

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE:	<u>Monday, October 1, 2018</u>
TIME:	7:00 p.m.
LOCATION:	Hebron Station School, 884 Station Road, Hebron

A G E N D A

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.

2. **FLAG SALUTE.**

3. **WELCOME TO VISITORS.**

4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

5. **REPORTS.**

Student Representative	Ms. Catrina Wilson
Curriculum Committee	Dr. Ware
Policy Committee	Ms. Green
Operations Committee	Mr. Williams
Finance Committee	Mr. Patrie
Personnel Committee	

Scheduled Committee Meetings:

Operations Committee	Oct. 01, 2018	6:00 p.m.	Hebron Station School Art Rm.
Personnel Committee	Oct. 01, 2018	6:20 p.m.	Hebron Station School Conf. Rm.
Finance Committee	Oct. 01, 2018	6:40 p.m.	Hebron Station School Library
Curriculum Committee	Oct. 09, 2018	5:00 p.m.	Central Office Room 201
Policy Committee	Oct. 15, 2018	5:00 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**

7. **ADJUSTMENTS TO THE AGENDA.**

8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the following stipend position for FY 2019:

Amanda Leavitt	Drama Coach at OHCHS
Michelle Wood	OHMS Athletic Manager

B. To see if the Board will vote to approve the following nominations for the Certification Steering Committee:

Jenn Carter	Jolene Twombly-Wiser	Lori Plummer
Evelyn Krahn	Jane Turner	Emily Ellis

C. To see if the Board will vote to approve the following coaching candidates for the Winter 2018-2019 athletic season:

OHCHS

Faculty Manager - Diane Slicer

Boys Basket ball Head Coach - Scott Graffam

Boys Basket Asst. Coach - Shane Slicer

Boys Basket Frosh - Patrick Carson

Boys Basket Volunteer Coach - Joe Oufiero

Girls Basketball Head Coach -Nate Pelletier

Girls Basketball Asst. Coach - Matt Corbett

Alpine Ski Head Coach - Mike Grace

Nordic Ski Head Coach - Chris Easton

Wrestling Head Coach - Tony Stevens

Wrestling Asst. Coach - Nate Danforth

Competitive Cheer Head Coach - Deb Loveless

Competitive Cheer Asst. Coach - Jessie Becher - Brooks

Competitive Cheer Vol Coach - Tiffany Herrick

Indoor Track Head Coach - Luc Roy

Unified Basketball Head Coach- Jennifer Dionne

Unified Basketball Asst. Vol. ErinKate Morrison

OHMS

Boys Basketball A - Mark Soehren

Boys Basketball B - Ben Goodall

Girls Basketball A - Cindy Goddard

Girls Basketball B - Lynne Wheeler

Wrestling- Head Coach - Chris Cobbett

Nordic Head Coach - Paula Easton

Cheering A - Anna Cyr

Cheering B - Pam Farnum

D. To see if the Board will vote to approve the following FY 2019 stipend positions:

Math Subject Area Committee:

Jessica McGreevy	OHMS
Kim Eastman	OHMS
Torrey Poland	.5 OHCHS
Nathan Pelletier	.5 OHCHS
Nathan Merrill	Paris
Mary Merril	Rowe
Roberta Scribner	Waterford
Christina Jackson	Paris
James Thornton	Oxford

Science Subject Area Committee:

Charlotte Palmer	OHMS
Sarah Lavertu	Oxford
Betsey Cooper	Agnes Gray
Rob Ripley	Harrison

Social Studies Subject Area Committee:

Amy White	OHCHS
Joe Cummings	OHMS
Michele Wood	OHMS
Laura Waite	Otisfield
Justina Dubitsky	Harrison
Tekia Poulin	Oxford

Curriculum Coordinating Council:

