

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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**DATE:** Monday, May 7, 2018

**TIME:** 7:00 p.m.

**LOCATION:** Central Office, 232 Main Street, South Paris, Community Room #201

**A G E N D A**

1. **CALL TO ORDER.** Chairman Ronald Kugell will preside.

2. **FLAG SALUTE.**

3. **WELCOME TO VISITORS.**

4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

5. **REPORTS.**

Student Representative  
Personnel Committee

Ms. Catrina Wilson  
Mr. Patrie

**Scheduled Committee Meetings:**

Personnel Committee	May 07, 2018	6:30 p.m.	Central Office Room 209
Policy Committee	May 21, 2018	5:00 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**

7. **ADJUSTMENTS TO THE AGENDA.**

8. **CONSENT AGENDA.**

9. **ACTION ON MINUTES:**

A. To see if the Board will vote to approve the minutes of the April 2, 2018 regular Board Meeting?

10. **UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

**A. To hear a presentation by Superintendent Colpitts, teachers and students about the District's relationship with Zhejiang High School.**

**B. To see if the Board will authorize the Chair to sign the Oxford Hills Comprehensive High School – Zhejiang High School Articulation Agreement?**

**C. To hear a presentation by Superintendent Colpitts on the Budget Committee's Proposed FY 2019 School Budget.**

**D. To see if the Board will vote to approve the FY 2019 recommended Budget?**

**NOTE: Budget Committee will have a recommendation.**

**E. To see if the Board will vote to approve the Superintendent's recommendation to eliminate the Systems Manager position?**

**NOTE: Personnel Committee will have a recommendation.**

**F. To see if the Board will vote to create an additional Technology Support Specialist position?**

**NOTE: Personnel Committee will have a recommendation.**

**G. To see if the Board will vote to approve the Superintendent's recommendation of Sarah Wielki as Technology Support Specialist?**

**NOTE: Personnel Committee will have a recommendation.**

**H. To see if the Board will vote to approve the Superintendent's nomination of the following teacher for a first year probationary contract for the 2018-2019 school year?**

**Leanne Kugelman  
Shawn White**

**Grade 2 Teacher, Waterford Memorial School  
Special Education Teacher, WMRPCE**

**I. To see if the Board will vote to approve the Superintendent's nomination of the following teachers for a second year probationary contract for the 2018-2019 school year?**

**Kim Struck  
Stephanie Hennes  
Mathieu Bowen  
Pam Marshall  
Allyson Kirby  
Caitlin Daily**

**Guidance, Agnes Gray/Waterford/Harrison  
Grade 1 Teacher, Waterford Memorial School  
Phys Ed Teacher, Harrison/Guy E. Rowe  
5/6 Grade Humanities Teacher, Otisfield  
Grade 5 Teacher, Oxford Elementary  
Math Coach, Oxford Elementary**

Cathy Harris	Primary Resource Rm. Oxford Elementary
Rachel Scala	Music Teacher, Oxford Elem./Hebron Station
Hailey Benedict	Grade 2 Teacher, Hebron Station School
Brianna Palmer	Grade 3 Teacher, Hebron Station School
Angela LaPointe	Grade 1 Teacher, Paris Elementary School
Carrie Hilton	Grade 1 Teacher, Paris Elementary School
Megan LaCroix	Grade 5 Teacher, Paris Elementary School
Taylor Marshall	Grade 1 Teacher, Paris Elementary School
Wanda McCormick	Grade 6 Teacher, Paris Elementary School
Kristie Doyle	Grade 2 Teacher, Paris Elementary School
Phil Catanese	Science Teacher, OHMS
Dylan LeComte	Language Arts Teacher, OHMS
Mercedes McClean- Wheeler	Language Arts, OHMS
Cameron Sutton	Science Teacher, OHMS
Lijaun He	Guidance Counselor, OHMS
Serena Williams	Guidance Counselor, OHMS
Katherine Bonawitz	Grade 6 STEM Teacher, Guy E. Rowe
Anita Cote-Chisholm	Grade 5 STEM Teacher, Guy E. Rowe
Crystal Cochran	Special Education Teacher, Guy E. Rowe
Nichole Dumas	Grade 3 Teacher, Guy E. Rowe
Kasey Jerome	Grade 5 Teacher, Guy E. Rowe
Kendra Threeton	Kindergarten Teacher, Guy E. Rowe
Christopher Titone	Science Teacher, OHMS
David Dyke	Latin Teacher, OHCHS
Lindsay Fox	Science Teacher, OHCHS
Rachel Heikkinen	Special Education Teacher, OHCHS
Amanda Leavitt	Junior English Teacher, OHCHS
Lynne Pelletier	Math Teacher, OHCHS
Anne Townsend	Art Teacher, OHCHS
Scott Walker	English Teacher, OHCHS
Charles Yancey	Science Teacher, OHCHS
Deborah Ball	Special Education Teacher, WMRPCE
Nicole Norton	Social Worker, WMRPCE

**J. To see if the Board will vote to approve the Superintendent's nomination of the following teachers for a third year probationary contract for the 2018-2019 school year?**

Karen Puia	Grade 2 Teacher, Agnes Gray Elementary
Laurie St. Hillaire	Nurse, Agnes Gray Elementary
Jenna Neubauer	Kindergarten Teacher, Waterford Memorial
Sue Manchester	Pre-K Teacher, Waterford Memorial
Caprice Littlefield	Special Education Teacher, Harrison
Emily Duggan	Kindergarten Teacher, Oxford Elementary
Jade McGuire	Grade 1 Teacher, Oxford Elementary
Kim Desjardins	Grade 1 Teacher, Oxford Elementary
Deborah Krainin	Grade 6 Teacher, Oxford Elementary
Stephanie Winslow	Grade 6 STEM Teacher, Oxford Elementary
Maria Yanni	Special Education Teacher, Oxford Elem.

