

**OXFORD HILLS SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

[www.msad17.org](http://www.msad17.org)

[www.msad17.org/District/School-Board](http://www.msad17.org/District/School-Board)

**DATE:** Monday July 17, 2017

**TIME:** 7:00 p.m.

**LOCATION:** Central Office, 232 Main Street, South Paris, Community Room #201

**A G E N D A**

**Congratulations to George Coffren, David Dunn, Michael Marshall and Henry Raymond on their re-election to the Board of Directors.**

**Welcome to new Board Director Michael Dignan.**

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.

2. **FLAG SALUTE.**

3. **WELCOME TO VISITORS.**

4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

5. **REPORTS.**

Student Representative  
Operations Committee  
Finance Committee  
Personnel Committee

Ms. Catrina Wilson  
Mr. Williams  
Mr. Patrie  
Mr. Patrie

**Scheduled Committee Meetings:**

Operations Committee	July 17, 2017	5:45 p.m.	Central Office Room 206
Finance Committee	July 17, 2017	6:15 p.m.	Central Office Room 206
Personnel Committee	July 17, 2017	6:30 p.m.	Central Office Room 206

6. **SUPERINTENDENT'S REPORT.**

7. **ADJUSTMENTS TO THE AGENDA.**

## **8. CONSENT AGENDA.**

### **A. To see if the Board will vote to approve the following appointments:**

<b>Philip Catanese</b>	<b>Science Teacher, Oxford Hills Middle School</b>
<b>Christopher Titone</b>	<b>Science Teacher, Oxford Hills Middle School</b>
<b>Crystal Cochran</b>	<b>Special Education Teacher, Guy E. Rowe</b>
<b>Mercedes McClean-Wheeler</b>	<b>Language Arts Teacher, OHMS</b>
<b>Lynne Pelletier</b>	<b>Math Teacher, OHCHS</b>
<b>Pamela Marshall</b>	<b>Grades 5/6 Teacher, Otisfield Community</b>
<b>Allyson Kirby</b>	<b>Grade 5 Teacher, Oxford Elementary School</b>
<b>Kimberly Struck</b>	<b>Elementary Counselor</b>

**NOTE: See enclosed biographies**

### **B. To see if the Board will vote to approve the following Co-Curricular Assignment stipends for FY 2018:**

<b>Senior Class Advisors</b>	<b>Jeni Jordan and Torrey Poland</b>
<b>Junior Class Advisors</b>	<b>Stephanie Grover and Virginia Valdes</b>
<b>Sophomore Class Advisers</b>	<b>Jennifer Cox and Barbara Rooth</b>
<b>Freshman Class Advisor</b>	<b>Corrine Turner</b>
<b>Band and Orchestra Director</b>	<b>Kyle Jordan</b>
<b>Choral Director</b>	<b>Dennis Boyd</b>
<b>Drama Club</b>	<b>Corrine Turner</b>
<b>Interact Club Advisor</b>	<b>Tina Fox</b>
<b>Key Club</b>	<b>Amy White and Dennis Boyd</b>
<b>National Honor Society</b>	<b>Jeni Jordan and Torrey Poland</b>
<b>Student Council</b>	<b>Craig Blanchard and Ken Poulin</b>
<b>Varsity Math Team Coach</b>	<b>Allen Gerry</b>
<b>Assistant Math Team Coach</b>	<b>Steve Buttner</b>
<b>Yearbook Advisor/ Business Manager</b>	<b>Cyndi Kugell</b>

### **C. To see if the Board will vote to approve the following Department Heads for FY 2018:**

<b>English</b>	<b>Brewster Burns</b>
<b>Math</b>	<b>Torrey Poland</b>
<b>Science</b>	<b>Mike Morrill</b>
<b>Social Studies</b>	<b>John Pinto</b>
<b>Special Education</b>	<b>Brandy Seames</b>
<b>World Languages</b>	<b>Anne Smith</b>

**9. ACTION ON MINUTES:**

- A. To see if the Board will vote to approve the minutes of the June 19, 2017 regular Board Meeting?**

**10. UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

- A. To see if the Board will elect a Chair?**

**NOTE: See enclosed Board Policy BDB regarding duties of the Chair and Vice Chair. Committee sign-up forms are also enclosed and can be turned in at the meeting.**

