

OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

743-8972

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DATE: <u>Monday June 19, 2017</u>
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative
Curriculum Committee
Operations Committee

Catrina Wilson
Dr. Ware
Mr. Williams

Scheduled Committee Meetings:

Operations Committee	June 19, 2017	4:30 p.m.	Central Office Room 206
Curriculum Committee	June 19, 2017	5:30 p.m.	Central Office Room 206

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the following first year Teacher Mentor stipends:

Pauline Leadbetter

Lydia Eusden

Sharon Castonguay

Meredith Wheeler
Heidi Dock
Laura Foley
Kim Tucker
Sara Roderick
Theresa Koskela
Theresa Copp
Shannon Penfold
Shirley Jackson
Holly Hill
Lisa Whittemore

Kim Eastman
Jen Carter
Jessika Sheldrick
Amy Bru
Audra Knippa
Ivy Moxcey
Jeff Padgett
Gretchen Pierce
Samantha Medici
Katrina Soucy
Jen Carter

Dennis Boyd
Cindy Powers
Emily Berry
Kayla Hoke
Melissa Guerrette
Linda Livak
Tamara Ashbury-Hoy
Claudette Pierce
Dianne Morse-Leonard
Sarah Timm

B. To see if the Board will vote to approve the following K-12 Department Heads for FY 2017-18:

Jeni Cash Jordan
Cyndi Kugell
Kyle Jordan
Deb Johnson
Nancy McClean Morrissette
Lead Nurse

Physical Education/Health
Art
Music
Gifted/Talented
Guidance
Elizabeth Gallagher

9. ACTION ON MINUTES:

A. To see if the Board will vote to approve the minutes of the June 5, 2017 regular Board Meeting?

B. To see if the Board will vote to approve the minutes of the June 8, 2017 District Budget meeting?

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

A. To hear a presentation by Paris Elementary School Principal Mary Lou Peterson on a food pantry at her school.

NOTE: See enclosed information packet.

B. To see if the Board will vote to accept a donation from Hannaford Supermarket in the amount of \$5,000 in the form of a credit at Good Shepard Food Pantry to help start up of a food pantry at Paris Elementary School?

C. To see if the Board will vote to accept an anonymous donation of \$10,000 to pay off senior debt?

- D. To see if the Board will vote to accept the anonymous donation of \$1,427 to pay off food service debt at Oxford Hills Middle School?**
- E. To hear a presentation by Technology Director Mike Dunn on Teacher Chromebooks at OHCHS.**
- F. To see if the Board will vote to award the staff Chromebook bid to CDWG for \$45,628.00?**

NOTE: Funds were budgeted in the FY 2018 budget.

- G. To see if the Board will vote to award the student chromebook bid to CTL for \$298,275.00?**

NOTE: Funds were budgeted in the FY 2018 budget.

- H. To see if the Board will vote to approve the Superintendent's nomination of Taylor Marshall as Grade 1 Teacher at Paris Elementary School for FY 2017-18?**

NOTE: Ms. Marshall holds a Bachelor of Science Degree in Early Childhood Special Education from University of Maine at Farmington. She is currently working as a Behavior/Special Education Paraprofessional at an elementary school in Massachusetts.

- I. To see if the Board will vote to approve the Superintendent's nomination of Gregory Averill as Grade 4 Teacher at Agnes Gray Elementary School for FY 2017-18?**

NOTE: Mr. Averill holds a Bachelor of Arts Degree in Elementary Education and a Master of Science Degree in Educational Development Strategies from Wilkes University, PA. He has 17 years of teaching experience and is currently working as a long term sub in SAD #55.

- J. To see if the Board will vote to approve the Superintendent's nomination of Haley Benedict as Grade 2 Teacher at Hebron Station School for FY 2017-18?**

NOTE: Ms. Benedict holds a Bachelor of Science Degree in Elementary Education from University of Phoenix. She is currently working as a Kindergarten Teacher at Fiddlehead Art and Science Center in Gray. She has also worked as a substitute Teacher and Educational Technician in RSU #16.

- K. To see if the Board will vote to approve the Superintendent's nomination of Chelsea Bernier as Grade 2 Teacher at Oxford Elementary School for FY 2017-18?**

NOTE: Ms. Bernier holds a Bachelor of Science Degree in Elementary Education University of Maine at Farmington and has been most recently employed as a Grade 2 Teacher at Williams-Cone Elementary School in Topsham.

- L. To see if the Board will vote to approve the Superintendent's nomination of Caitlin Dailey as Math Coach at Oxford Elementary School for FY 2017-18?**

NOTE: Ms. Dailey holds a Bachelor of Science Degree from University of Maine at Farmington and a Master's Degree in K-5 Mathematics from Walden University. She has served as a math coach in both Augusta and Lewiston school districts, most recently at Montello School in Lewiston.

