

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE: <u>Monday, December 3, 2018</u>
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative
Curriculum Committee

Ms. Catrina Wilson
Dr. Ware

Scheduled Committee Meetings:

Curriculum Committee	Dec. 10, 2018	5:00 p.m.	Central Office Room 209
Operations Committee	Dec. 17, 2018	6:15 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to accept a \$500 donation from William O'Donnell to Agnes Gray/Legion Memorial schools to be used to begin developing a 2 kilometer hiking and snowshoe trail?

NOTE: See enclosed letter of request.

- B. To see if the Board will vote to approve the following coaching candidates for the Winter 2018-2019 athletic season:**

Oxford Hills Comprehensive High School-
Assistant Alpine Ski Coach Heather Van Decker
Freshman Girl's Basketball Coach Crystal West
Boys/Girls Indoor Track Head Coach Darren Bantz

Oxford Hills Middle School-
Alpine Ski Head Coach Colleen Winslow

- C. To see if the Board will vote to approve the Superintendent's nomination of Heidi Durgin as Adult Education Career Pathways/College Transitions Coordinator?**

NOTE: Ms. Durgin holds a Bachelor of Music Education degree from University of Southern Maine and has nearly ten years of experience in the classroom or in educational settings working with young students. She is currently a District substitute Teacher.

- D. To see if the Board will vote to approve the Superintendent's nomination of Kate Molloy as Part Time Adult Education Teacher in Buckfield?**

NOTE: Ms. Molloy holds a Bachelor of Arts Degree in International Studies from Norwich University and a Masters Degree in Teaching from University of Maine at Orono. She comes to us with ten years of teaching experience.

- E. To see if the Board will vote to approve the Superintendent's recommendation of Kyle Ring as Food Service Delivery Driver at Oxford Hills Comprehensive High School?**

NOTE: Mr. Ring has fifteen years experience working in the food service industry. He also went through the Culinary Arts Program at OHCHS while attending high school.

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the November 5, 2018 regular Board Meeting?**

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To hear a presentation by Oxford Hills Comprehensive High School Principal, Ted Moccia and Director of Applied Learning, Pat Carson on the Building Assets, Reducing Risks (BARR) Grant.
- B. To see if the Board will declare the West Paris Board seat held by Mr. Toby Whitman vacant as outlined in Policy BBD – “Board Declared Vacancy Caused by Absenteeism”?

NOTE: Please see attached letter by Board Chair, Diana Olsen.

- C. To see if the Board will vote to approve the second and final reading of the following policies:

IHBEA	Programs for English Language Learners
IHCA	Summer School

- D. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(C) to discuss or consider certain matters related to the acquisition of property?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday December 3, 2018

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

RESIGNATIONS:

- **John Conrad, Food Service Delivery Driver at Oxford Hills Comprehensive High School, 20 years, retiring effective December 21, 2018.**
- **Luc Roy, Boys/Girls Indoor Track Head Coach.**

3. ENCLOSURES:

- 3.1 Minutes from Curriculum Committee and Operations Committee.**
- 3.2 Oxford Hills Comprehensive High School October 2018 Discipline Summary.**
- 3.3 Oxford Hills Middle School October 3, 2018 Behavior Report.**
- 3.4 Oxford Hills School District November 1, 2018 Enrollment Report.**
- 3.5 Letter of request to accept a donation for West Paris schools.**
- 3.6 Letter from Board Chair Diana Olsen to absentee West Paris Board Director.**
- 3.7 Policy BBD – Board Declared Vacancy Caused By Absenteeism.**
- 3.8 Invitation to the Maine Arts Commission Maine Excellence in Arts Education exhibit and celebration.**

4. Congratulations to Head Football Coach Mark Soehren for being awarded Coach of the Year and Assistant Football Coach Nate Danforth for being awarded Assistant Coach of the Year.

5. Congratulations to Colton Carson (Grade 12) for being awarded the Kennebec Valley Athletic Conference Football Player of the Year.

6. The deed to the Yellow School House on Main Street in Norway was conveyed to the Town of Norway on November 26, 2018.

7. The new District network firewall has been fully implemented but not without some significant disruption to the District's internet based phone system. While many issues have been resolved there are still some significant disruptions to phone service. The Technology Director, his staff of professionals, the firewall provider and telephone service contractor are working diligently to restore regular service.

8. The Negotiations Committee will not meet on December 18th as announced in November. A joint training is being arranged to save costs. RSU 10, RSU 17, MVR 11, Oxford Hills Education Association, Oxford Hills Technical Association and the RSU 10 Educators Association will be training in Interest Bargaining (IBB) at a future date to be determined. Members of the Committee will be notified as soon as the date has been established.

- 9. Infinite Visions, the District's new accounting and payroll system is expected to be ready for full implementation by the middle of January 2019. This new system will give:**
Greater employee access to human resource information,
Electronic vendor payment,
Electronic purchase order and timesheet approvals and
Greater flexibility in generating reports.
This project has been a huge undertaking. A special thank you to Cathy Coffey and Carrie Colley who have jointly worked to ensure the transition goes smoothly.
- 10. Fun Fact: The Food Service Program last year served 1,600 breakfasts, 2,000 lunches and 455 a la carte meals daily. The staff prepared and served a total of 708,213 meals; that's 19,140 meals prepared per food service employee (administrators, secretaries, drivers and kitchen assistants).**