

Corrected

OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

743-8972

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www.msad17.org/District/School-Board

DATE: Monday, March 5, 2018

TIME: 7:00 p.m.

LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

Please welcome new Board Directors Sarah Otterson from the Town of Paris and Curtis Cole from the Town of Norway.

Congratulations to Board Director Natalie Andrews on re-election from the Town of West Paris.

A G E N D A

1. CALL TO ORDER. Chairman Ronald Kugell will preside.

2. FLAG SALUTE.

3. WELCOME TO VISITORS.

4. QUESTIONS/COMMENTS FROM THE PUBLIC.

5. REPORTS.

Student Representative
Curriculum Committee
Finance Committee
Budget Committee

Ms. Catrina Wilson
Dr. Ware
Mr. Patrie
Mr. Jewell

Scheduled Committee Meetings:

Finance Committee	March 05, 2018 6:00 p.m.	Central Office Room 209
Budget Committee	March 07, 2018 5:30-7:00 p.m.	Central Office Room 201
Budget Committee	March 14, 2018 5:30-7:00 p.m.	Central Office Room 201
Policy/Curriculum Committees	March 19, 2018 5:00 p.m.	Central Office Room 209
Budget Committee	March 21, 2018 5:30-7:00	Central Office Room 201
Budget Committee	March 28, 2018 5:30-7:00	Central Office Room 201

6. SUPERINTENDENT'S REPORT.

7. ADJUSTMENTS TO THE AGENDA.

8. CONSENT AGENDA.

- A. To see if Board will vote to accept a donation of \$1,500 from Maine Credit Union League to purchase food for the Agnes Gray food pantry?

NOTE: See enclosed letter of request.

- B. To see if the Board will vote to approve the following coaching candidate for the Spring 2018 season:

Middle School Softball Coach B

Crystal West

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the February 5, 2018 regular Board Meeting?

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. To hear a presentation by Technology Director Mike Dunn on installing a new wireless system at Oxford Hills Comprehensive High School.
- B. To hear a presentation by Technology Director Mike Dunn regarding a firewall for the District.
- C. To hear a presentation by Superintendent Colpitts on OHCHS Roof and HVAC replacement.
- D. To see if the Board will vote to approve the Superintendent's nomination of Brian Jahna as Day Treatment Special Education Teacher at Oxford Hills Comprehensive High School?

NOTE: Mr. Jahna holds a Master of Education Degree with a concentration in Special Education from Northcentral University and a Masters Degree in American New England Studies and a Bachelors Degree in Philosophy, both from University of Southern Maine. He has worked in the field of mental health since 2005, most recently as a Day Treatment Teacher at Lake Region High School in RSU #61.

- E. To see if the Board will vote to approve the Superintendent's nomination of Leanne Kugelman as Grade 2 Teacher at Waterford Memorial School?

NOTE: Ms. Kugelman holds a Bachelors Degree in Early Childhood Education. She has been substitute teacher for Grade 2 at Waterford since the beginning of the 2017-2018 school year.

- F. To see if the Board will vote to approve the Superintendent's nomination of Shawn White as Special Education Teacher at Western Maine Regional Program for Children with Exceptionalities?**

NOTE: Mr. White holds a Masters Degree in Education from Capella University and a Masters Degree in Special Education from University of Southern Maine. He has been employed at Lewiston High School as a Special Education Teacher and Supervisor. He comes to us from RSU #10 where he has worked at Pennacook Learning Center, a day treatment facility.

- G. To see if the Board will vote to approve a field trip for Hebron Station School fourth, fifth and sixth grade classes to Boston on March 22, 2018.**

NOTE: See enclosed letter of request and Itinerary.

- H. To see if the Board will vote to approve a field trip for OHCHS teachers and students to Italy (Florence, Rome and Assisi) during April vacation 2019.**

NOTE: See enclosed letter of request and objectives.

- I. To see if the Board will vote to approve two educational over night field trips for the OHCHS CAPS Alternative Education Program to Hartland, Maine on March 14-15 and May 2-3, 2018?**

NOTE: See enclosed letter of request and trip information.

- J. To see if the Board will vote to approve the Superintendent's recommendation to extend the following mid-management existing contracts by one additional year?**

Melanie Ellsworth	Federal Grants Coordinator/ Literacy Coach of Coaches	2020
Margaret Emery	Waterford/Harrison Principal	2020
Sam Iggulden	Data Base Manager	2020
Sarah Wielki	OHCHS Systems Tech.	2020
Nancy McClean Morrissette	Coord., Guidance and Counseling	2020
Ted Moccia	OHCHS Principal	2020
Tara Pelletier	OHMS Assistant Principal	2020
John Springer	OHCHS Assistant Principal	2020

Daniel Hart	Principal, Guy E. Rowe Elementary	2020
Tiffany Karnes	Principal, Oxford and Otisfield	2020
Mary Lou Peterson	Paris Elementary Principal	2020
Lori Pacholski	Paris Assistant Principal	2020
Elizabeth Clarke	Agnes Gray Principal	2020

- K. To see if the Board will vote to approve the Superintendent's recommendation for the following mid-management for second year probationary contracts?

Paul Bickford	OHMS Principal	2019
Donald Thorne	Principal, Hebron Station School	2019
Jamie Martin	Guy E. Rowe Asst. Principal	2019
Laurie Catanese	Assistant Principal OHCHS	2019
Tina Christophersen	Director of Adult Education	2019

- L. To see if the Board will vote to approve the Superintendent's recommendation to extend the following Central Office Administrators' contracts by one additional year?

