

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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<b>DATE:</b> <u>Monday March 18, 2019</u>
<b>TIME:</b> 7:00 p.m.
<b>LOCATION:</b> Central Office, 232 Main Street, South Paris, Community Room #201

**A G E N D A**

**The April 1, 2019 Board meeting has been moved to April 8, 2019.**

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative	Ms. Catrina Wilson
Curriculum Committee	Dr. Ware
Personnel Committee	Mr. Patrie
Operations Committee	Mr. Williams
Finance Committee	Mr. Patrie
Strategic Planning Committee	Mr. Cash
Budget Committee	Mr. Jewell

**Scheduled Committee Meetings:**

Personnel Committee	March 18, 2019	5:00 p.m.	Central Office Rm 209
Finance/Operations Committee	March 18, 2019	6:00 p.m.	Central Office Rm 209
Policy Committee	April 01, 2019	5:00 p.m.	Central Office Rm 209

**NOTE: Meeting agendas enclosed**

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**

**8. CONSENT AGENDA.**

- A. To see if the Board will vote to approve the Superintendent's nomination of Ashly Rolfe as Educational Technician III at Western Maine Regional Program for Children with Exceptionalities?**

**NOTE: Ms. Rolfe is currently working towards her Bachelors Degree in Early Childhood Education. She has recently been working for SAD #17 as a substitute teacher in the autism classroom at Paris Elementary School. She is also the Head Delegate for Special Olympics in our region.**

- B. To see if the Board will vote to approve the Superintendent's nomination of Jason Richards as Tech Support Specialist at Oxford Hills Comprehensive High School?**

**NOTE: Mr. Richards holds an Associates Degree from Central Maine Community College in Business Administration. He comes to us from Goodwin Chevrolet where he was employed as an Assistant Service Manager.**

- C. To see if the Board will vote to approve the Superintendent's nomination of Kaylie Kennison as Educational Technician II at Paris Elementary School?**

**NOTE: Ms. Kennison attended University of Maine at Orono where she studied Child Development. She is currently working through Community Concepts in the Agnes Gray Elementary School Pre-K program.**

- D. To see if the Board will vote to approve the following Spring Coach stipend nominations:**

<b>Riley Chickering</b>	<b>Assistant Coach, High School Baseball</b>
<b>Ryan Yates</b>	<b>Coach, Middle School B Team Baseball</b>
<b>Sarah Patten</b>	<b>Asst. Coach, Middle School Girl's Outdoor Track</b>

- E. To see if the Board will vote to accept a \$1,000 donation from Rick Mowery on behalf of the Spurrs Corner Alliance Church congregation to purchase two way radios for Otisfield Community School?**

**NOTE: See enclosed letter of request.**

- F. To see if the Board will vote to accept a donation of 94 pairs of New Balance shoes valued at \$3,760 to Oxford Hills Comprehensive High School for students in need?**

**NOTE: See enclosed donation letter.**

- G. To see if the Board will vote to approve an overnight field trip for Oxford Hills Comprehensive High School Junior Classical League to the JCL Spring Convention in Augusta on May 23, 2019 – May 24, 2019?**

**NOTE: See enclosed letter of request and Trip Approval form.**

- H. To see if the Board will vote to approve an overnight field trip for the Oxford Hills Comprehensive High School Key Club to Springfield, Massachusetts to the annual Training Convention on April 5, 2019 – April 7, 2019?**

**NOTE: See enclosed letter of request and Trip Approval form.**

- I. To see if the Board will vote to approve four overnight “CAPS North” trips planned for the CAPS Alternative Education Program in March, April, May and June of 2019.**

**NOTE: See enclosed letter of request and trip information.**

- J. To see if the Board will vote to approve an overnight field trip for Paris Elementary School Grade 5 students to the Bryant Pond 4-H Camp from May 8 to May 10, 2019?**

**NOTE: See enclosed letter of request and trip information.**

- K. To see if the Board will vote to approve a field trip for Hebron Station School fourth, fifth and sixth grade classes to Boston Massachusetts on May 2, 2019?**

