

**OXFORD HILLS SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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<b>DATE:</b> <u>Monday, February 3, 2020</u>
<b>TIME:</b> 7:00 p.m.
<b>LOCATION:</b> Central Office, 232 Main Street, South Paris, Community Room #201

**A G E N D A**

**A performance by the Oxford Hills Comprehensive High School String Quartet**

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative

Ms. Catrina Wilson

**Scheduled Committee Meetings:**

Curriculum Committee	February 10, 2020	5:00 p.m.	Central Office Room 209
Budget Committee	February 11, 2020	5:00 p.m.	Central Office Room 201

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

**A. To see if the Board will vote to approve the Superintendent's recommendation of Tammy Kilgore as 38Wk/2<sup>nd</sup> Shift Custodian at Oxford Elementary School?**

**NOTE: Ms. Kilgore has prior experience cleaning houses and commercial spaces. She is currently a substitute custodian in our district.**

- B. To see if the Board will vote to approve a three day, two night learning experience field trip to the Bryant Pond 4-H Camp and Learning Center for Paris Elementary, Grade 5 students from Tuesday, May 26<sup>th</sup> – Thursday May 28<sup>th</sup>, 2020?**

**NOTE: See enclosed letter of request and Field Trip Request Form.**

**9. ACTION ON MINUTES:**

- A. To see if the Board will vote to approve the minutes of the January 21, 2020 regular Board Meeting?**

**10. UNFINISHED BUSINESS:**

**11. NEW BUSINESS:**

- A. To have a conversation with Commissioner Pender Makin regarding State Testing and the Education Department’s Vision.**
- B. To hear a presentation by Oxford Hills Comprehensive High School students concerning a student proposed policy change.**
- C. To see if the Board will vote to approve the first reading of the following policy:**

**JICA          Student Dress**

**NOTE: Policy Committee will have a recommendation.**

- D. To see if the Board will vote to approve the second and final reading of the following Policy:**
- JICD          Student Protests and Walk-outs**
- E. To hear a presentation from District Literacy and Math Coaches on the role of an instructional coach.**
- F. To see if the Board will vote to approve the motion entitled “Vote to Select Energy Services Company” to be adopted in the form presented to this meeting.**

**The School Board of Maine School Administrative District No. 17 (the “District”) votes as follows:**

**That, pursuant to 20-A M.R.S. § 15915, the School Board selects Siemens Industry, Inc. and its affiliates (“Siemens”) as the energy services company to provide energy conservation and related air quality improvements to District schools and facilities in one or more project phases. The total contract cost of all project phases under this selection shall not exceed the \$10,000,000 limitation in section 15915 (or any lesser limitation that may be subsequently enacted). No contract with**

**Siemens under this section shall be executed after February 3, 2030. The Superintendent is authorized to arrange for Siemens to conduct preliminary work, including investment grade audits, to develop and recommend one or more performance contract projects or project phases for the District's consideration, selection and approval, with or without modification, to conserve energy and improve air quality at District schools and facilities, and any such prior action is ratified and confirmed.**

**G. To see if the Board will vote to create four Administrative Assistant positions and eliminate four secretary positions?**

**NOTE: There are currently four year round secretary positions that should be reclassified to Administrative Assistant positions. These positions are year round and include OHCHS Principal Secretary, OHCHS Registrar, OHMS Principal Secretary and Transportation Secretary. These positions exercise some decision making authority and autonomy that is not reflected in the secretary classification. The reclassification will not take place until the beginning of FY 21. The Personnel Committee will have a recommendation.**

**H. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?**

**NOTE: This readmission hearing is scheduled for approximately 8:15 p.m.**

**I. To see if the Board will vote to readmit a student?**

**J. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?**

**NOTE: This readmission hearing is scheduled for approximately 8:30 p.m.**

**K. To see if the Board will vote to readmit a student?**

**L. The Board will review the annual Board of Directors Evaluation.**

**NOTE: Given the extended agenda, Board Chair may elect to defer this item.**

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, February 3, 2020**

**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. TRANSFERS:**

- Melinda Thompson, Case Manager at OHCHS to Social Skills Teacher at Guy E. Rowe Elementary School.
- John Kenealy, Day Treatment Teacher at OHCHS to Case Manager.

**RESIGNATIONS:**

- Barbara Maguire, Head Custodian at Otisfield Community School, 21 years, retiring effective July 1, 2020.

**3. ENCLOSURES:**

- 3.1 Minutes for Policy, Operations and Personnel Committees
- 3.2 Paris Elementary School letter of request and Field Trip Request Form
- 3.3 Draft OHSD 2020-2021 School Calendar
- 3.4 Letter from Director Jim Bradley of the South Paris Center of the University of Augusta

**4. Congratulations to February Students of the Month:**

Grade 9 – Caroline Sheets	Grade 10 – Keegan Meserve
Grade 11 – Courtney Hinkley	Grade 12 – Shaelynn Hanscom

5. WIPFLi, the firm that audits the school district's finances has just completed the FY 19 fiscal year audit. We have received a review copy and are in the process of scheduling a time for the Finance Committee to meet with the Auditors to review the audit. I am pleased to report that there were no findings or exceptions to generally accepted accounting principles (GAAP). I want to express my appreciation to our Finance Director Cathy Coffey and Accountant Carrie Colley for their excellent work.
6. We have three high school students who have asked to speak to the Board about a proposed change to the Student Dress policy. They met with the Policy Committee on January 24 and the Policy Committee has voted to move the revision to the Board for a first reading. I was impressed with their presentation and look forward to them sharing their perspective with the Board at our meeting.
7. The regional team has met to review calendars for FY 2020-21. The late Labor Day holiday (September 7, 2020) is creating some interesting opportunities/challenges. I have shared a copy of the proposed calendars with the Oxford Hills Education Association and received their feedback. The greatest challenge is when school should begin. Most of our area school districts are starting August 31 - one week before Labor. This creates a challenge when snow days are factored in because it

could extend the last day of school to June 28! Another opportunity generating some interest in one district is eliminating February and April vacations and adding a March vacation instead. This adjustment did not generate enough support to be included in the proposed calendar. Developing a year calendar was discussed as well. There is some interest in the idea of extending the school year by increasing the number of days and providing supplemental services to identified populations. No other district was willing to explore the option due to concerns about the adequacy of facilities, availability of staff and costs associated with staff wages. The proposed calendar also includes a fifth workshop day to bring the District into compliance with state statute. I am enclosing a draft calendar for your information and feedback. A final draft will be submitted to the board for approval in March.

8. As President Elect of Maine School Superintendents Association (MSSA) I will be attending the American Association of School Administrators (AASA) conference in San Diego, CA from Wednesday, February 12 to Saturday, February 15. Dr. Hartnett will oversee the district in my absence.
9. I have received a letter from Director Jim Bradley of the South Paris Center of the University of Augusta. The University has elected to cancel its' agreement with the district for the current facility in South Paris effective January 2021. They plan to vacate the facility by June 30, 2020 but will continue with their financial obligations to the District through January 2021. The University Center currently offset's about 1/3 of the District's cost to operate the facility. A copy of the letter is attached.