- B. To see if the Board will elect a Vice Chair?**

- C. To see if the Board will elect four Board members to serve on the Finance Committee?**

**NOTE: The Finance Committee is required by law. It consists of five members, namely, The Board Chair and four additional members appointed by the Board. Current members are Bob Jewell, Barry Patrie, Judy Green, Al Lisowski and Board Chair Ron Kugell.**

- D. To see if the Board will appoint Debra Hertell as the Voter Registration Clerk for District meetings?**

**NOTE: By law, the Board appoints a Voter Registration Clerk for District meetings.**

- E. To hear a presentation from Scott Vlaun, Executive Director of Center for an Ecology-Based Economy (CEBE) on solar charging stations.**

- F. To see if the Board will vote to accept a gift of solar charging stations through CEBE by an anonymous donor to be installed at Oxford Hills Comprehensive High School?**

**NOTE: The station includes solar panels and tracker, Inverters as well as 3 EV charging stations and inverters approximately valued at \$45,000. Operations Committee will have a recommendation.**

- G. To see if the Board will vote to reappoint the following teachers who resigned under Article 10B of the teacher's contract and seek reappointment?  
The Superintendent nominates the following teachers:**

**Kelsey Redmond**            **Elementary Teacher, Paris Elementary School**  
**Joseph Sullivan**        **Math Teacher, Oxford Hills Comprehensive High School**  
**Kathleen Beauchesne**   **Grade 1 Teacher, Waterford Memorial School**

**NOTE: Written request from these teachers are attached.**

**H. To see if the Board will vote to approve the second and final reading of the following policies:**

**EBCE**    **School Closings and Cancelations**  
**JLF**      **Reporting Child Abuse and Neglect**  
**JFAA**    **Admission of Resident Students**  
**JKD**     **Suspension of Students**

**NOTE: Policy Committee will have a recommendation.**

**I. To see if the Board will vote to approve the Resolution entitled, “Resolution to Authorize Lease Purchase of Computers and Copiers in the Principal Amount of \$402,538.00,” be adopted in form presented to this meeting and that an attested copy of the Resolution be filed with the meeting minutes.**

**RESOLUTION TO AUTHORIZE LEASE PURCHASE OF COMPUTERS AND COPIERS IN PRINCIPAL AMOUNT OF \$402,538.00**

**The School Board of Maine School Administrative District No. 17 hereby resolves as follows:**

**That Superintendent of Schools (the “Superintendent”) is authorized to accept the proposal of \_\_\_\_\_, to provide tax-exempt lease purchase financing for computers and copiers (the “Equipment”) in the principal amount of \$362,563.00 at an interest rate of \_\_\_% for a term of up to 3 years and any prior such action is hereby ratified and confirmed;**

**That under and pursuant to the provisions of Title 20-A M.R.S. sections 1001 and 1055, the Superintendent is authorized to execute and deliver a lease purchase agreement with \_\_\_\_\_, or its nominee, in the name and on behalf of Maine School Administrative District No. 17 (the “District”) for the Equipment, with an aggregate purchase price of \$362,563.00, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the “Lease”);**

**That no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be a “private activity bond” or an “arbitrage bond” within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the “Code”);**

**That the Lease issued pursuant hereto is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code;**

**That the Superintendent is authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to ensure the interest portion of the rental payments under and pursuant to the Lease will be excludable from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof;**

**That the appropriate officials of the District are authorized to execute and deliver such other documents and certificates as may be required in connection with the Lease; and**

**That the District hereby resolves and declares its official intent pursuant to Section 1.150-2(e) of the Treasury Regulations that the District reasonably expects to use the proceeds of the Lease to reimburse certain original expenditures from the RSU's general or other fund, paid not earlier than 60 days prior to adoption of this Resolution or to be paid, which original expenditures have been or will be incurred in connection with costs of the Equipment; and that the District reasonably expects that the maximum principal amount that the District will issue to finance the Equipment is \$362,563.00, and further that an attested copy of this declaration of official intent be kept in the permanent records of the District.**

**A true copy, attest: \_\_\_\_\_**

**Richard Colpitts, Secretary**

**Maine School Administrative District No. 17**

**NOTE: Finance Committee will have a recommendation.**

- J. To see if the Board will vote to approve the Superintendent's nomination of Donald Thorne as Principal at Hebron Station School to a first year probationary contract?**
- K. To see if the Board will vote to approve the Superintendent's nomination of Kevin Ryan as District Athletic Director?**

