

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE:	<u>Monday October 7, 2019</u>
TIME:	7:00 p.m.
LOCATION:	Central Office, 232 Main Street, South Paris, Community Room #201

A G E N D A

There will be a brief reception honoring retired Board members Dr. Donald Ware and Elizabeth Swift.

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative
Operations Committee
Finance Committee

Ms. Catrina Wilson
Mr. Williams
Mr. Patrie

Scheduled Committee Meetings:

Operations Committee	October 07, 2019	5:45 p.m.	Central Office Room 209
Finance Committee	October 07, 2019	6:15 p.m.	Central Office Room 209
MVR Cooperative Board	October 10, 2019	5:15 p.m.	OHCHS Culinary Arts Rm.
Policy Committee	October 21, 2019	5:00 p.m.	Central Office Room 209

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the following stipend: nominations:

Faye Hill
Andy Turner

Middle School Accompanist
Drama Coach

B. To see if the Board will vote to approve the following stipend nominations for the Winter 2019-2020 Athletic season:

OHCHS

Boys Basketball Head Coach	Scott Graffam
Boys Basketball Asst. Coach	Shane Slicer
Boys Basketball Volunteer Coach	Joe Oufiero
Boys Freshman Basketball	Patrick Carson
Girls Basketball Head Coach	Nate Pelletier
Girls Basketball Asst Coach	Matt Corbett
Alpine Ski Head Coach	Michael Grace
Alpine Ski Asst Coach	Heather Van Decker
Nordic Ski Head Coach	Christopher Easton
Wrestling Asst. Coach	Nate Danforth
Wrestling Head Coach	Shawn Dexter
Competitive Cheer Head Coach	Deb Loveless
Competitive Cheer Asst. Coach	Jessie Brooks
Unified Basketball Head Coach	Jennifer Mocchiola
Unified Basketball Vol. Coach	ErinKate Morrison
Asst. Field Hockey Coach	Erinkate Morrison
Freshman Field Hockey Coach	Susan Newkirk*

*changed from Asst. Coach.

OHMS

Boys Basketball Coach A	Mark Soehren
Boys Basketball Coach B	Ben Goodall
Girls Basketball Coach A	Cindy Goddard
Girls Basketball Coach B	Lynne Wheeler
Wrestling Head Coach	Chris Cobbett
Alpine Ski Head Coach	Colleen Winslow
Nordic Ski Coach	Paula Easton
Cheering Coach B	Pam Farnum

C. To see if the Board will vote to approve the following Athletic stipends for the 2019-2020 school year:

OHCHS Indoor Track Coach	Darren Bantz
OHMS Football Coach B	Brandon Baer

D. To see if the Board will vote to approve the following stipend positions for the 2019-2020 School year:

Math Subject Area Committee

Nathan Merrill	Christina Jackson	Roberta Scribner
Jim Thornton	Caitlin Dailey	Kim Eastman
Tracey Hartnett	Torrey Poland	

Science Subject Area Committee

Cathy Scribner	Sara Lavertu	Kendra Threeton
Cam Sutton	Charlotte Palmer	Mike Morrell
Charlie Yancey		

Social Studies Subject Area Committee

Laura Waite

Pamela Marshall

Heather Hatch

Justina Dubinsky

Tekia Poulin

Joe Cummings

Michele Wood

English Language Arts

Rebecca Schaff

Hayley Benedict

Pauline Leadbetter

Rhonda Springer

Jenn Chafin

Ivy Moxcey

Mercedes Mclean-Wheeler

Donna Marcotte-Bell

Curriculum Coordinating Council

Melissa Guerrette

Sam Armstrong

Rob Ripley

Sarah Timm

Cam Sutton

Emily Rowell

Amy White

- E. To see if the Board will vote to approve the following Certification Committee stipend appointments:

Lori Plummer

Emily Ellis

Jen Carter

Evelyn Krahn

Sara Johnson

Pauline Leadbetter

- F. To see if the Board will vote to accept a donation from the Crooked River Masons in the amount of \$1,500 to be used to purchase each Otisfield Community School staff member and student a T-shirt?

NOTE: In addition they will work with OCS on a special program helping students learn about goal setting, hard work, social skills and service. See enclosed letter of request.

- G. To see if the Board will vote to approve a field trip for Otisfield Community School Grade 6 students to the Schoodic Education Adventure program at Schoodic Point in Arcadia National Park October 23rd – 25th, 2019?

NOTE: See enclosed letter of request and Field Trip Request Form.

- H. To see if the Board will vote to accept an anonymous donation to Oxford Elementary School in the amount of \$5,000 to be used for Grade 6 field trips?

- I. To see if the Board will vote to approve a field trip for Oxford Elementary School Grade 6 students to the Schoodic Education Adventure program at Schoodic Point in Arcadia National Park October 23rd – 25th, 2019?

NOTE: See enclosed letter of request and Field Trip Request Form.

- J. To see if the Board will vote to approve the Superintendent's nomination of Amanda Palmer as Secretary at Oxford Hills Middle School?

NOTE: Ms. Palmer is a graduate of OHCHS. She has extensive experience working in the customer service industry.

