

OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

743-8972

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DATE: <u>Monday June 5, 2017</u>
TIME: 7:00 p.m.
LOCATION: Presentation Room, Oxford Hills Comprehensive High School

A G E N D A

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.

2. **FLAG SALUTE.**

3. **WELCOME TO VISITORS.**

A brief reception to honor the OHCHS Class of 2017 "Top 5%"

4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

5. **REPORTS.**

Student Representatives

Rosemary Eichorn and
Catrina Wilson

Policy Committee

Ms. Green

Personnel Committee

Mr. Patrie

Scheduled Committee Meetings:

Policy Committee	June 05, 2017	5:00 p.m.	OHCHS Presentation Room
Personnel Committee	June 05, 2017	6:30 p.m.	OHCHS Presentation Room
Finance Committee	June 05, 2017	6:45 p.m.	OHCHS Presentation Room
Curriculum Committee	June 12, 2017	Canceled	

School Budget:

Budget Hearing	June 08, 2017	7:00 p.m.	OHCHS Forum
Budget Referendum	June 13, 2017		Local Voting Polls

6. **SUPERINTENDENT'S REPORT.**

7. ADJUSTMENTS TO THE AGENDA.

8. CONSENT AGENDA.

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the May 15, 2017 regular Board Meeting?

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To see if the Board will vote to approve an anonymous donation of \$1,000 to Paris Elementary School to start a food pantry?
- B. To see if the Board will vote to approve the Superintendent's nomination of Daphna Harris as Special Education, Primary Resource Teacher at Oxford Elementary School?

NOTE: Ms. Harris earned her Bachelors Degree in Education from University of New Brunswick, Canada. She is currently a kindergarten teacher at Houlton Elementary School in RSU 29. She has taught kindergarten, grades 1,3 and 4 as well as pre-kindergarten and title 1.

- C. To see if the Board will vote to approve the Superintendent's nomination of Erin Levasseur as Grade 5 Teacher at Oxford Elementary School.

NOTE: Ms. Levasseur holds a Bachelor of Science Degree in Elementary Education with a concentration in Language Arts. She has completed her student teaching at Stevens Brook Elementary School in a fourth grade classroom.

- D. To see if the Board will vote to approve the Superintendent's nomination of Michelle Corbett as Secretary at Paris Elementary School?

NOTE: Ms. Corbett is a graduate of Oxford Hills Comprehensive High School. She has worked as a long term Educational Technician and has also been a substitute teacher for MSAD 17 since 2012.

- E. To see if the Board will vote to approve the Superintendent's nomination of Heather Knights as Grade 2 Teacher at Hebron Station School?

NOTE: Ms. Knights is a graduate of Oxford Hills Comprehensive High School and holds a Bachelors Degree in History from University of Southern Maine. She is currently employed by SAD #15 as a long term substitute in a multi-age grade 3 and 4 classroom.

- F. To see if the Board will vote to approve the Superintendent's nomination of Mathieu Bowen as Physical Education Teacher at Guy E. Rowe Elementary School?

NOTE: Mr. Bowen holds a Bachelor of Science Degree in Physical Education and Kinesiology, with a concentration in Teaching/Coaching/Health. He is currently working as an Ed Tech II at Fairview Elementary School in Lewiston and as a high school junior varsity baseball coach at RSU 4 in Wales.

- G. To see if the Board will vote to create a teacher position at Oxford Elementary School to address overcrowding to be funded from Contingency?

NOTE: Personnel Committee will have a recommendation.

- H. To see if the Board will vote to approve adjusting the FY 2017-2018 school schedule to start school 30 minutes later than current practice?

- I. To see if the Board will vote to approve the first reading of the following policy:

DJ	Bidding/Purchasing Requirements (formerly coded DJB)
DJH	Purchasing and Contracting: Staff Code of Conduct

NOTE: These Policies are mandated by the federal government for schools who receive federal funding. Policy Committee will have a recommendation.

- J. To hear a presentation on the proposed Voice Over Internet Protocol phone system by Business Manager Cathy Coffey and Technology Director Mike Dunn.

- K. To see if the Board will vote to approve the Resolution entitled, "Resolution to Authorize Lease Purchase of VOIP Phone Equipment and Installation in the Principal Amount of \$261,608.85," be adopted in form presented to this meeting and that an attested copy of the Resolution be filed with the meeting minutes.

RESOLUTION TO AUTHORIZE LEASE PURCHASE OF VOIP PHONE EQUIPMENT AND INSTALLATION IN PRINCIPAL AMOUNT OF \$261,608.85

The School Board of Maine School Administrative District No. 17 hereby resolves as follows:

That Superintendent of Schools (the "Superintendent") is authorized to accept the proposal of _____, to provide tax-exempt lease purchase financing for VOIP Phone Equipment and Installation (the "Equipment") in the principal amount of \$261,608.85 at an interest rate of ___% for a term of up to 5 years and any prior such action is hereby ratified and confirmed;

That under and pursuant to the provisions of Title 20-A M.R.S. sections 1001 and 1055, the Superintendent is authorized to execute and deliver a lease purchase agreement with _____, or its nominee, in the name and on behalf of Maine School Administrative District No. 17 (the "District") for VOIP

Phone Equipment and Installation, with an aggregate purchase price of \$261,608.85, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease");

That no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code");

That the Lease issued pursuant hereto is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code;

That the Superintendent is authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to ensure the interest portion of the rental payments under and pursuant to the Lease will be excludable from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof;

That the appropriate officials of the District are authorized to execute and deliver such other documents and certificates as may be required in connection with the Lease; and

That the District hereby resolves and declares its official intent pursuant to Section 1.150-2(e) of the Treasury Regulations that the District reasonably expects to use the proceeds of the Lease to reimburse certain original expenditures from the RSU's general or other fund, paid not earlier than 60 days prior to adoption of this Resolution or to be paid, which original expenditures have been or will be incurred in connection with costs of the Equipment; and that the District reasonably expects that the maximum principal amount that the District will issue to finance the Equipment is \$261,608.85, and further that an attested copy of this declaration of official intent be kept in the permanent records of the District.

A true copy, attest:

Richard Colpitts, Secretary
Maine School Administrative District No. 17

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, June 5, 2017

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- **Virginia Slicer, Food Service Assistant, 38 years, retiring effective June 30, 2017.**
- **Karianna Merrill, Music Teacher at Oxford Elementary School and Hebron Station School, 3 years, effective July 1, 2017.**
- **Lisa Castonguay, Educational Technician III at Paris Elementary School, 1.5 years, effective May 26, 2017.**
- **Jeffrey Benson, Athletic Director, 14 years, effective June 30, 2017.**
- **Earl Rogers, Educational Technician II at Oxford Hills Middle School, 3 years, effective June 23, 2017.**
- **Erica Rogers, Educational Technician I, Oxford Hills Comprehensive High School, 4 years, effective June 23, 2017.**

TRANSFERS:

- **Carol West , 38 Week Secretary at Oxford Hills Middle School to 52 Week Secretary at Oxford Hills Middle School.**
- **Brian Cox, Science Teacher at Oxford Hills Middle School to Physical Education/Health Teacher at Oxford Hills Middle School.**

3. ENCLOSURES:

3.1 Minutes from Finance Committee

4. Congratulations to Jessica McMichael on earning her Masters of Science Degree at University of Maine at Farmington.