**NOTE: See enclosed letter of request and learning objectives.**

- L. To see if the Board will vote to approve a field trip for Mrs. Wallace’s Grade 4-6 Life Skills and Autism class at Paris Elementary School to the New England Mineral Conference at Sunday River in Bethel on May 10, 2019?**

**NOTE: See enclosed letter of request and trip information.**

**9. ACTION ON MINUTES:**

- A. To see if the Board will vote to approve the minutes of the February 4, 2019 regular Board Meeting?**

**10. UNFINISHED BUSINESS:**

- A. To see if the Board will vote to enter Executive Session to conduct an evaluation of the Superintendent pursuant to 1 M.R.S.A. § 405 (6)(A)?**

**B. To see if the Board will extend the Superintendent's contract by 1 year?**

**NOTE: Personnel Committee will have a recommendation. The current contract expires June 30, 2021.**

**11. NEW BUSINESS:**

**A. To hear a presentation by Finance Manager Cathy Coffey and Superintendent Colpitts concerning the proposed Phase 5 Performance Contract.**

**B. To see if the Board will vote to approve the Resolution entitled, "Resolution to Authorize Lease Purchase of Energy Conservation and Air Quality Improvements at District Schools in Principal Amount Not to Exceed \$5,552,544," be approved in form presented to this meeting, and that an attested copy of said Resolution be included with the minutes of this meeting.**

**RESOLUTION TO AUTHORIZE LEASE PURCHASE OF ENERGY CONSERVATION AND AIR QUALITY IMPROVEMENTS AT DISTRICT SCHOOLS IN PRINCIPAL AMOUNT NOT TO EXCEED \$5,552,544**

**Under and pursuant to the general laws of the State of Maine, including sections 1001, 1055, and 15915 of the Maine Revised Statutes, the School Board of Maine School Administrative District No. 17 (the "District") hereby resolves as follows:**

- 1. That, pursuant to section 15915 of Title 20-A of the Maine Revised Statutes, the Superintendent of Schools (the "Superintendent") is authorized in the name and on behalf of the District to execute and deliver a performance contract with Siemens Industry, Inc. or its affiliate or designee, or such other energy services company as the District may select, to provide for an energy conservation and related air quality improvements project at District schools, including without limitation roof replacement and HVAC improvements at Oxford Hills High School, HVAC improvements at Guy E. Rowe Elementary School, and roof replacement at Otisfield Community School (the "Project") at a total cost not to exceed \$5,552,544, provided that said performance contract is in form acceptable to the Superintendent and the District's legal counsel (the "Energy Performance Contract");**
- 2. That the Superintendent is authorized and empowered in the name and on behalf of the District to do or cause to do all such other acts and things as may be necessary or desirable in order to effect the execution and delivery of the Energy Performance Contract in accordance herewith, and to execute such other documents and take such other actions as may in the Superintendent's judgment may be necessary to effectuate the accomplishment of the Project, and any such prior action by the Superintendent is hereby ratified and confirmed;**

- 3. That the Superintendent is authorized to arrange for lease purchase financing with such lease purchase financing company and on such terms as the Superintendent shall approve (the "Lessor") in principal amount not to exceed \$5,552,544 to fund the Energy Performance Contract and costs of issuance, said approval to be conclusively evidenced by the execution and delivery thereof (the "Lease");**
- 4. That the Superintendent is authorized to execute and deliver an escrow agreement with the Lessor or its nominee, or with a third party financial or trust institution (the "Escrow Agreement"), if applicable, to hold funds in an escrow account pending disbursement for the Project, said Escrow Agreement to be on such terms not inconsistent with this Resolution as the Superintendent may approve, including without limitation a provision granting Lessor or third party financial or trust institution a security interest in the escrow account, said approval to be conclusively evidenced by the execution and delivery thereof;**
- 5. That the Superintendent is authorized to designate the Lease, as applicable, as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");**
- 6. That the Superintendent is authorized to covenant on behalf of the District that no part of the proceeds of the Lease shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause the Lease to be a "private activity bond" or "arbitrage bond" within the meaning of Sections 141 and 148 of the Code, and to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease;**
- 7. That the Superintendent is authorized to execute and deliver such tax certificates, arbitrage and use of proceeds certificates, and other documents and certificates as may, in the Superintendent's opinion, be necessary or convenient to effect the transactions herein authorized, to be in such form not inconsistent with this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof;**
- 8. That the Superintendent and other appropriate officials of the District, acting singly, are authorized to execute and deliver on behalf of the Lessee such security agreements, UCC-1 financing statements, fixture filings, and other documents and certificates as may be required in connection with the Lease and Escrow Agreement;**
- 9. That the Superintendent is authorized to covenant, certify and agree, on behalf of the District, for the benefit of the Lessee, that the District will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, to the extent applicable, are met;**
- 10. That the Superintendent, in consultation with Bond Counsel, is authorized to implement written procedures with respect to the Lease for the purpose of (i) ensuring**