<b>Mary Beth Grover</b>	<b>Special Education Teacher, Oxford Elem.</b>
<b>Laura Waite</b>	<b>Grade 2 Teacher, Otisfield Community School</b>
<b>Karli Ellis</b>	<b>Kindergarten Teacher, Otisfield Community</b>
<b>Maranda Parent</b>	<b>Art Teacher, Otisfield/Guy E. Rowe</b>
<b>Wendi Benedict</b>	<b>Grade 4 Teacher, Hebron Station School</b>
<b>Kelly Wallace</b>	<b>Special Education Teacher, Paris</b>
<b>Sean Johnson</b>	<b>Special Education Teacher, Paris</b>
<b>Tara Campbell</b>	<b>Grade 4 Teacher, Paris</b>
<b>Zachary Knights</b>	<b>Science Teacher, OHMS</b>
<b>Charlotte Palmer</b>	<b>Science Teacher, OHMS</b>
<b>Rachel Potter</b>	<b>Music Teacher, OHMS</b>
<b>Kallie Brown</b>	<b>Grade 1 Teacher, Guy E. Rowe</b>
<b>Genevieve Chaloult</b>	<b>Special Education Teacher, Guy E. Rowe</b>
<b>Dana Dudley</b>	<b>Grade 6 Teacher, Guy E. Rowe</b>
<b>Kelli Knapp</b>	<b>Grade 2 Teacher, Guy E. Rowe</b>
<b>Meredith Falso</b>	<b>District Speech Pathologist</b>
<b>Charity Manjourides</b>	<b>Grade 2 Teacher, Guy E. Rowe</b>
<b>Lucy Saunders-Kish</b>	<b>Reading Interventionist, Guy E. Rowe</b>
<b>Catherine Emery</b>	<b>Technology Integrator, OHCHS/OHMS</b>
<b>Erin Morrell</b>	<b>English Teacher, OHCHS</b>
<b>Beth Gallagher</b>	<b>Nurse, OHCHS</b>
<b>Ellie Shwaner</b>	<b>District Speech Language Pathologist</b>
<b>Beth Rankin</b>	<b>Social Worker, Guy E. Rowe</b>

**K. To see if the Board will approve the Superintendent's nomination of the following teachers for continuing contracts for the 2018-2019 school year?**

<b>Courtney Knight</b>	<b>Grade 5 Teacher, Paris Elementary</b>
<b>Brittany Hoffman</b>	<b>Pre-K Teacher, Paris Elementary</b>
<b>Justina Dubinsky</b>	<b>Grade 5 Humanities Teacher, Harrison</b>
<b>Kayla Hoke</b>	<b>Pre-K Teacher, Oxford Elementary</b>
<b>Emily Berry</b>	<b>Pre-K Teacher, Oxford Elementary</b>
<b>Christine Farr</b>	<b>Kindergarten Teacher, Oxford Elementary</b>
<b>Dianne Papanikolaou</b>	<b>Grade 2 Teacher, Oxford Elementary</b>
<b>Taylor Nicholas</b>	<b>Grade 4 Teacher, Oxford Elementary</b>
<b>Carol Lundberg</b>	<b>Guidance Counselor, Oxford Elementary</b>
<b>Kailie Balcom</b>	<b>Special Education Teacher, Paris Elementary</b>
<b>Kelsey Redmond</b>	<b>Grade 3 Teacher, Paris Elementary</b>
<b>Molly Sukeforth</b>	<b>Grade 3 Teacher, Paris Elementary</b>
<b>Jill Ainaire</b>	<b>Special Education Teacher, Guy E. Rowe</b>
<b>Tiffany Colby</b>	<b>Grade 3 Teacher, Guy E. Rowe</b>
<b>Denise Keough</b>	<b>Grade 3 Teacher, Guy E. Rowe</b>
<b>Lisa Maxim</b>	<b>Special Education Teacher, Guy E. Rowe</b>
<b>Deanna Meagher</b>	<b>Social Worker, OHCHS/OHMS</b>
<b>Miranda Derenburger</b>	<b>Nurse, Oxford Hills Middle School</b>
<b>Darcy Brook</b>	<b>Grade 9 Science Teacher, OHCHS</b>
<b>Sara Hampton</b>	<b>Social Studies Teacher, OHCHS</b>
<b>Melissa Kluge</b>	<b>Special Education Teacher, OHCHS</b>
<b>Erinkate Morrison</b>	<b>Social Studies Teacher, OHCHS</b>
<b>Kim Napolitano-Perry</b>	<b>English Teacher, OHCHS</b>

