

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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boardofdirectors.msad17.org

DATE: <u>Monday, May 2, 2016</u>
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

Welcome to new Board member Lauren Day from the town of West Paris

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative	Ms. Rosemary Eichorn
Finance Committee	Mr. Vaillancourt
Negotiations Committee	Mr. Patrie
Budget Committee	Mr. Cole
Curriculum Committee	Ms. Macro

Scheduled Committee Meetings:

Policy Committee	May 16, 2016 5:00 p.m.	Central Office Rm 206
District Hearing on a Proposed Bond	June 06, 2016 6:00 p.m.	OHCHS Forum
District Budget Hearing/Meeting	June 09, 2016 7:00 p.m.	OHCHS Forum

Budget Validation Referendum June 14, 2016 in all eight towns.

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**

8. CONSENT AGENDA.

OHCHS

Faculty Manager - Scott Graffam

Assistant Football - Joseph Oufiero

Assistant Football - Nathan Danforth

Assistant Football - Robert Austin

Freshmen Football - Ken Poulin

Co Head Boys Soccer - Matt Dieterich

Co Head Boys Soccer - Carl Piirainen (Stipend is a combination of the Varsity and JV Boys Soccer added together and then split between both coaches)

Head Girls Soccer - Chad Truman

Head Field Hockey - Cindy Goddard

Assistant Field Hockey - Michele Wood

Cross Country - Luc Roy

Golf - Michael Grace

Head Cheering - Jessie Becher

Assistant Cheering - Deb Loveless

OHMS

A Team Football - John Rothrock

A team Football - Nate Pelletier

B Team Football - John Pinto

A Team Boys Soccer - Caleb Lamb

B Team Boys Soccer - Ben Goodall

A Team Girls Soccer - Josh Kennison

B Team Girls Soccer - Steve Shaw

Field Hockey - Tia Pratt

Assistant Field Hockey - Erinkate Morrison

Cross Country - Barbara Dunham

Cheering - Pam Farnum

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the April 4, 2016 regular Board Meeting?**

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. To see if the Board will approve the Superintendent's nomination of the following teachers for a second year probationary contract for the 2016-2017 school year?**

Amy Patterson

Sara Hampton

Erinkate Morrison

Robert Hartnett

Freshman Social Studies Teacher, OHCHS

Sophomore Social Studies Teacher, OHCHS

Freshman Social Studies Teacher, OHCHS

Day Treatment Teacher, OHCHS

Rossanna Landeau	Spanish Teacher, OHCHS
Emily Haskell	English Teacher, OHCHS
Kim Napolitano-Perry	English Teacher, OHCHS
Darcy Brook	Grade 9 Science Teacher, OHCHS
Joseph Sullivan	Math Teacher, OHCHS
Dianne Gionis	Grade 2 Teacher, Oxford Elementary School
Christine Farr	Kindergarten Teacher, Oxford Elementary School
Emily Berry	Pre-Kindergarten Teacher, Oxford Elementary School
Kayla Hoke	Pre-Kindergarten Teacher, Oxford Elementary School
Maxwell Johnson	Special Education Teacher, Oxford Elementary School
Stephanie Peters	Special Education Teacher, Oxford Elementary School
Taryn Sangillo	Special Education Resource Teacher, Oxford Elementary
Taylor Nicholas	Grade 4 Teacher, Oxford Elementary School
Jill Ainaire	Special Education Teacher, Guy E. Rowe Elementary
Melissa Albert	Elementary Art Teacher Guy E. Rowe and Agnes Gray
Tiffany Colby	Special Education Teacher, Guy E. Rowe Elementary
Meredith Falso	District Speech Language Pathologist
Denise Keough-Lane	Grade 3 Teacher, Guy E. Rowe Elementary School
Tekia Poulin	Pre-Kindergarten Teacher, Guy E. Rowe Elementary
Lisa Maxim	Special Education Teacher, Guy E. Rowe Elementary
Brittany Berube	Grade 1 Teacher, Paris Elementary School
Courtney Knight	Grade 5 STEM Teacher, Paris Elementary School
Kailie Balcom	K-3 Life Skills Teacher, Paris Elementary School
Kelsey Redmond	Grade 3 Teacher, Paris Elementary School
Kerry Stewart	Grade 5 Teacher, Paris Elementary School
Melissa Kluge	Special Education Teacher, Paris Elementary School
Molly Sukeforth	Grade 3 Teacher, Paris Elementary School
Suzanne Hamilton	Reading Recovery/Interventionist, Paris Elementary
Brittany Hoffman	Pre-Kindergarten Teacher, Paris Elementary
Justina Dubinsky	Grade 3 Teacher, Harrison Elementary School
Kimberly Chouinard	Kindergarten Teacher, Waterford Memorial School
Douglas Maker	Science Teacher, OHMS
Michael Murphy	Science Teacher, OHMS
Carol Lundberg	School Counselor, Oxford Elementary School
Miranda Derenburger	0.6 School Nurse, OHMS and Hebron Station School

B. To see if the Board will approve the Superintendent's nomination of the following teachers for a third year probationary contract for the 2016-2017 school year?