timely “remedial action” for any portion of the Lease that may become “non-qualified bonds,” as those terms are defined in the Code and regulations thereunder; and (ii) monitoring the District’s compliance following execution of the Lease with the arbitrage, yield restriction, and rebate requirements of the Code and regulations thereunder;

11. That the Superintendent is authorized and empowered in the name and on behalf of the District to do or cause to do all such other acts and things as may be necessary or desirable in order to effect the execution and delivery of the Energy Performance Contract, Lease, and Escrow Agreement in accordance herewith, and to execute such other documents and take such other actions as may in the Superintendent’s judgment may be necessary to effectuate the accomplishment of the Project, and any such prior action by them is hereby ratified and confirmed;
12. That if the Superintendent is for any reason unavailable to, as applicable, approve, execute, or attest the Energy Performance Contract, Lease, Escrow Agreement, or any related financing documents, the person or persons acting in any such capacity, whether as an assistant, a deputy or otherwise, is authorized to act for such official with the same force and effect as if such official had herself/himself performed such act;
13. That the School Board hereby declares its official intent pursuant to Section 1.150-2(e) of the Income Tax Regulations that the District reasonably expects to use the proceeds of tax exempt financing to reimburse certain original expenditures from the District’s general fund that were made within 60 days prior to adoption of this Resolution or that are to be made after adoption of this Resolution, which original expenditures have been or will be incurred in connection with the Project; that the District reasonably expects that the maximum principal amount incurred by the District to finance the Project will not exceed \$5,552,544; and that this declaration of official intent shall be kept in the permanent records of the District and shall be reasonably available for public inspection; and
14. That an attested copy of this Resolution be filed with the minutes of this meeting.
  - C. To hear a presentation by MVR 11 Director, Shawn Lambert, on a draft proposed MVR 11 budget.
  - D. To see if the Board will vote to approve the second and final reading of the following new policy:  

**JICD            Student Protests and Walk-outs**

**NOTE: Policy Committee will have a recommendation.**
  - E. To see if the Board will vote to approve second and final reading of the following revised policies:

JLFA Child Sexual Abuse Prevention and Response  
IJOA Fieldtrips and Other Student Travel  
IJJ Instructional and Library – Media Materials Selection

**NOTE: Policy Committee will have a recommendation.**

**F. To see if the Board will vote to approve the 2019-2020 School Calendar?**

**NOTE: See enclosed 2019-2020 School Calendar.**

**G. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?**

**NOTE: This hearing is scheduled for approximately 8:00 p.m.**

**H. To see if the Board will vote to readmit a student?**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, March 18, 2019**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. RESIGNATIONS:**

- Carolyn Fanjoy, 38 week/40 hour Custodian at Oxford Hills Middle School, 25 years, effective February 28, 2019.
- Amy Tripp, District Bus Driver, 6 years, effective February 15, 2019.
- Raymond Sutton, Science Teacher at Oxford Hills Middle School, 8 years, effective March 24, 2019.
- Daniel Hart, Principal at Guy E. Rowe Elementary School, 5 years, retiring effective June 30, 2019.
- Ben Goodall, Assistant Coach, High School Baseball.
- Travis Hilden, Middle School B Team Baseball Coach.

