

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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| <b>DATE:</b> <u>Monday December 16, 2019</u>                                       |
| <b>TIME:</b> 7:00 p.m.   |
| <b>LOCATION:</b> Central Office, 232 Main Street, South Paris, Community Room #201 |

**A G E N D A**

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

|                        |                    |
|------------------------|--------------------|
| Student Representative | Ms. Catrina Wilson |
| Curriculum Committee   | Ms. Otterson       |
| Finance Committee      | Mr. Patrie         |
| Personnel Committee    | Mr. Patrie         |
| Policy Committee       | Ms. Green          |

**Scheduled Committee Meetings:**

|                     |                   |           |                         |
|---------------------|-------------------|-----------|-------------------------|
| Policy Committee    | December 16, 2019 | 5:00 p.m. | Central Office Room 209 |
| Finance Committee   | December 16, 2019 | 6:00 p.m. | Central Office Room 209 |
| Personnel Committee | December 16, 2019 | 6:30 p.m. | Central Office Room 209 |

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the Superintendent's recommendation of Cathy Knightly as Food Service Assistant at Guy E. Rowe Elementary School?

**NOTE: Ms. Knightly has worked at Stephens Memorial Hospital as a Dietary Aide and has been subbing in the kitchen at Guy E. Rowe Elementary School this year.**

- B. To see if the Board will vote to approve the following Winter 2019 Athletic Coaching stipends:**

|   |                        |
|---|------------------------|
| <b>OHCHS Indoor Track Co-Head Coach</b>         | <b>Morgan Richmond</b> |
| <b>OHCHS Girls Freshman Basketball Coach</b>    | <b>Ryan Ricci</b>      |
| <b>OHCHS Nordic Ski Assistant Coach</b>         | <b>Matthew Beattie</b> |
| <b>OHMS Girls Basketball, B Team Head Coach</b> | <b>Joshua Kennison</b> |

- C. To see if the Board will vote to accept a gift in the amount of \$1,000 from Let's Go! – A program of the Barbara Bush Children's Hospital at MMC for the Agnes Gray Elementary School?**

**NOTE: See enclosed email from Let's Go!.**

- D. To see if the Board will vote to accept an anonymous donation of \$5,000 to Oxford Hills Comprehensive High School to support experiential learning experiences for students?**

**NOTE: See enclosed email from Ted Moccia. The donor is also willing to donate another \$5,000 in matching funds if OHCHS raises this amount from other donors.**

- E. To see if the Board will vote to accept a donation from Darryl Johnson in the amount of \$1,000, with an application for a matching \$1,000 grant from Norton Lifelock, to the Hebron Station School for Grade 5 and 6 enrichment activities?**

**NOTE: See enclosed donation email.**

- F. To see if the Board will vote to approve a field trip for Hebron Station School Grade 6 students to Mt. Washington on Friday, January 17<sup>th</sup>?**

**Note: See enclosed letter of request and Field Trip Request Form.**

**9. ACTION ON MINUTES:**

- A. To see if the Board will vote to approve the minutes of the November 18, 2019 regular Board Meeting?**

**10. UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

- A. To hear an update on Late Start survey results by Curriculum Director Heather Manchester.
- B. To hear a presentation from Cathy Coffey, Business Manager, on the District's year end unaudited financial report.
- C. To see if the Board will vote to approve the first reading of the following policies:

|      |  |
|------|--|
| EFCB | Meal Change Policy   |
| ADC  | Tobacco-Free Schools: Use and Possession of Tobacco and Electronic Smoking Devices |
| JICD | Student Protests and Walk-Outs   |

- D. To see if the Board will vote to approve the first reading of the Cooperative Agreement for the Oxford Hills Technical School Maine Vocational Region #11?

NOTE: See enclosed Agreement.

- E. To see if the Board will vote to approve new substitute teacher pay rates in compliance with Maine's minimum wage laws?

NOTE: Personnel Committee will have a recommendation.

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, December 16, 2019**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**A. Staff Member of the Month.**

**2. RESIGNATIONS:**

- Leigh-Ashley Milne, Elementary and Middle School Orchestra Director, 1.5 years, effective January 9, 2020.
- Kim Bartoli-Brown, Site Director, Western Maine Regional Program for Children with Exceptionalities, 1.5 years, effective December 26, 2019.

**3. ENCLOSURES:**

- 3.1 Minutes for Operations/Finance, Curriculum and Policy Committees
- 3.2 Agendas for Personnel, Policy and Finance Committees
- 3.3 Oxford Hills School District December 1, 2019 Enrollment Report
- 3.4 Letter of award from Let's Go!
- 3.5 Letter from Mr. Moccia regarding anonymous donor gift.
- 3.6 Letter from Darryl Johnson regarding donation.
- 3.7 Cooperative Agreement for the OHTS Region #11
- 3.8 Letter of request and Field Trip Request Form for Hebron Station field trip

**4. Congratulations to December Students of the Month:**

|                                  |                                     |
|----------------------------------|-------------------------------------|
| <b>Carlee-Mae Cash – Grade 9</b> | <b>Bradley Remillard – Grade 10</b> |
| <b>Megan Bickford – Grade 11</b> | <b>Makayla Sjostrom – Grade 12</b>  |

**5. District offices will be closed on December 24, 25, 31, 2019 and January 1, 2020 in recognition of the holidays.**

**6. There will be no Board meeting on January 6<sup>th</sup>. The next meeting will be held on Tuesday, January 21<sup>st</sup>.**

**7. Education Commissioner Pender Makin is scheduled to attend our January 21, 2020 Board meeting (with a back up date of February 3<sup>rd</sup>). She will speak to the Department of Education's vision and her perspective on high stakes testing.**

**8. Congratulations to Tina Fox on earning her Masters of Education degree from Concordia University.**