Lydia Grover	Math Teacher, OHCHS
Peter Doucette	Math Teacher, OHCHS
John Kenealy	Special Education Teacher, OHCHS
Anne Grallert	Grade 6 Teacher, Oxford Elementary School
Chelsea Leadbetter	Grade 2 Teacher, Oxford Elementary School
Janelle Foster	Kindergarten Teacher, Oxford Elementary
Karianna Merrill	Elementary School Music Teacher
Mary DeLorenzo	Grades 5/6 Teacher, Oxford Elementary School
Valerie Young	Grade 1 Teacher, Oxford Elementary School
Lorraine Jabine	Grade 4 Teacher, Guy E. Rowe Elementary School

Caitlin Jasper	Grade 3 Teacher, Guy E. Rowe Elementary School
Shannon Penfold	Kindergarten Teacher, Guy E. Rowe Elementary
Maggie Norton	Grade 1 Teacher, Guy E. Rowe Elementary School
Ivylynn Moxcey	Grade 4 Teacher, Paris Elementary School
Julianne Eastman	Special Education Teacher, Paris Elementary
Logan Landry	Grade 6 Teacher, Paris Elementary School
Mary Merrill	Grade 1 Teacher, Paris Elementary School
Rachael Tordoff	Grade 2 Teacher, Paris Elementary School
Patrick Sutor	0.8 Elementary School Music Teacher
Robert Ripley	Grade 6 Teacher, Harrison Elementary School
Roberta Scribner	Grade 2 Teacher, Waterford Memorial School
Ann Toita	Grade 3 Teacher, Hebron Station School
Samantha Armstrong	Elementary Art Teacher, Paris and Hebron Station
Kimberly Carson	Special Education Applied Academics Teacher, OHMS
Tonja Jacobs	Literacy Coach, Oxford Hills Middle School
Michelle O’Kane	Guidance Counselor, Guy E. Rowe Elementary School
Cindy Petherbridge	District Elementary Librarian
Dulsie Varney	School Nurse, Agnes Gray/Oxford/Otisfield
James Wells	Technology Integrator, OHCHS/OHMS

C. To see if the Board will vote to approve the Superintendent’s nomination of the following teachers for continuing contracts:

Jennifer Dionne	Special Education Teacher, OHCHS
Katie Thomas	Grade 5 Teacher, Oxford Elementary School
Kimberly Campbell	Grade 5 Teacher, Guy E. Rowe Elementary School
Desiree Higgins	Grade 5 Teacher, Guy E. Rowe Elementary School
Samantha Medici	Grade 4 Teacher, Guy E. Rowe Elementary School
Amy LaPrell	Grade 4 Teacher, Paris Elementary School
Rebecca Schaff	Grade 2 Teacher, Paris Elementary School
Lindsay Denison	Grade 5 Teacher, Harrison Elementary School
Pauline Leadbetter	Grade 6 Teacher, Harrison Elementary School
Bailey Graffam	Grade 2 Teacher, Hebron Station School
Jessica McGreevy	Math Teacher, Oxford Hills Middle School
Jayne Polvinen-Bristol	Math Teacher, OHCHS
Stephanie Goss	Guidance Counselor, OHCHS
Kevin O’Reilly	Guidance Counselor, OHCHS
Rachel Paddock	Guidance Counselor, OHCHS
Kelly Labonte	Literacy Coach, Paris Elementary School

D. To see if the Board will vote to approve the Superintendent’s nomination of the following Teacher for an additional probationary contract for the 2016-2017 school year:

Michael G. Loveless	Health/Physical Education Teacher, OHMS
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E. To see if the Board will vote to approve the second and final reading of the following policies:

EFCB	Meal Charge Policy
EBCF	Automated External Defibrillators (AED'S)
GBEBB	Staff Conduct
JLCDA	Administration of Medical Marijuana
JLCDB	Administration of EPI-PENS to Students Without a Prescription

F. To see if the Board will vote to approve a field trip for fifth grade students at Oxford Elementary School to Boston, Massachusetts on June 7, 2016 to learn about science, math, engineering and social studies?

NOTE: See enclosed letter of request and itinerary.

G. To see if the Board will vote to appoint the following Region 11 Board member for a two year term from 2016 to 2018:

Lewis Williams Town of Hebron

NOTE: Mr. Williams has operated Hebron Water Utilities for 30 years and Buckfield Water Utilities for 10 years through his company LLW, Inc. He served as Head of Maintenance at Hebron Academy for 20 years has served on the Oxford Hills School District Board of Directors for 18 years.