Barbara Danis (ELA)	OHCHS
Sasha Rancourt-Thomas (Science)	OHCHS
Cameron Sutton (Science)	OHMS
Tracey Hartnett (Math)	OHMS
Holly Hill (Science)	Rowe
Melissa Guerette (ELA)	Oxford
Cathy Scribner (Science)	Otisfield
Bailey Graffam (ELA)	Harrison
Samantha Armstrong (Arts)	Paris
Sarah Timm (SS)	West Paris

English Language Arts Subject Area Committee

Kristie Holbrook	OHMS
Jamie Toohey	OHMS
Donna Marcotte-Bell	OHCHS
Shannon Penfold	Rowe
Cindy Petherbridge	District Librarian
Jenn Chafin	Agnes Gray
Haley Benedict	Hebron
Rhonda Twitchell	Rowe
Pauline Leadbetter	Harrison

E. To see if the Board will vote to approve the following FY 2019 stipend nominations:

Jennifer Stevens	Lead Teacher, Waterford Memorial School
Caprice Littlefield	.5 FTE Lead Teacher, Harrison Elementary
Rob Ripley	.5 FTE Lead Teacher, Harrison Elementary

F. To see if the Board will vote to approve the Superintendent's nomination of Joshua Raasuma as District Database Manager?

NOTE: Mr. Raasuma attended Franklin Pierce College and University of Southern Maine, majoring in Information Technology. His prior work experience includes System Administrator at Barton Mortgage Corp., PC Application Specialist at Norway Savings Bank, Engineering Supervisor and Projects and Systems Development Specialist at KBS Builders, Inc. He is a graduate of Oxford Hills Comprehensive High School.

G. To see if the Board will vote to approve the Superintendent's nomination of Richard Byrne as K-6 Technology Integrator?

NOTE: Mr. Byrne holds a Bachelors Degree from University of Maine at Farmington. Mr. Byrne comes to us from Byrne Instructional Media, LLC where he has been self employed. Prior to this he was a Social Studies Teacher at Oxford Hills Comprehensive High School.

H. To see if the Board will vote to approve the Superintendent's nomination of Samantha Aspinall as District Bus Driver?

NOTE: Ms. Aspinall has been a substitute van driver for the District since June of 2017. She worked towards a bus driver's license and has been substituting on buses and vans since obtaining it.

I. To see if the Board will vote to approve experiential learning overnight trips to Hartland, Maine for the Oxford Hills Comprehensive High School CAPS Alternative Education Program? The trips are planned for October 2018, November 2018 and January 2019.

NOTE: See enclosed information packet.

J. To see if the Board will vote to approve an annual field trip for Harrison Elementary School Grade 5 students to the 4-H camp in Bryant Pond? The students will spend 4 days and 3 nights at the camp from October 30th – November 2nd, 2018.

NOTE: See enclosed information packet.

- K. To see if the Board will vote to approve a annual two-night field trip for Hebron Station Grade 6 students to the Bryant Pond 4-H Camp and Learning Center from October 9th – October 11th, 2018?**

NOTE: See enclosed Letter of request with objectives.

- L. To see if the Board will vote to approve the Otisfield Community School annual Grade 6 field trip to the Schoodic Education Adventure Program on November 14TH – 16TH, 2018?**

NOTE: See enclosed letter of request and objectives.

- M. To see if the Board will vote to approve an overnight trip for OHCHS Team 2 Freshmen to Bryant Pond/4-H Camp on October 22 – 23, 2018?**

NOTE: See enclosed letter of request and approval packet.

- N. To see if the Board will vote to accept a donation in the amount of \$3,000 from Robert and Linda Pierson of Grover Gundrilling for the purpose of helping to upgrade technology needs in Paris Elementary School classrooms?**

NOTE: See enclosed letter of request.

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the September 4, 2018 regular Board Meeting?**

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To hear a presentation from Cathy Coffey, Business Manager, on the District's year end unaudited financial report.**
- B. To see if the Board will appoint a delegate and an alternate to the annual Maine School Boards Association Delegate Assembly on October 25, 2018?**

NOTE: The Assembly will take place on October 25, 2018 at 3:25 p.m. It will be preceded by a Delegate Assembly preview from 2:10 – 3:15 p.m. See enclosed information sheet.