**NOTE: Mr. Ryan holds a Bachelor of Science Degree in Health/Physical Education K-12 from Rhode Island College and a Masters of Education in Kinesiology from Sam Houston State University. He has currently been employed as Health, Physical Education, Adaptive Physical Education Teacher as well as Athletic Director, Health/Physical Education Department Chairperson at Scituate School Department in Rhode Island.**

- L. To see if the Board will vote to approve an agreement between the District and the Hebron Historical Society to lease land to the Society for the placement of a historical structure?**

**NOTE: Operations Committee will have a recommendation.**

- M. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. § 405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?**

**NOTE: This hearing is scheduled for approximately 8:00 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:**

**"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:**

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or**
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or**
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."**

- N. To see if the Board will vote to expel a student?**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, July 19, 2017**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. RESIGNATIONS:**

- **Katie Thomas, Grade 5 Humanities Teacher at Otisfield Community School, 4 years, effective June 23, 2017.**
- **Amy LaPrell, Grade 1 Teacher at Paris Elementary School, 4 years, effective August 27, 2017.**
- **Meredith Wheeler, Science Teacher at Oxford Hills Middle School, 6 years, effective June 23, 2017.**
- **Linda Park, Kindergarten Teacher at Otisfield Community School, 37 years, effective June 23, 2017.**
- **Desiree Higgins, Grade 6 Humanities Teacher at Guy E. Rowe Elementary School, 4 years, effective June 28, 2017.**
- **Justin Stygles, Grade 5 Teacher at Guy E. Rowe Elementary School, 14 years, effective July 31, 2017.**
- **Kimberly Campbell, Grade 6 STEM Teacher at Guy E. Rowe Elementary School, 4 years, effective July 11, 2017.**

**TRANSFERS:**

- **Katelynn Merrill, 38 Week Secretary, Waterford Memorial School to 38 Week Secretary at Oxford Hills Middle School.**
- **Evelyn Krahn, Grade 4 Teacher at Paris Elementary School to Reading Recovery Teacher at Paris Elementary School**
- **Samantha Medici, Grade 5 Teacher at Guy E. Rowe Elementary School to Grade 4 Teacher at Guy E. Rowe Elementary School.**
- **Tiffany Colby, Special Education Teacher at Guy E. Rowe Elementary School to Grade 3 Teacher at Guy E. Rowe Elementary School.**
- **Karli Ellis, Pre-Kindergarten Teacher at Guy E. Rowe Elementary School to Kindergarten Teacher at Otisfield Community School.**
- **Sarah Demer, Educational Technician II at Hebron Station School to Educational Technician III at Oxford Hills Comprehensive High School.**
- **Martha Thompson, Educational Technician II at Agnes Gray Elementary School to Educational Technician II at Paris Elementary School.**
- **Patricia Williamson, Educational Technician II at Oxford Hills Comprehensive High School to Educational Technician II at Oxford Hills Middle School.**
- **Peggy Dorf, Educational Technician I at Oxford Elementary School to Educational Technician I at Oxford Hills Middle School.**
- **Robin Foster, Secretary at Guy E. Rowe Elementary School to Secretary at Waterford Memorial School.**

- **Matthew McGreevy, Special Education Teacher at Oxford Hills Comprehensive High School to Director of Western Maine Regional Program for Children with Exceptionalities (WMRPCE).**

### **3. ENCLOSURES:**

**3.1 Minutes from Operations Committee and Curriculum Committee.**

**3.2 Board Policy BDB – Board Officers**

**3.3 Board Committee Preference Sheet with Sign up form – *please return at tonight's meeting.***

**3.4 New Staff Biographies**

**3.5 Teacher reappointment letters of request**

**3.6 Oxford Hills Comprehensive High School Enrollment Report June 1, 2017**

**3.7 Oxford Hills Middle School May 31, 2017 Behavior Report**

- 4. In June, the Board tabled a vote on delaying the scheduled start of the school day. The administrative team continues to seek ways to provide a later start, especially for grades 7-12. However, a satisfactory plan that addresses issues raised remains elusive. At this time I am recommending the Board address the matter through the FY 2018-19 budget process instead.**