

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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<b>DATE:</b>	<b><u>Monday, October 2, 2017</u></b>
<b>TIME:</b>	<b>7:00 p.m.</b>
<b>LOCATION:</b>	<b>Guy E. Rowe Elementary School, 219 Main Street, Norway, Cafeteria</b>

**A G E N D A**

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative  
Operations Committee  
Negotiations Committee  
Finance Committee

Ms. Catrina Wilson  
Mr. Williams  
Mr. Patrie  
Mr. Patrie

**Scheduled Committee Meetings:**

Finance Committee	October 02, 2017	6:00 p.m.	Rowe Conference Room
Operations Committee	October 02, 2017	6:30 p.m.	Rowe Conference Room
Curriculum Committee	October 10, 2017	5:00 p.m.	Central Office Room 209
Policy Committee	October 16, 2017	5:00 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

- A. To see if the Board will vote to approve the following coaching stipend at Oxford Hills Middle School:**

**Darren Bantz                      Boys 8<sup>th</sup> Grade Soccer Coach**

- B. To see if the Board will to approve the following stipend nominations for Oxford Hills Middle School:**

**Team/School Leaders 0.8 FTE**

**Jessica McGreevy  
Joe Cummings  
Michele Wood  
Carrie Faith/Jennifer Feely (0.4 each)  
Heidi Dock/John Rothrock (0.4 each)**

**Department Leaders 0.4 FTE**

**Joe Cummings/Michele Wood (0.2 each)  
Heidi Dock/John Rothrock (0.2 each)  
Steve Shaw  
Jolene Twombly-Wiser  
Kristie Holbrook**

- C. To see if the Board will vote to approve the following Co-curricular stipend nominations for Oxford Hills Middles School:**

<b>Student Council</b>	<b>Michele Wood, Joe Cummings, Brian Cox (shared)</b>
<b>Math Team</b>	<b>Steve Shaw</b>
<b>Builders Club</b>	<b>Zachary Knights</b>
<b>Art Club</b>	<b>Sue Moccia</b>
<b>Yearbook</b>	<b>Carol West</b>

- D. To see if the Board will vote to approve a donation from Rob Armstrong (father of staff member Samantha Armstrong) for the amount of \$1,000 to support the Agnes Gray Food Pantry?**

**NOTE: See enclosed letter of request.**

- E. To see if the Board will vote to accept a gift of \$1,050 from the Helping Hands Food Pantry to purchase classroom supplies for Oxford Elementary School Pre-K to Grade 6 classrooms?**

**NOTE: See enclosed letters of request.**

- F. To see if the Board will vote to accept a gift from Hannaford, presented on behalf of an anonymous former employee, of \$1,200 to be used in support of student education at Hebron Station School as determined by Hebron staff.**

**NOTE: See enclosed donation letter.**

**9. ACTION ON MINUTES:**

- A. To see if the Board will vote to approve the minutes of the September 18, 2017 regular Board Meeting?**

**10. UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

- A. To see if the Board will vote to approve the annual field trip to Schoodic Education Adventure (SEA) Program for Grade 6 students at Oxford Elementary School and Otisfield Community school?**

**NOTE: See enclosed letter of request and objectives.**

- B. To see if the Board will vote to approve the Superintendent's nomination of Cathy Ayotte as 2<sup>nd</sup> shift, 15hr/38 week Custodian at Otisfield Community School?**

**NOTE: Ms. Ayotte comes to us from Hannaford Supermarkets where she is employed as a Pharmacy Technician. She has also previously worked at Hebron Academy as a Food Service cook and Cashier. Ms. Ayotte is a graduate of Oxford Hills High School.**

- C. To see if the Board will vote to approve the Superintendent's nomination of Michelle Corriveau as 15hr/52 week Custodian at Oxford Hills School District Central Office?**

