

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

www.msad17.org

www.msad17.org/District/School-Board

DATE: Monday, June 18, 2018

TIME: 7:00 p.m.

LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.

2. **FLAG SALUTE.**

3. **WELCOME TO VISITORS.**

4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

5. **REPORTS.**

Student Representative
Policy Committee
Operations Committee
Personnel Committee

Ms. Catrina Wilson
Ms. Green
Mr. Lewis
Mr. Patrie

Scheduled Committee Meetings:

Policy Committee	June 18, 2018	5:00 p.m.	Central Office Room 209
Operations Committee	June 18, 2018	6:15 p.m.	Central Office Room 209
Personnel Committee	June 18, 2018	6:30 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**

7. **ADJUSTMENTS TO THE AGENDA.**

8. **CONSENT AGENDA.**

A. To See if the Board will vote to approve the following stipend positions for Oxford Hills Middle School FY 2018-19:

OHMS Team Leaders:

0.85 FTE Jessica McGreevy

0.85 FTE Joe Cummings
0.85 FTE Michele Wood
0.85 FTE Heidi Dock/John Rothrock 0.425 each

OHMS Dept/School Leaders:

.4 FTE Joe Cummings/Michele Wood	Social Studies 0.2 each
.4 FTE Heidi Dock/John Rothrock	Special Education 0.2 each
.4 FTE Steve Shaw	Math
.4 FTE Kristie Holbrook	ELA
.4 FTE Carrie Faith	Writing
.4 FTE Charlotte Palmer	Science
.4 FTE Jennifer Feely	Health/UA
.4 FTE Jamie Toohey/Jolene Twombly-Wiser	School 0.2 each

Student Council	Michele Wood, Joe Cummings, Brian Cox - .33 FTE each
Math Team	Steve Shaw
Builders Club	Zachary Knights
Art Club	Susan Moccia
Yearbook	Carol West

B. To see if the Board will vote to approve the following K-12 Department Head:

Deborah Johnson	Gifted/Talented
-----------------	-----------------

9. ACTION ON MINUTES:

A. To see if the Board will vote to approve the minutes of the June 4, 2018 regular Board Meeting?

B. To see if the Board will vote to approve the minutes of the June 7, 2018 District Budget meeting?

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

A. To see if the Board will vote to approve the Superintendent's nomination of Jessica Prue as Reading Recovery Teacher, location TBD.

NOTE: Ms. Prue is currently working at Fiddlehead School of Arts and Sciences in Gray as a Special Education Ed Tech III. She has eight years of experience as a Kindergarten teacher in the Auburn School Department and at the Poland Community School. She holds a Bachelor of Science Degree in Elementary Education from the University of Maine. She has successfully completed the Literacy Processing Course.

- B. To see if the Board will vote to approve the Superintendent's nomination of Alicia Sadler as Special Education Teacher at Oxford Hills Comprehensive High School?**

NOTE: Ms. Sadler holds a degree in English from University of Southern Maine. She has been working as a long term substitute in this Special Education position during the current school year and prior to this has been with our District as an Educational Technician III on the Day Treatment team for several years.

- C. To see if the Board will vote to approve the Superintendent's nomination of Brian Burke as English Language Arts Teacher at Oxford Hills Middle School?**

NOTE: Mr. Burke holds a Bachelors Degree in Business Administration from University of Maine at Orono and is currently enrolled in the Extended Teacher Program at University of Southern Maine. His work experience includes advocating for children at Fairfield & Associates, P.A. and Operations Manager at Legacy Publishing Company.

- D. To see if the Board will vote to approve the Superintendent's nomination of Richard Caughey as Grade 5 Teacher at Guy E. Rowe Elementary School?**

NOTE: Mr. Caughey holds a Master of Science Degree in Integrated Elementary and Special Education and a Bachelors Degree in Mathematics and Science for Teaching Education from Wheelock College in Boston, Massachusetts. His work experience includes being a Grade 5 Teacher at Sumner G. Whittier School and a Grade 5 Special Education Teacher at Madeline English School in Massachusetts as well as a Grade 1 Teacher at Torah Academy in Brookline, MA.

- E. To see if the Board will vote to approve the Superintendent's nomination of Dana Monbleau as Grade 4 Teacher at Paris Elementary School?**

NOTE: Ms. Monbleau holds a Bachelor of Science Degree for K-8 General Education from University of Maine at Farmington. She has experience as a long term substitute in a Grade 4 class and also as an Educational Technician II at Turner Elementary School.

