

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE: <u>Monday, December 17, 2018</u>
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

Welcome to new Board Director William Rolfe from West Paris.

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative
Curriculum Committee

Ms. Catrina Wilson
Dr. Ware

Scheduled Committee Meetings:

Curriculum Committee	January 14, 2019	5:00 p.m.	Central Office Room 209
Policy Committee	January 21, 2019	5:00 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to accept a \$2,500 donation with \$750 from Ann Gavin and \$500 from Marianne Tenore, to be matched by BAE Systems for the purpose of helping homeless and struggling students at OHCHS?

NOTE: See enclosed letter of request.

- B. To see if the Board will vote to approve the Superintendent's nomination of Jennifer Grover as Elementary Librarian?**

NOTE: Ms. Grover holds a Bachelor of Arts Degree in Biology from University of Maine at Augusta and a Master's Degree in Education, K-12 Media Specialist from Plymouth State University. She is currently the District Library Secretary.

- C. To see if the Board will vote to approve the Superintendent's nomination of Robert Hendry as 20 hour/week Custodian at Oxford Hills Middle School South Campus.**

NOTE: Mr. Hendry has five years of custodial experience. He has been working as a long term substitute custodian at OHMS North Campus since the beginning of the current school year.

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the December 3, 2018 regular Board Meeting?**

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To hear a presentation by MVR #11 Director Shawn Lambert and OHCHS Principal Ted Moccia on the New England Association of Schools and Colleges (NEASC).**
- B. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?**

NOTE: This hearing is scheduled for approximately 7:30 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:

"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**

- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."

C. To see if the Board will vote to expel a student?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday December 17, 2018

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

- **Lorette Ayotte, Educational Technician II, Autism Life Skills at Guy E. Rowe Elementary to Oxford Elementary School.**
- **Shauna Cummings, Educational Technician I, Autism Life Skills at Oxford Elementary School to Guy E. Rowe Elementary School.**
- **Meghan Szente, Technology Support Specialist at OHCHS to Elementary Technology Support Specialist at Central Office.**

RESIGNATIONS:

3. ENCLOSURES:

- 3.1 Minutes from Curriculum Committee.**
- 3.2 Oxford Hills Comprehensive High School November 2018 Discipline Summary.**
- 3.3 Oxford Hills Middle School November 1, 2018 Behavior Report.**
- 3.4 Oxford Hills School District December 1, 2018 Enrollment Report.**
- 3.5 Donation letter of request.**

4. Congratulations to December Students of the Month:

Grade 9 – Kaiden Stack
Grade 11 – Riley McGough

Grade 10 – River Thurston
Grade 12 – Kirsten Edwards

5. I would like to acknowledge the recent passing of Mary Lou Burns; a 41-year member of the MSAD 17 employee community. Mary Lou's contribution to the community is renowned. She was a teacher, principal and central office administrator. She was a leader in the community as well, serving on many community nonprofit boards and serving as a member and officer of the Rotary. MSAD 17 annually recognizes staff who exhibit similar community spirit, commitment to learning, and a willingness to "dare to accept the challenge" with the Mary Lou Burns Award. Mary Lou's life will be celebrated at the Congregational Church in South Paris on Saturday, December 15, 2018.

6. I have extended a leave of absence to Library Secretary Jennifer Grover through the remainder of the year so that she can assume the Elementary Librarian position. Jennifer is a certified librarian and has the necessary credentials to assist us while we continue our search for a librarian. Jenn is not interested in remaining in the librarian position beyond the current year and wanted to be able to return to her secretarial position at the conclusion of the school year. We will fill the library secretary position with a temporary hire until Jennifer is able to return in the fall.

7. I want to congratulate OHCHS students Cadence Bemis, Courtney Hinkley, Lexi Mack and Madison Sheppard for having their art work exhibited at the Maine State House. These four students were recognized on Tuesday, December 11, 2018 along with other statewide honorees in a Maine Excellence in Arts Education ceremony held in the rotunda.

8. ALiCE training continues to occur across the district. As of today, WMRPCE, Central Office, Waterford Memorial School, Harrison Elementary School, Otisfield Community School and Agnes Gray School have all completed the 4 hour training. OHCHS, Paris Elementary School, Oxford Elementary School and Guy E. Rowe School trainings are slated to occur in January and February. Local law enforcement and emergency management are participating in the trainings when available. The remaining schools will complete training in the spring. A community introduction to Alice will occur sometime in March.

9. There will be a reception honoring Richard McIntosh on Thursday, December 20, 2018 at 4:00 pm at Central Office. Richard is retiring after more than 20 years of service. He began his career as a custodian at the Rowe school where he served for 9 years. He was one of the first of our staff to recognize the impact technology could have on learning. He has been our elementary Technology Specialist for twenty years. Board members are welcome to stop in to wish Richard well in his retirement.

10. Siemens has been evaluating our HVAC and roof replacement project. It is hoped that they will be prepared to meet with the Operations Committee in January to apprise them of project and funding option. A recommendation from the Operations Committee should be available for the Board's consideration in March. Likewise, we are in the process of speaking with several security consultants and vendors as we develop a school facilities safety upgrade. It is taking longer than expected to compile options for the Operation Committee's consideration. It is hoped that a proposal will be available in March.

11. I spoke with Wade Rainy, West Paris Town Manager this week. William Rolfe has expressed interest in joining the board and his nomination will be taken up by the West Paris Selectmen at their regular board meeting on Thursday, December 13, 2018. If appointed, he will serve until the next municipal election is held.

12. A Board member inquired about the marked difference in the OHCHS discipline report for "skipping class" between October 2018 (0) and October 2017 (15). Over the last 5 years, the October report in this area has ranged between 0-15 (14, 4, 15, 15, 0). A more accurate measure of students skipping school and the impact of recent initiatives would be to examine the annual data over a period of years. This is only the second year of the BARR Grant so it's effect on skipping is unlikely to be known at this time.