**NOTE: Ms. Corriveau comes to us from Hannaford Supermarkets where she held a variety of positions, most recently Maintenance Supervisor I. She holds an Associates Degree in Arts, Liberal Studies From Central Maine Community College and is working towards her Bachelors Degree in Information and Library Science with a minor in English from University of Maine at Augusta.**

- D. To see if the Board will vote to approve the Superintendent's nomination of Dylan LeConte as English Language Arts Teacher at Oxford Hills Middle School?**

**NOTE: Mr. LeConte holds a Bachelors Degree in English from University of Southern Maine. He completed his student teaching in Grades 7 and 8 in the South Portland School District.**

- E. To see if the Board will vote to approve the Superintendent's nomination of Erika Fujimaki as Educational Technician II at Paris Elementary School?**

**NOTE: Ms. Fujimaki holds a Bachelor of Science Degree in Psychology from University of Maine at Farmington. She is a graduate of Oxford Hills High School and is current a substitute teacher for the District.**

- F. To see if the Board will vote to approve the Superintendent's nomination of Amanda Leavitt as Oxford Hills Comprehensive High School Junior English Teacher?**

**NOTE: Ms. Leavitt holds a Bachelors Degree in Writing, Literature and Publishing from Emerson College in Boston and a Masters Degree in English from Southern New Hampshire University at Manchester. She has been an English teacher for the past 10 years and comes to us from Edward Little High School in Auburn.**

- G. To see if the Board will vote to approve the Superintendent's nomination of Michele Mack as 20hr/38 week Custodian at Guy E. Rowe Elementary School?**

**NOTE: Ms. Mack holds an Associates Degree from Randolph Center College in Vermont. She has many years of cleaning experience and comes to us from Bridgton Hospital where she has been employed as a Housekeeper.**

- H. To see if the Board will vote to award the Filter Bid?**

**NOTE: Operations Committee will have a recommendation.**

- I. To see if the Board will vote to approve a bid of \$5,500 for paving projects at Oxford Elementary School and Gouin Athletic Complex? Funds to come from 2017 Bond Issue.**

**NOTE: Operations will have a recommendation.**

- J. To see if the Board will vote to approve a bid for raising the Gouin Athletic Sky Box?**

**NOTE: Operations Committee will have a recommendation.**

- K. To see if the Board will vote to approve establishing a food pantry at Oxford Hills Middle School?**

**NOTE: See enclosed informational request letter.**

- L. To hear a presentation by Business Manager, Cathy Coffey, on the District's year end unaudited financial reports.**

**M. To see if the Board will vote to enter executive session in accordance with 1 M.R.S.A. § 405 (6)(D), to discuss negotiations between the Oxford Hills School District Board of Directors and the Oxford Hills Educational Association for Central Office Staff?**

**N. To see if the Board will vote to ratify the proposed 2017-2020 Agreement between the Oxford Hills School District Board of Directors and the Oxford Hills Education Association for Central Office Staff?**

**NOTE: Negotiations Committee will have a recommendation.**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, October 2, 2017**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. RESIGNATIONS:**

- Kathleen Cribby, English Language Arts Teacher at Oxford Hills Comprehensive High School, 15 years, effective October 20, 2017.

**TRANSFERS:**

- Bernadette Twitchell, .5 FTE Educational Technician III and .5 FTE at Otisfield Community School to Full time Educational Technician III at Hebron Station School.
- Ray Sutton, WMRPCE teacher to Science Teacher at Oxford Hills Middle School.

**3. ENCLOSURES:**

- 3.1 Minutes from Personnel/Finance and Operations Committee meetings.
- 3.2 Oxford Elementary School field trip letter of request and objectives.
- 3.3 Oxford Helping Hands donation letter.
- 3.4 Agnes Gray Food Pantry donation letter.
- 3.5 Hebron Station School donation letter.
- 3.6 Letter of request for OHMS food pantry.
- 3.7 Oxford Hills School District Board Committees FY 18