

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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**DATE:** Monday, July 16, 2018

**TIME:** 7:00 p.m.

**LOCATION:** Central Office, 232 Main Street, South Paris, Community Room #201

**A G E N D A**

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.

2. **FLAG SALUTE.**

3. **WELCOME TO VISITORS.**

4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

5. **REPORTS.**

Student Representative  
Policy Committee  
Personnel Committee

Ms. Catrina Wilson  
Ms. Green  
Mr. Patrie

**Scheduled Committee Meetings:**

Policy Committee	July 16, 2018	5:30 p.m.	Central Office Room 209
Personnel Committee	July 16, 2018	6:30 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**

7. **ADJUSTMENTS TO THE AGENDA.**

8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the following appointments:

Jessie LaCasse  
Jeanine Sumner  
Adrienne Abramowitz  
Amy Irving  
Nicole Stevenson

Social Worker, WMRPCE  
Pre-Kindergarten Teacher, Otisfield  
Grade 2 Teacher, Paris Elementary  
Kindergarten Teacher, Oxford Elementary  
Grade 6 Humanities Teacher, Oxford

Emily Ivers  
Janice Daniels  
Ralph Nelson  
Susan Allen  
Kate Rideout  
Tiffany Atkisson  
Margaret Brennan  
Tracy Cox  
Johanna Hosford  
Kim Bartoli-Brown

Pre-Kindergarten Teacher, Hebron Station  
Food Service Manager, Waterford Memorial  
Elementary Phys. Ed. Teacher  
Elementary Art Teacher, Rowe and Otisfield  
Elementary Social Worker  
Food Service Assistant, OHMS-North  
.5 FTE Elementary Social Worker, Guy E. Rowe  
Food Service Assistant, OHMS-South  
Food Service Assistant, Oxford Elementary  
Site Coordinator at W.M.R.P.C.E.

**NOTE: See enclosed biographies.**

**B. To see if the Board will vote to approve the following Lead Teacher stipends for FY 2018-2019:**

Jennifer Stevens	Waterford Memorial School
Caprice Littlefield	.5 FTE Harrison Elementary School
Rob Ripley	.5 FTE Harrison Elementary School

**C. To see if the Board will vote to accept a donation of \$3,000 from Rob and Linda Pierson to be used to purchase Chromebooks for the Agnes Gray/Legion Memorial Schools?**

**NOTE: See enclosed Letter of Request.**

**9. ACTION ON MINUTES:**

**A. To see if the Board will vote to approve the minutes of the June 18, 2018 regular Board Meeting?**

**10. UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

**A. To see if the Board will elect a Chair?**

**NOTE: See enclosed Board Policy BDB regarding duties of the Chair and Vice Chair. Committee sign-up forms are also enclosed and can be turned in at the meeting.**

**B. To see if the Board will elect a Vice Chair?**

**C. To see if the Board will elect four Board members to serve on the Finance Committee?**

**NOTE: The Finance Committee is required by law. It consists of five members, namely, The Board Chair and four additional members appointed by the Board. Current members are Bob Jewell, Barry Patrie, Judy Green, Al Lisowski and Board Chair.**

**D. To see if the Board will appoint Debra Hertell as the Voter Registration Clerk for District meetings?**

**NOTE: By law, the Board appoints a Voter Registration Clerk for District meetings.**

**E. To see if the Board will vote to approve the Superintendent's nomination of Stephanie Goss as Director of Guidance?**

**NOTE: Ms. Goss holds a Bachelor of Arts Degree in Sociology from University of Southern Maine and a Masters of Education Degree in Counseling from University of New Hampshire. She has worked as a Guidance Counselor at Oxford Hills Comprehensive High School since 2013.**

**F. To see if the Board will vote to approve the Superintendent's nomination of Catherine Bickford as Assistant Principal at Paris Elementary School?**

**NOTE: Ms. Bickford Ms. Bickford has taught in the Oxford Hills School District for the past 14 years, she is currently a Grade 4 Teacher at Guy E. Rowe Elementary School and has held a Lead Teacher position at Agnes Gray Elementary School. She holds a Bachelors Degree in Elementary Education with a minor in American Studies and will complete her certification for Assistant Building Administrator in August from Endicott College.**

**G. To see if the Board will vote to approve the Superintendent's nomination of Jessika Sheldrick as Teaching Principal at Otisfield Community School?**

**NOTE: Ms. Sheldrick has been a teacher with the Oxford Hills School District since 1999. Most recently she has been Literacy Coach at Oxford Elementary School.**

**H. To see if the Board will vote to enter into executive session pursuant to 1M.R.S.A. §405(6)(F) to review information about school safety plans?**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, July 16, 2018**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. RESIGNATIONS:**

- **Kim Napolitano-Perry, English Teacher at Oxford Hills Comprehensive High School, 7 years, effective June 18, 2018.**
- **Nancy McClean-Morrisette, K-12 Director of Guidance, 8 years, effective June 30, 2018.**
- **Stephanie Winslow, Grade 6 STEM Teacher at Oxford Elementary School, 2 years, effective June 30, 2018.**
- **Anne-Marie Stephens, Educational Technician III at WMRPCE, 1 year, effective June 22, 2018.**
- **Diana Waters, English Teacher at Oxford Hills Comprehensive High School, 13 years, effective June 21, 2018.**
- **Randall Jack, District Bus Driver, 12 years, retiring effective July 10, 2018.**
- **Elizabeth Rankin, District Social Worker, 2 years, effective August 9, 2018.**

**TRANSFERS:**

- **Theresa Toothaker, Educational Technician III Day Treatment at Guy E. Rowe Elementary School to Educational Technician III Otisfield Community School for the FY 2018-2019 school year.**
- **Leanne Kugelman, Grade 2 Teacher to Grade 1 Teacher at Waterford Memorial School for the FY 2018-2019 school year.**
- **Hunter Rowell, Day Treatment Program at Oxford Hills Middle School to C.A.P.S. Program at Oxford Hills Comprehensive High School for the FY 2018-19 school year.**
- **Catherine Jordan, School Counselor at Paris Elementary School to Elementary Social Worker.**
- **Lorette Ayotte, Educational Technician II at Otisfield Community School to Educational Technician II at Guy E. Rowe Elementary School.**

**3. ENCLOSURES:**

- 3.1 Minutes from Operations and Policy Committees.**
- 3.2 Oxford Hills Comprehensive High School May/June 2018 Discipline Report.**
- 3.3 Letter of Request for Agnes Gray/Legion Memorial donation.**
- 3.4 Policy BDB – Board Officers**
- 3.5 New staff biographies.**
- 3.6 Teacher Staffing Update memo**
- 3.7 June 14, 2018 Community Forum Feedback**
- 3.8 Themes emerging from Community Forum written responses.**
- 3.9 Superintendent's letter to community, staff, students and Board concerning a proposed 1 year delay in proficiency grading.**
- 3.10 Parent letter concerning Proficiency grading.**