C. To see if the Board would provide input on the proposed MSBA constitution change and resolutions?

NOTE: See enclosed MSBA Proposed Resolutions Packet.

D. To see if the Board will vote to create a .5 FTE Physical Education Teacher position at Oxford Hills Middle School? Funds to come from Contingency.

NOTE: Personnel Committee and Finance Committee will have recommendations.

E. To see if the Board will vote to create a Special Education Ed Tech II position at Oxford Elementary School? Funds to come from Contingency.

NOTE: Personnel Committee and Finance Committee will have recommendations.

F. To see if the Board will award the Request for Proposal (RFP) for the Boiler replacement to_____.

NOTE: Operations Committee will have a recommendation.

G. To see if the Board will vote to approve the following policy:

IHBAC Child Find

NOTE: Policy Committee will have a recommendation.

H. To see if the Board will vote to approve deleting the following policies:

IHBAB	Least Restrictive Educational Placement
IHBACA	Identification of Students as Disabled
IHBAE	Special Education Services for Children in Private Schools or Home Instruction
IHBAG	Extended School Year Services
IHBAI	Special Education Independent Evaluations
IHBAM	Provision of Related Services to Students with Disabilities

NOTE: Policy Committee will have a recommendation.

I. To see if the Board will vote to recode Policy IHBAL – Grievance Procedure for Persons with Disabilities to AC-R?

NOTE: Policy Committee will have a recommendation.

J. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 7:30 p.m.

K. To see if the Board will vote to readmit a student?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday October 1, 2018

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- **Lori St. Hilaire, School Nurse at Agnes Gray Elementary, Oxford Elementary, Otisfield Community Schools and WMRPCE, 2 years, effective October 19, 2018.**
- **Kasey Jerome, Grade 5 Teacher at Guy E. Rowe Elementary School, 1 year, effective August 24, 2018.**

3. ENCLOSURES:

- 3.1 Minutes from Operations/Finance Committee, Policy Committee and Curriculum Committee.**
- 3.2 Delegate Assembly information sheet.**
- 3.3 OHCHS CAPS Program trip information packet.**
- 3.4 Harrison Elementary School field trip information packet.**
- 3.5 Hebron Station School field trip letter of request with objectives.**
- 3.6 Otisfield Community School field trip letter of request and objectives**
- 3.7 OHCHS Freshmen overnight trip information packet.**
- 3.8 Letter of request for donation to Paris Elementary School.**
- 3.9 Letter from MSBA President-Elect Kim Bedard regarding her recent visit to the District.**
- 4.0 William Hanger Obituary**
- 4.1 MSBA Proposed Resolutions Packet.**

4. Congratulations to Jennifer Chafin on earning her Masters Plus 30 from University of Maine at Orono.

5. Freedom of Access Act training must be completed within 120 days of being seated on the School Board. Information for online training was provided in the last Superintendent's Update. Once completed, Board members must print out and sign the certificate and return it to Debra Hertell for our records.

6. There will be a closed training session to Central Office staff on the District's active shooter response protocol called ALiCE on Friday, October 5, 2018. I would welcome any Board member interested in participating in this day long training. A Board introductory ALiCE presentation will be made to the Board at the October 15, 2018 Board meeting for those unable to join us on October 5.

7. Former Board member and public school champion, Bill Hanger, of Waterford passed away unexpectedly early in the morning on September 22. His wife Nancy indicated to me that there will not be a service. Donations in his honor are being accepted by MSAD 17- Aspire Higher Program at his request.

8. Dennis Lajoie informed the District that he will be recommending that the Norway

Selectmen accept the “Yellow School House” at their October 4 meeting. If approved, the property will be conveyed to the Town of Norway soon after.