- M. To see if the Board will vote to approve the Superintendent's nomination of Carrie Hilton as Grade 1 Teacher at Paris Elementary School for FY 2017-18?**

NOTE: Ms. Hilton holds a Bachelor of Science Degree in Early Childhood Development/Elementary Education. She has worked as a Grade 1 Teacher for the past three years at RSU 4.

- N. To see if the Board will vote to approve the Superintendent's nomination of Angela LaPointe as Grade 1 Teacher at Paris Elementary School for FY 2017-18?**

NOTE: Ms. LaPointe holds a Bachelors Degree in Business Administration and a Masters Degree in Education from Saint Joseph's University. She has eleven years of grade 1 teaching experience.

- O. To see if the Board will vote to approve the Superintendent's nomination of Serena Williams as Oxford Hills Middle School Counselor for FY 2017-18?**

NOTE: Ms. Williams holds a Bachelors Degree in Social Work from University of Maine at Orono and a Masters Degree in Human Relations from Husson University. She comes to us from RSU 10 where she has been a School Social Worker for the past 8 years.

- P. To see if the Board will vote to approve the Superintendent's nomination of Robert Rojas as Social Studies Teacher at Oxford Hills Comprehensive High School?**

NOTE: Mr. Rojas holds a Bachelors Degree in History Education from Saint Joseph's College. He has taught Social Studies for the past three years in China at an American school called Nansha College Preparatory Academy.

- Q. To see if the Board will vote to approve the Superintendent's recommendation of Phil Kimball as Head Custodian at Paris Elementary School?**

NOTE: Mr. Kimball been employed by the District as a Custodian since August of 2016. He currently works on the third shift at OHCHS. He worked as a substitute custodian prior to be hired.

R. To see if the Board will vote to approve the Superintendent's recommendation to extend the following mid-management existing contract by one additional year:

Tina Christophersen Adult Education Director 2018

S. To see if the Board approve the Superintendent's recommendation to extend the following contract by one additional year:

Katherine Sterling IEP Coordinator 2018

T. To see if the Board will vote to approve the first reading of the following policies:

**EBCE School Closings and Cancelations
JLF Reporting Child Abuse and Neglect
JFAA Admission of Resident Students
JKD Suspension of Students**

NOTE: Policy Committee will have a recommendation.

U. To see if the Board will vote to approve the second and final reading of the following policies:

**DJ Bidding and Purchasing Requirements
DJH Purchasing and Contracting: Procurement Staff Code of Conduct**

V. To see what action the Board wishes to take concerning a request from the Hebron Historical Society to lease space on school property and to relocate a structure to the leased land?

W. To see if the Board will vote to approve the Bread Bid?

NOTE: Operations Committee will have a recommendation.

X. To see if the Board will vote to approve the Milk Bid?

NOTE: Operations will have a recommendation.

Y. To see if the Board will authorize the Treasurer (Superintendent of Schools) to borrow monies from time to time as may become necessary during the ensuing fiscal year?

Z. To see if the Board will authorize the Superintendent to hire to fill vacant positions for the rest of June, July and August?

AA. To see if the Board will vote to approve the following (FY 18 Budget):

VOTED: That the Computation and Declaration of Votes dated June 19, 2017 and attached thereto, be and it is hereby approved;

FURTHUR VOTED: That the Computation and Declaration of Votes be entered upon the records of School Administrative District No. 17;

FURTHUR VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Town Clerks within the District.

NOTE: Official budget referendum results will be available on Monday evening.

AB. To see if the Board will sign annual assessments?

AC. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. § 405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?

NOTE: This hearing is scheduled for approximately 8:00 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:

"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:

- a. who is deliberately disobedient or deliberately disorderly;
- b. for infractions of violence;
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."

AD. To see if the Board will vote to expel a student?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, June 19, 2017
RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- **Trisha Cherry, School Counselor at Oxford Hills Middle School, 2 years, effective June 30, 2017.**
- **Jennifer Weltner, Food Service Assistant at Guy E. Rowe Elementary School and Oxford Hills Middle School, 1 year, effective June 16, 2017.**
- **Robert Hartnett, Day Treatment Teacher at Oxford Hills Comprehensive High School, 2 years, effective June 23, 2017.**
- **Haley Grover, Kindergarten Teacher at Guy E. Rowe Elementary School, 1 year, effective June 30, 2017.**
- **Roxanne Thieme, Math Teacher at Oxford Hills Comprehensive High School. 18 years, retiring effective June 24, 2017.**
- **Patricia McCoy, Adult Education Teacher, 28 years, retiring effective June 30, 2017.**

TRANSFERS:

- **Amanda Cormier, Special Education Teacher at Otisfield Community School and Hebron Station School, .8 FTE to 1.0 FTE.**

3. ENCLOSURES:

- 3.1 Minutes from Policy Committee and Personnel Committee.**
- 3.2 Oxford Hills School District Board meeting schedule for July – December 2017.**
- 3.3 School Funding Compromise email from MSMA**
- 3.4 Paris Elementary School food pantry packet.**

4. Congratulations to Jeffrey Padgett on earning his Masters Degree in Instructional Technology from University of Maine.