**3. ENCLOSURES:**

- 3.1 Minutes from Curriculum Committee and Budget Committee
- 3.2 Agenda for Finance/Operations Committee, Personnel Committee
- 3.3 January 2, 2019 Oxford Hills Middle School Behavior Report
- 3.4 February 1, 2019 Oxford Hills Middle School Behavior Report
- 3.5 February 1, 2019 Oxford Hills School District Enrollment Report
- 3.6 March 1, 2019 Oxford Hills School District Enrollment Report
- 3.7 January 2019 Oxford Hills Comprehensive High School Discipline Report
- 3.8 February 2019 Oxford Hills Comprehensive High School Discipline Report
- 3.9 Letter of request from Otisfield Community School for donation
- 3.10 Donation letter from New Balance Shoes
- 3.11 Summary of Board Evaluation work
- 3.13 Letter of request and Trip Approval form for OHCHS JCL to Augusta
- 3.14 Letter of request and Trip Approval form for OHCHS Key Club to Massachusetts
- 3.15 Letter of request and trip information for CAPS North trips
- 3.16 Letter of request and trip information for Paris Elementary students trip
- 3.17 Letter of request and learning objectives for Hebron Station field trip
- 3.18 Letter of request and trip information for Paris Elementary field trip
- 3.19 2019-2020 School Calendar

**4. Congratulations to Emily Martin, Educational Technician III at Paris Elementary School, on earning her Bachelor of Science Degree in Library Science.**

**5. Congratulations to March Students of the Month:**

**Mikaelah Bailey – Grade 9**  
**Chloe Kiley – Grade 11**

**Taylor Haggerty – Grade 10**  
**Cameron Slicer – Grade 12**

- 6. Congratulations to the OHCHS varsity girls Basketball team for earning the Class AA State Championship. Also, congratulations to the Boys Varsity team for being recognized with the Sportsmanship award.**
- 7. Thirty-one OHCHS students and one Buckfield Student competed in the 2019 DECA Career Development Conference. Twenty-two of our students qualified to compete in the 2019 International Career Development Conference in April.**
- 8. We were saddened to learn of the sudden passing of Oxford Fire Chief Gary Sacco who collapsed while attending the funeral of fallen Berwick Fire Captain Joel Barnes in Portland last week. Chief Sacco was very engaged with students at the Oxford Elementary School and a frequent visitor. His passing was recognized by students who wrote letters to the chief's family and by staff who volunteered to contribute to providing refreshments at his service. He will be remembered for his warm smile and kind words.**
- 9. After speaking with Chair Diana Olsen, we have moved the April Board of Directors meeting from April 1 to April 8. This is being done to provide an extra week for the Budget Committee and Superintendent to finalize a proposed budget.**
- 10. I have testified twice in the last two weeks before Maine Legislative committees concerning two bills that could have a significant impact on our District. I testified against LD 240 before the Labor and Housing Committee. The bill, An Act to Allow Public Employers of Teachers to Negotiate Regarding Educational Policy, could have a significant financial impact on our district budget and increase the likelihood of protracted negotiations. I spoke in favor of LD 1001 - the Governor's proposed budget. While the proposed budget does little to increase state funding for MSAD 17 during the 2020 budget year it does provide opportunities for the District to raise teacher wages to a more competitive level in the second year of the biennium. The bill also removes the District's share obligation of costs associated with Maine Public Employees Retirement System.**
- 11. Manny Scott is one of the original freedom writers portrayed in the 2007 movie "Freedom Writers". His father was incarcerated, he dropped out of high school and survived on the streets until an encounter with a teacher who changed his life. Manny's story is compelling and inspiring. Manny will be speaking at the Augusta Civic Center on April 1, 2019 from 8:30 - 3:00. The presentation is being cosponsored by MSMA, MSSA, MPA, MEA and MADSEC and is the first to draw a national level speaker. Board members are welcome to attend but need to contact Debra Hertell before March 20 to reserve a seat.**