Lead Teacher, Hebron Station School
Kemsan Bourque	.5 Co-Lead Teacher, Otisfield Community School
Cathy Scribner	.5 Co-Lead Teacher, Otisfield Community School

D. To see if the Board will vote to approve the following nominations for Certification Steering Committee:

Lori Plummer	Deb Wentworth
Jane Turner	Emily Ellis
Theresa Copp	Jennifer Mroz

E. To see if the Board will approve the retroactive appointment of the following coaching nomination:

Spring Intramural Golf	Larry Cousins
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NOTE: Mr. Cousins was inadvertently left off of the Spring 2015 nomination list by Mr. Benson. Mr. Cousins did complete the assignment satisfactorily.

F. To see if the Board will approve the Superintendent's nomination of Saara Leduc as \$20.00 per hour, 8 hours per week, 21st Century Grant Coordinator?

NOTE: This position will be paid for from the 21st Century Grant.

G. To see if the Board will vote to approve the Superintendent's nomination of Darlene Rogers as School Secretary at Agnes Gray Elementary School?

NOTE: Ms. Rogers is currently an Educational Technician I and Library/Media at Agnes Gray Elementary School

H. To see if the Board will vote to approve the following FY 2016 extra curricular stipend nominations:

Class/Club	Advisor(s)
Senior Class Advisors	Deb Loveless & Dennis Boyd
Junior Class Advisors	Stacie Hanscom
Sophomore Class Advisor	Jen Cash & Torrey Poland
Freshman Class Advisors	Stephanie Grover & Virginia Valdes
Band and Orchestra Director	Kyle Jordan
Choral Director	Dennis Boyd
Drama Club	Corinne Turner
Interact Club Advisor	Lynne Schott
Key Club	Mike Vandemark
National Honor Society	Jen Cash & Torrey Poland
Student Council	Craig Blanchard & Ken Poulin
Varsity Math Team Coach	Allen Gerry
Assistant Math Team Coach	Steve Buttner
Yearbook Advisor/Business Manager	Cindi Kugell

Department	Leaders
English	Brewster Burns
Math	Torrey Poland
Science	Sasha Rancourt-Thomas & Mike Morrell
Social Studies	John Pinto
Special Education	Brandy Seames
World Languages	Anne Smith

9. **ACTION ON MINUTES:**

A. To see if the Board will vote to approve the minutes of the June 15, 2015 regular Board Meeting?

10. **UNFINISHED BUSINESS:**

11. **NEW BUSINESS:**

ORGANIZATION OF THE BOARD: Board Policy BDB states as follows: "At the first regular meeting of the Board following the last regular town meeting, the Board will elect a Chair, Vice Chair and appoint standing committees".

A. To see if the Board will elect a Chair?

NOTE: See enclosed Board Policy BDB regarding duties of the Chair and Vice Chair. Committee sign-up forms are also enclosed and can be turned in at the meeting.

B. To see if the Board will elect a Vice Chair?

C. To see if the Board will elect four Board members to serve on the Finance Committee?

NOTE: The Finance Committee is required by law. It consists of five members, namely, The Board Chair and four additional members appointed by the Board. Current members are Curtis Cole, Don Gouin, Barry Patrie, Joe Vaillancourt and Board Chair Ron Kugell.

D. To see if the Board will appoint Debra Hertell as the Voter Registration Clerk for District meetings?

NOTE: By law, the Board appoints a Voter Registration Clerk for District meetings.

E. To see if the Board will vote to reappoint the following teachers who resigned under Article 10B of the teacher's contract and seek reappointment?

The Superintendent nominates the following teacher:

Betsey Cooper Elementary Teacher, Paris Elementary School

Jennifer McAlister Special Education Teacher, Guy E. Rowe Elementary School

NOTE: Written requests from these teachers are attached.

F. To see if the Board will vote to create a teaching position at the Oxford Elementary School to address anticipated crowding?

NOTE: Position to be funded through FY 2016 Contingency Funds. Personnel Committee will have a recommendation.

G. To see if the Board will vote to approve the Superintendent's nomination of Lori Pacholski as Assistant Principal at Paris Elementary School.

NOTE: Ms. Pacholski is currently Literacy Interventionist/Reading Recovery Teacher at Paris Elementary School.

H. To see if the Board will vote to approve the Superintendent's nomination of Katherine Sterling as District IEP Coordinator?

NOTE: Ms. Sterling is currently a Social Skills Teacher at Guy E. Rowe Elementary School.