H. To hear a presentation by Superintendent Colpitts on the Budget Committee's recommended budget for FY 2017.

I. To see what action the Board will take concerning the Budget Committee's recommended budget for FY 2017.

NOTE: The Budget Committee will have a recommendation.

J. To see if the Board will vote to approve the following:

Motion: I move that the Vote entitled, "Vote to Call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted," be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

VOTE TO CALL AND APPROVE THE WARRANTS FOR THE BUDGET MEETING AND THE VALIDATION REFERENDUM AND TO AUTHORIZE THE NOTICE OF AMOUNTS ADOPTED

VOTED: That the warrant for the Maine School Administrative District No. 17 (the "District") Budget Meeting presented to the meeting be and is hereby approved and that a District budget meeting be and is hereby called for June 9, 2016, for the purpose of voting on the annual budget for the District for the 2016-2017 fiscal year;

That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved, and that a District budget validation referendum be and is hereby called for June 14, 2016 for the purpose of approving the budget adopted at the District budget meeting for the 2016-2017 fiscal year; and

**That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on June 9, 2016, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 4, 2016, District budget validation referendum.
(include with meeting minutes)**

K. To see if the Board will issue warrant for a Capital Improvement Bond Referendum:

VOTED: That the warrant and notice of election of Maine School Administrative District No. 17 presented to the meeting be approved and that a referendum election for the District be called for June 14, 2016 for the purpose of approving the issuance of bonds or notes of the District for minor capital project purposes as described therein.

FURTHER VOTED: That the Notice of Public Hearing presented to the meeting be approved and that a public hearing on the issuance of bonds or notes for minor capital project purposes be held on June 6, 2016 at 6:00 p.m. as provided therein.

L. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 7:45 p.m.

M. To see if the Board will vote to readmit a student?

N. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 8:15 p.m.

O. To see if the Board will vote to readmit a student?

P. To see if the Board will enter into executive session in accordance with 1 M.R.S.A. §405 (6)(A)(1), concerning a personnel matter?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. AJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday May 2, 2016

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

1.1 May Staff Member of the Month

2. TRANSFERS:

- **Charles Martin, Grade 9 Science Teacher at Oxford Hills Comprehensive High School to Biology/Health Teacher at Oxford Hills Comprehensive High School, effective FY 2017.**
- **Paula Wheeler, Special Education Teacher at Agnes Gray Elementary School to Special Education Teacher at Oxford Hills Comprehensive High School, effective FY 2017.**

RESIGNATIONS:

- **Kemsan Bourque, Otisfield Community School Teacher, 30 years, retiring June 30, 2016.**
- **Danielle Rothrock, Grade 8 Language Arts Teacher at Oxford Hills Middle School, 2 years, effect April 8, 2016.**
- **Mark Hazard, Latin Teacher at Oxford Hills Comprehensive High School, 3 years, retiring June 30, 2016.**
- **Kelley Wallace, Special Education Teacher at Oxford Elementary School, 2 years, effective August 26, 2016.**
- **Debra Stearns, Grade 1 Teacher at Guy E. Rowe Elementary School, 29 years, retiring effective June 30, 2016.**
- **Sherry Grant, Reading Specialist/Reading Recovery Teacher, Guy E. Rowe Elementary School, 28 years, retiring effective June 30, 2016.**
- **Jessica Person, Grade 4 Teacher at Paris Elementary School, 1 year, effective June 15, 2016.**
- **Elizabeth Caron, Pre-Kindergarten Teacher, Guy E. Rowe Elementary School, 2 years, effective the end of the current school year.**
- **Mark Smith, Alternative Education Teacher, Oxford Hills Comprehensive High School, 2 years, effective the end of the current school year.**
- **Deborah James, Special Education Teacher, Paris Elementary School, 1 year, effective the end of the current school year.**

3. ENCLOSURES:

- 3.1 Minutes from Curriculum Committee.**
- 3.2 March 31, 2016 Oxford Hills Middle School Behavior Report**
- 3.3 April 1, 2016 Oxford Hills School District Enrollment Report**
- 3.4 March 2016 Oxford Hills Comprehensive High School Discipline Summary**
- 3.5 Board Meeting Schedule July – December 2016**

3.6 2015-2016 End of Year Activities

3.7 Collin Del Cuore resume, Graduation Speaker for class of 2016

3.8 Letter and Brochure from Honor Flight Maine, recognizing and thanking senior project participants for their contribution to this cause.

3.9 Department of Education letter introducing the Blue Ribbon Commission on State funding.

3.10 Oxford Elementary School field trip letter of request and itinerary.

4. Congratulations to May Students of the Month:

Grade 9 – Anastasia Creaser

Grade 11 – Allysah Elliot

Grade 10 – Reilly Hussey

Grade 12 – Erin Cleary