- K. To see if the Board will vote to approve the Superintendent's nomination of Maria Brown as Educational Technician at Western Maine Regional Program for Children with Exceptionalities?**

NOTE: Ms. Brown is completing her final year in the Bachelor of Arts in Liberal Studies program with a concentration in K-8 Education, Grief Trauma and Loss Counseling and Human services. She is a graduate of OHCHS.

- L. To see if the Board will vote to approve the Superintendent's nomination of Sierra Clark as Special Education Teacher at Western Maine Regional Program for Children with Exceptionalities?**

NOTE: Ms. Clark holds a Bachelors Degree in Social and Behavioral Science from University of Southern Maine. Since 2018 she has been employed at WMRPCE as an Educational Technician III at the Lovell site. Prior to this she was employed at Margaret Murphy Center for Children.

- M. To see if the Board will vote to approve the Superintendent's nomination of Jennifer Gordon as Educational Technician I at Paris Elementary School?**

NOTE: Ms. Gordon comes to us from O.T. to Play where she has 4 years experience as a Behavior Health Professional.

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the September 16, 2019 regular Board Meeting?**

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To see if the Board will appoint a delegate and an alternate to the annual Maine School Boards Association Delegate Assembly on October 24, 2019 at 2:30 p.m.?**

- B. To see if the Board will vote to approve the Lease Purchase Financing of one school bus?**

NOTE: Finance Committee will have a recommendation.

- C. To see if the Board will vote to approve the lease/purchase of new floor Maintenance equipment for Oxford Elementary and Oxford Hills Comprehensive High Schools?**

NOTE: Operations Committee will have a recommendation.

D. To see if the Board will vote to approve the annual purchase of air filters for HVAC units around the District?

NOTE: Operations Committee will have a recommendation.

E. To see if the Board will vote to approve the lease/purchase of a new wide area sweeper/vac for Guy E. Rowe Elementary School?

NOTE: Operations Committee will have a recommendation.

F. To see if the Board will vote to approve the second and final reading of the following policy:

IKB Homework

G. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?

NOTE: This hearing is scheduled for approximately 7:30 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:

"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or**
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or**
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."**

H. To see if the Board will vote to expel a student?

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, October 7, 2019

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- **Jamie Toohey, Instructional Coach at Oxford Hills Middle School, 14 years, effective October 24, 2019.**

3. ENCLOSURES:

- 3.1 Minutes from Operations Committee**
- 3.2 Agendas for Finance Committee and Operations Committee**
- 3.3 Oct 1, 2019 Oxford Hills School District Enrollment Report**
- 3.4 Percentage of OHCHS students in all OHTS Classes 2018-19**
- 3.5 Crooked River Masons donation request letter from Jessika Sheldrick**
- 3.6 Anonymous donation request from Tiffany Karnes**
- 3.7 MSBA Annual Delegate Assembly information**
- 3.8 Oxford Elementary School field trip packet**
- 3.9 Otisfield Community School field trip packet**
- 3.10 MVR 11 State of School, October 2019**
- 3.11 Parent Update: Paris Elementary Fire**

4. The Paris Elementary Fire of October 1 has occupied much of my time the week before the Board meeting. I am enclosing a copy of communications shared with parents on Thursday. The insurance adjuster has been to the school on two occasions. We do not know what the cost of remediation will be at this time. We expect our insurance policy will cover the costs less a deductible. We were unable to accommodate the 500 plus students and staff in our existing facilities without a significant compromise to the routines of the host school and Paris students. Students will miss three days of school. Faculty have worked all three days doing some professional development and planning. It is our hope that the Paris facility can be reopened for grades PreK-4 by Monday, October 7. We have made arrangements with Roberts Farm staff and the 4H Camp and Learning Center to provide programming for Paris fifth and sixth grade students the week of October 7-10. The faculty and staff at the Paris Elementary School are to be commended for their efficient evacuation of the Paris facility. I would also like to recognize the administration and staff at OHCHS who hosted Paris students for the remainder of the day. High school staff and students went out of their way to make Paris students welcome and comfortable.

5. We had a minor bus accident on Wednesday, October 2 in Waterford. A school bus with three students and driver were struck on the left behind the rear wheel by a car. The students were checked out by paramedics and allowed to continue to school. Principal Emery took the students to school. The bus driver was taken to a local hospital to be checked out. He returned to the bus depot about an hour later. The driver of the car drove off immediately after hitting the bus. The driver of the bus was able to provide the

police with a description of the car. I have not heard from the police at the time of this report but have heard that the driver was apprehended. Damage to the bus was minimal and limited to a rear quarter panel. Our insurance company has been notified.

- 6. There are five Board members who have signed up for the Legislative Breakfast on October 9 at the Green Ladle. I believe most of our legislative representatives have accepted the invitation. Maine School Management has agreed to facilitate our discussions.**
- 7. The annual MVR #11 Cooperative Board Meeting and dinner is scheduled for October 10 at 5:15 pm. The dinner will be held in the Culinary Arts Dining Room at OHCHS. The meeting will begin immediately after the dinner. All MSAD 17, RSU 10 and MVR 11 Board members are invited! Please RSVP soon.**
- 8. We will be recognizing Elizabeth Swift and Don Ware for the years of service to the MSAD 17 Board of Directors at our October 7 Board meeting. It is tradition to recognize those serving three or more full terms after they leave their board service. Elizabeth Swift has served 24 years and Dr. Don Ware served 17 years. Their commitment to the students of the District is greatly appreciated.**