- F. To see if the Board will vote to approve the Superintendent's nomination of Brooke Wardwell as Grade 4 Teacher at Paris Elementary School?**

NOTE: Ms. Wardwell holds a Bachelor of Science Degree in K-8 General Elementary Education from University of Maine at Farmington. She has completed her student teaching in a Grade 5 classroom at Turner

Elementary School and in a Grade 3 classroom at Park Elementary School in Auburn.

- G. To see if the Board will vote to approve the Superintendent's nomination of Brigitta Valente as Pre-Kindergarten Teacher at Paris Elementary School?

NOTE: Ms. Valente holds a Bachelor of Science Degree in Birth Through Age 5 Early Childhood Special Education from University of Maine at Farmington. She is currently employed at Spurwink Therapeutic Preschool in Saco as a Special Education Teacher in an Autism and Social Emotional Enhancement classroom.

- H. To see if the Board will vote to approve the Superintendent's nomination of Samantha Zak as Kindergarten Teacher at Paris Elementary School?

NOTE: Ms. Zak holds a Bachelor of Science Degree in Early Elementary (K-3) and Early Childhood Education (Pre-K) from University of Maine at Farmington. She completed her student teaching in a Grade 1 class at Rumford Elementary School and has also done a practicum in a Kindergarten class at Spruce Mountain Primary School in Livermore Falls.

- I. To see if the Board will vote to approve the Superintendent's nomination of Erika Fujimaki as Grade 5 Teacher at Paris Elementary School?

NOTE: Ms. Fujimaki holds a Bachelor of Science Degree from University of Maine at Farmington. She is currently working at Paris Elementary School as a Grade 5 Humanities Teacher.

- J. To see if the Board will vote to approve the Superintendent's nomination of Riley Chickering as Social Studies Teacher at Oxford Hills Comprehensive High School?

NOTE: Mr. Chickering holds a Bachelors Degree from University of Maine at Farmington. He completed his student teaching over the past year at OHCHS. He is a graduate of our District.

- K. To see if the Board will vote to approve the second and final reading of the following policies:

BBAB	Student Representation to the Board of Education
AD	Oxford Hills Mission and Core Beliefs

NOTE: Policy Committee will have a recommendation

- L. To see if the Board will authorize the Treasurer (Superintendent of Schools) to borrow monies from time to time as may become necessary during the ensuing fiscal year?
- M. To see if the Board will vote to award the bid for painting the exterior of Waterford Memorial School?

NOTE: Operations Committee will have a recommendation.

- N. To see if the Board will vote to award the bid for tying into public sewer at Oxford Elementary School?

NOTE: Operations Committee will have a recommendation.

- O. To see if the Board will vote to award the bid for repairing brick work at Oxford Elementary School?

NOTE: Operations Committee will have a recommendation.

- P. To see if the Board will vote to award the bid for recharging the heating system at Central Office?

NOTE: Operations Committee will have a recommendation.

- Q. To see if the Board will vote to eliminate an Education Technician II position at Otisfield Community School?

NOTE: Personnel Committee will have a recommendation.

- R. To see if the Board will authorize the Superintendent to hire to fill vacant positions for the rest of June, July and August?

- S. To see if the Board will vote to approve the following (FY 19 Budget):

VOTED: That the Computation and Declaration of Votes dated June 18, 2017 and attached thereto, be and it is hereby approved;

FURTHUR VOTED: That the Computation and Declaration of Votes be entered upon the records of School Administrative District No. 17;

FURTHUR VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Town Clerks within the

District.

NOTE: Official budget referendum results will be available on Monday evening.

T. To see if the Board will sign annual assessments?

U. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?

NOTE: This hearing is scheduled for approximately 8:00 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:

"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or**
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or**
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."**

V. To see if the Board will vote to expel a student?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, June 18, 2018

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- Sharon L. Merrill, Elementary Art Teacher, 27 years, retiring effective June 18, 2018.
- James Domegan, Education Technician III at Oxford Hills Comprehensive High School, 5 years, retiring June 19, 2018.

TRANSFERS:

- Ivylynn Moxcey, Grade 4 Teacher at Paris Elementary School to Language Arts Teacher at Oxford Hills Middle School.
- Hayley Holman, Spanish Teacher at Oxford Hills Comprehensive High School to Spanish Teacher at Oxford Hills Middle School.
- Carol Lachapelle, Educational Technician II to Educational Technician III in Oxford Hills Comprehensive High School Day Treatment program.
- Rebecca Albert, Kindergarten Teacher to Pre-Kindergarten Teacher at Paris Elementary School

3. ENCLOSURES:

- 3.1 Minutes from Operations Committee.
- 3.2 Oxford Hills School District Enrollment Report, June 1, 2018
- 3.3 Board Memo 6-15-18