I. To see if the Board will vote to approve a request for an unpaid leave of absence for Katherine Sterling, Special Education Teacher at Guy E. Rowe Elementary School for the 2015-2016 school year?

NOTE: This provides an opportunity for Ms. Sterling to explore another position within the District without losing her seniority under the teacher's contract. Personnel Committee will have a recommendation.

- J. To hear a presentation by Superintendent Colpitts on District goals for the upcoming FY 2016.**

NOTE: District Strategic Plan Goals for FY 2015-16 are enclosed.

- K. To see if the Board will vote to approve a field trip for the Varsity Baseball team to go to Tarboro, North Carolina to play tournament baseball at the beginning of April, 2016?**

NOTE: Please see enclosed Field Trip approval form and letters of request.

- L. To see if the Board will vote to approve an educational and cultural field trip for Science Department students to Greece, Italy and Spain in April of 2016?**

NOTE: Please see enclosed Field Trip Approval form, letter of request and itinerary.

- M. To see if the Board will vote to approve a field trip for Hebron Station School fifth and sixth grade students to the Schoodic Institute in Winter Harbor, Maine.**

NOTE: Please see enclosed letter of request and Itinerary and travel information.

- N. To see if the Board will vote to award the bid for refinishing the Oxford Hills Comprehensive High School gym floor?**

NOTE: Operations Committee will have a recommendation.

- O. To see if the Board will vote to award the bid for servicing District bleachers.**

NOTE: Operations Committee will have a recommendation.

- P. To see if the Board will vote to enter executive session, pursuant to 1 M.R.S.A. § 405(6)(D), to discuss negotiations with the Oxford Hills Educational Secretaries Association?**

- Q. To see if the Board will vote to ratify the contract between the Oxford Hills Educational Secretaries Association and the M.S.A.D. #17 Board of Directors.**

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. AJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, July 13, 2015

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

- **Juli Dubuc, Food Service Secretary, .4 FTE to Food Service Secretary, 1 FTE for 38 weeks.**
- **Mary Merrill, Grade 3 Teacher at Agnes Gray School to Grade 1 Teacher at Paris Elementary School.**
- **Ivylynn Moxcey, Grade 4 Teacher at Paris Elementary School to Grade 5 Humanities Teacher at Paris Elementary School.**
- **Bailey Reichert, Grade 2 Teacher at Waterford Memorial School to Grade 4 Teacher at Hebron Station School.**
- **Andrea AskenDunn, .3FTE ESL Teacher and .5 French Teacher at Oxford Hills Comprehensive High School to .8 FTE ESL Teacher at Oxford Hills Comprehensive High School.**

RESIGNATIONS:

- **Chad Truman, Ed Tech I, Oxford Hills Comprehensive High School, 7.5 years, effective June 17, 2015.**
- **Bernadette Twitchell, Grade 6 Teacher, Harrison Elementary School, 12 years, effective August 30, 2015.**
- **Margaret Templeton, Special Education Teacher, Paris Elementary School, 3 years, effective August 30, 2015.**
- **Maureen Adams, Secretary, Otisfield Community School, 32 years, retiring effective June 30, 2015.**
- **Amelia Kiely, Grade 3 Teacher, Guy E. Rowe Elementary School, 4 years, effective June 30, 2015.**
- **Deanna Emery, Grade 1 Teacher at Guy E. Rowe Elementary School, 4 years, effective June 30, 2015.**
- **Pamela Chodosh, English Teacher at Oxford Hills Comprehensive High School, 9 years, retiring effective June 30, 2015.**
- **Robert Sawyer, School Bus Mechanic, 11 years, effective June 21, 2015.**

3. ENCLOSURES:

- 3.1 Minutes from Operations Committee**
- 3.2 Updated Board Member list**
- 3.3 New employee biographies**
- 3.4 Team GPA Award**
- 3.5 OHCHS May/June Discipline Summary**
- 3.6 Oxford Hills Middle School May 31, 2015 Behavior Report**

- 3.7 Field Trip information packets for OHCHS and Hebron Station School.
- 3.8 Written Requests for reappointment from teachers who resigned under Article 10B of the teacher's contract.

4. Congratulations to Michele Snow for achieving her Masters Degree plus 30.

5. The deed to the Fox School and the adjacent lots were signed over to the Town of Paris on June 26, 2015.

NOTE: Summer is a busy time of the year which at times makes it difficult for the Board to reach a quorum. If Board members are unable to attend meetings please let Debra know in advance so the Board is able to plan accordingly.

