

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE: <u>Tuesday, January 22, 2019</u>
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative	Ms. Catrina Wilson
Policy Committee	Ms. Green
Personnel Committee	Mr. Patrie

Scheduled Committee Meetings:

Policy Committee	January 22, 2019	5:00 p.m.	Central Office Room 209
Personnel Committee	January 22, 2019	6:30 p.m.	Central Office Room 209

NOTE: Meeting agendas enclosed

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the following coaching stipends for the winter 2018-2019 season:

OHCHS Girls' Freshman Basketball Coach	Crystal West
OHCHS Girls' Indoor Track Head Coach	Darren Bantz
OHCHS Alpine Ski Assistant Head Coach	Heather Van Decker
OHMS Alpine Ski Head Coach	Colleen Winslow

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the January 7, 2019 regular Board Meeting?**

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To see if the Board will extend the Wednesday schedule by 1 hour from February 6, 2019 through the end of the school year to make up 3 snow days?**
- B. To hear an update from Superintendent Colpitts on the District's progress toward the goals established in the District's Strategic Plan.**
- C. To see if the Board will vote to create a Special Education Teacher position (Autism/Life Skills) at Paris Elementary School to be funded through Contingency?**

NOTE: See enclosed memo from Special Services Director Jane Morse and Principal Lori Pacholski. Personnel Committee will have a recommendation.

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Tuesday, January 22, 2019

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- **Luc Roy, Girls' Head Track Coach, OHCHS**

3. ENCLOSURES:

- 3.1 Minutes from Operations Committee meeting.**
- 3.2 Meeting agendas for Policy and Personnel Committees.**
- 3.3 Oxford Hills Comprehensive High School December 2018 Discipline Report**
- 3.4 Oxford Hills Middle School December 2018 Behavior Report**
- 3.5 Memo to Board from Special Services Director Jane Morse and Principal Lori Pacholski regarding Paris Elementary.**
- 3.6 FY 2019 Contingency Tracking sheet.**
- 3.7 The Commissioner's memo on extended hours.**
- 3.8 The Commissioner's memo regarding Storm-Kit days.**
- 3.9 Portland Press Herald's January 9, 2019 article on South Portland High School dropping proficiency-based grading – distributed at the request of Board member Kathy Laplante.**

4. Congratulations to January Students of the month:

Grade 09 – Cheyanne Hill	Grade 10 – Isabelle Spofford
Grade 11 – Sybil Biter	Grade 12 – Rylee Hart

5. Congratulations to Taylor Nicholas on earning her Master of Science Degree in Education from University of Southern Maine. Ms. Nicholas is a Grade 4 Teacher at Oxford Elementary School.

6. A Board member has requested that the content and purpose of scheduled committee meetings be included on the agenda. Given that much of the Board's work is conducted during committee meetings it makes sense to inform members of this information ahead of the meeting. I have asked administrators to include the agenda of planned committee meetings in the Board's packet. This should be helpful in informing Board members about the reason for committee meeting. You will find enclosed in this packet the expected agenda's for Tuesday's Policy and Personnel Committees.

7. A proposal to extend the early release Wednesday's by one hour is on the agenda for the Board's consideration. The oxymoronic proposal appears to extend a one-hour early dismissal day by one hour effectively making it a regular school day but there is a legal reason for doing so. The Commissioner allows schools to regain up to 5 snow days by extending a regularly scheduled day by one hour. This has been interpreted by Superintendents to mean a "regular school day". The Commissioner has clarified that each day is determined by the Board approved calendar. SAD 17's regular Wednesday

on the Board approved calendar is one hour shorter than the other days of the week. We can extend our Wednesday calendar day by one hour – effectively making it the same length as the other days in the week. By extending our early release Wednesdays by one hour for the remainder of the calendar we can make up 3 snow days. This approach will have little impact on students, parents and after school activities. I have discussed the proposal with the Teachers' Association President and she has agreed to support the change. Teachers will remain after school for professional development until 3:30 at the high school and middle school and 4:30 at the elementary schools. It will reduce the planned professional development opportunities by 30 – 60 minutes on Wednesday. I have attached the Commissioner's memo on extended hours.

8. Thank you for your efforts to complete the Superintendent's evaluation and Board evaluation both online and on paper. We now have a majority of Board members who have completed both evaluations. It is expected that the Personnel Committee will meet on February 4 to review the evaluation with the Superintendent and then to meet in executive session with the full Board later that evening. The Board evaluation will also be scheduled the same evening.
9. The District's migration to a new accounting program has been completed and the first payroll has been successfully run through it. This has been a herculean task for the finance department. I want to thank Cathy Coffey and Carrie Colley for their extraordinary efforts. I want to thank the other members of the finance and human resources staff who have put countless hours into making the migration of new the system happen on a compressed timeline.