**Emily Rowell  
Joseph Sullivan  
Amy White**

**English Teacher, OHCHS  
Math Teacher, OHCHS  
Grade 9 Social Studies Teacher, OHCHS**

**L. To see if the Board will vote to approve the FY 2019 School Calendar?**

**M. To see if the Board will approve the second reading of the following policy**

**IF - Proficiency Based Education**

**N. To see if the Board will approve the first reading of the following policies**

**IKA -Grading and Reporting**

**IKF- Graduation Requirements**

**O. To see if the Board will vote to approve the Superintendent's nomination of**

**Susan**

**Hanington as Social Studies Teacher at Oxford Hills Comprehensive High School?**

**NOTE: Ms. Hanington holds a Bachelor of Science Degree in Secondary Education from the University of Maine. She comes to us from Lake Region Middle School where she has been a teacher of Middle School Social Studies.**

**P. To see if the Board will vote to approve a class trip for Oxford hills Comprehensive High School students to visit Spain and France in the Spring of 2020?**

**NOTE: See enclosed request, approval form and information packet.**

**Q. To see if the Board will vote to approve the CAPS Alternate Education program trip to Hartland, Maine on June 12th and 13th, 2018.**

**NOTE: See enclosed request and trip information.**

**R. To see if the Board will vote to approve a trip for OHCHS Advanced Placement Biology students to the Boston/Franklin Park Zoo and the New England Aquarium on May 21, 2018?**

**NOTE: See enclosed request and approval form.**

**S. To see if the Board will vote to approve a field trip to Boston for Grade 5 students at Oxford Elementary School students on June 14, 2018?**

**NOTE: See enclosed request and trip objectives and itinerary.**

**T. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(B) to conduct a hearing to determine if a student should be expelled**

from the Oxford Hills School District?

**NOTE: This hearing is scheduled for approximately 8:00 p.m. By way of explanation, expulsion is an action to remove a student from school**

**which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:**

**"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:**

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or**
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or**
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."**

**U . To see if the Board will vote to expel a student?**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, May 7, 2018**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

## **A. April Staff Member of the Month**

### **2. RESIGNATIONS:**

- **Joshua Farnum, District Bus Driver, 5 years, effective April 13, 2018.**
- **Diane Morse-Leonard, Reading Recovery/Literacy Interventionist, Guy E. Rowe Elementary School, 37 years, retiring effective August 2018.**
- **Jennifer Kenyon, Special Education Teacher at Paris Elementary School, 1 year, effective June 30, 2018.**
- **Justin Onofrio, English Language Arts Teacher at Oxford Hills Middle School, 1 year, effective August 2018.**
- **Cathy Ayotte, 38 Week Custodian at Otisfield Community School, 6 months, effective April 6, 2018.**
- **Kevin Blake-Glendenning, English Language Arts Teacher at Oxford Hills Middle School, 2 years, June 30, 2018.**
- **Jamilyn Ellis, Grade 2 Teacher at Paris Elementary School, 1 year, effective June 30, 2018.**
- **Kate McCarthy, Grade 4 Teacher at Paris Elementary School, 1 year, effective June 18, 2018.**
- **Carisa Miner, Grade 5 Humanities Teacher at Guy E. Rowe Elementary School, 1 year, effective June 18, 2018.**
- **Debra Wentworth, Social Studies Teacher at Oxford Hills Middle School, 35 years, retiring effective June 30, 2018.**

### **TRANSFERS:**

- **Erika Fujimaki, Educational Technician II, Paris Elementary School to Grade 5 Teacher at Paris Elementary School.**

### **3. ENCLOSURES:**

- 3.1 Minutes from Policy Committee, Budget Committee and Notes from the Preliminary Budget Hearings.**
- 3.2 March 2018 Oxford Hills Comprehensive High School Discipline Report**
- 3.3 March 30, 2018 Oxford Hills Middle School Behavior Report**
- 3.4 April 1, 2018 Oxford Hills School District Enrollment Report**
- 3.5 May 1, 2018 Oxford Hills School District Enrollment Report**
- 3.6 Oxford Hills School District 2018-2019 School Calendar**
- 3.7 OHCHS class trip to Spain and France request, approval form and information packet.**
- 3.8 CAPS trip to Hartland, Maine request and trip information.**
- 3.9 OHCHS trip to Boston request and approval form.**
- 3.10 Oxford Elementary School field trip to Boston request and objectives.**
- 3.11 Articulation Agreement between Oxford Hills Comprehensive High School and Zhejiang Normal University High School.**

### **4. Congratulations to April Students of the Month:**

**Grade 9 – Yuping Wen**

**Grade 10 – Rachel Chase**

**Grade 11 – Dennis McAllister**

**Grade 12 – Meagan Strout**

**5. Congratulations to May Students of the Month:**

**Grade 9 - Alexander Twitchell**

**Grade 11 - Mason Harris**

**Grade 10 - Madison Day**

**Grade 12 - Michael Ferris**