Patrick Hartnett	Assistant Superintendent	2020
Catherine Coffey	Business Manager	2020
Jane Morse	Special Services Director	2020
Heather Manchester	Curriculum Director	2020

- M. To see if the Board will vote to approve the Superintendent's recommendation to extend the following Supervisors' contracts by one additional year?

Roland Raymond	Head Custodian	2020
Robyn Sessions	Assistant Food Service Director	2020
Dave Fontaine	Director of Transportation	2020

- N. To see if the Board will vote to approve the Superintendent's recommendation of the following Supervisor for a continuing contract?

Jodi Truman	Director of Food Services	2020
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- O. To see if the Board will vote to approve the Superintendent's recommendation of the following Supervisors for second year probationary contracts?

Dean Dillingham	Facilities Director	2019
Matthew Corbett	Assistant Facilities Director	2019

- P. To see if the Board will vote to authorize the Superintendent to enter into a contract with Dr. Terre Porter to lease 2,300 square feet at 66 Paris Street, Norway, pending State approval of space for educational purposes?

NOTE: Lease payments for the end of FY 2018 will come from Contingency. FY 2019 lease payments will be budgeted. Finance/Operations Committees will have a recommendation.

- Q. To see if the Board will vote to approve the resolution entitled, "Resolution to Authorize Lease Purchase of Three School Buses in the Principal Amount of \$270,000," be adopted in form presented to this meeting.**

RESOLUTION TO AUTHORIZE LEASE PURCHASE OF THREE SCHOOL BUSES IN THE PRINCIPAL AMOUNT OF \$270,000

Whereas, Maine School Administrative District No. 17 (the "District") has been approved by the Department of Education to acquire three school buses and related accessories equipment (the "Equipment"); and

Whereas, the Board finds that taking early delivery of the Equipment will result in cost savings to the District, but will make it impractical and not cost effective to seek competitive bids for lease purchase financing of the Equipment;

Now therefore, the School Board of the District hereby resolves as follows:

That, Superintendent of Schools (the "Superintendent") is authorized to accept the proposal of Androscoggin Bank (the "Lessor"), to provide tax-exempt lease purchase financing for the Equipment in the principal amount of \$270,000.00 at an interest rate of _____% for a term of _____ years;

That under and pursuant to the provisions of Title 20-A M.R.S. sections 1001, 1055, and 5401(15), the Superintendent is authorized to execute and deliver a lease purchase agreement with Lessor, or its nominee, in the name and on behalf of the District for the Equipment, with an aggregate purchase price of \$270,000.00, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease");

That no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code");

That the Lease issued pursuant hereto is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code;

That the Superintendent is authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to ensure the interest portion of the rental payments under and pursuant to the Lease will be excludable from the gross income of the owners thereof for purposes of

federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof;

That the appropriate officials of the District are authorized to execute and deliver such other documents and certificates as may be required in connection with the Lease;

That the District hereby resolves and declares its official intent pursuant to Section 1.150-2(e) of the Treasury Regulations that the District reasonably expects to use the proceeds of the Lease to reimburse certain original expenditures from the RSU's general or other fund, paid not earlier than 60 days prior to adoption of this Resolution or to be paid, which original expenditures have been or will be incurred in connection with costs of the Equipment; and that the District reasonably expects that the maximum principal amount that the District will issue to finance the Equipment is \$270,000, and further that an attested copy of this declaration of official intent be kept in the permanent records of the District; and

That an attested copy of this Resolution be filed with the minutes of this meeting.

A true copy, attest:

**Richard Colpitts
Secretary
Maine School Administrative District No. 17**

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, March 5, 2018

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- Denise Inman, Assistant Principal at Oxford Elementary, 33 years, retiring effective June 30, 2018.
- Chelsea Bernier, Grade 2 Teacher at Oxford Elementary School, 1 year, effective June 30, 2018.
- Robert Rojas, Social Studies Teacher at Oxford Hills Comprehensive High School, 1 year, effective June 30, 2018.

TRANSFERS:

- Jennifer Cusack, Pre-Kindergarten Teacher at Guy E. Rowe Elementary School to Educational Technician III at Oxford Elementary School, effective February 26, 2018.

3. ENCLOSURES:

- 3.1 Minutes from Curriculum Committee, Operations/Finance Committee and Budget Committee.
- 3.2 Oxford Hills School District March 1, 2018 Enrollment Report
- 3.3 Oxford Hills Comprehensive High School January 2018 Discipline Summary
- 3.4 Oxford Hills Middle School January 31st, 2018 Behavior Report
- 3.5 Donation acceptance request letter for Agnes Gray/Legion Memorial Schools.
- 3.6 Letter of request and Itinerary for Hebron Station day trip to Boston.
- 3.7 Letter of request and objectives for OHCHS trip to Italy.
- 3.8 Letter of request and trip information for CAPS field trip.

4. Congratulations to March Students of the Month:

Jackson Leduc – Grade 9
Morgan Laverdiere – Grade 11

Olivia Rowe – Grade 10
Emily Corbett – Grade 12

- 5. I will be speaking on the Special Education Task Force at the MSSA School Funding in Maine Workshop in Augusta on Friday March 9th.
- 6. I will be traveling with staff and students to visit our sister school in Jinhua, China from April 6th – 20th, 2018. Every five years the superintendent is expected to visit the school to renew our agreement. During my absence, Assistant Superintendent Dr. Hartnett will oversee the day to day operations of SAD #17. Mr. Springer, Mr. Blanchard, Mrs. Pelletier and Mr. Lambert (MVR #11) will be traveling as well.