

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE:	Tuesday January 21, 2020
TIME:	7:00 p.m.
LOCATION:	Paris Elementary School, 4 Hathaway Rd. South Paris, Cafeteria

A G E N D A

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative	Ms. Catrina Wilson
Curriculum Committee	Ms. Otterson
Policy Committee	Ms. Green
Operations Committee	Mr. Williams
Personnel Committee	Mr. Patrie

Scheduled Committee Meetings:

Policy Committee	January 21, 2020	5:00 p.m.	Guidance Conf. Room
Operations Committee	January 21, 2020	5:30 p.m.	Guidance Conf. Room
Personnel Committee	January 21, 2020	6:15 p.m.	Guidance Conf. Room

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

1. To see if the Board will vote to approve the following Lead Teacher stipend positions at WMRPCE:

Chris Ivey	Oxford site
Jessie LaCasse	Lovell site

2. To see if the Board will vote to approve the following coaching candidates for the Spring 2020 athletic season:

OHCHS

Baseball Head Coach	Shane Slicer
Baseball Asst. Coach	Riley Chickering
Baseball Asst. Coach	Joe Oufiero
Baseball Freshman Team Coach	Peter Doucette
Softball Head Coach	Cindy Goddard
Softball Asst. Coach	Dan Daniels
Softball Asst. Coach	Jessie Brooks
Softball Freshman Team Coach	Kim Kangas-Smith
Boys Track Head Coach	Nate Danforth
Boys Track Asst. Coach	Mark Soehren
Boys Volunteer Coach	Erinkate Morrison
Girls Track Head Coach	Luc Roy
Girls Track Asst. Coach	Darren Bantz
Boys Lacrosse Head Coach	Hunter Rowell
Boys Lacrosse Asst. Coach	Joe French
Girls Lacrosse Head Coach	Jaimee Smith
Girls Lacrosse Asst. Coach	Kate Soehren
Girls Tennis Head Coach	Elizabeth Cheevers Youngs

OHMS

Baseball Coach A Team	Steve Shaw
Baseball Coach B Team	Travis Hilden
Baseball Volunteer Coach	Ryan Yates
Track and Field Head Coach	John Rothrock
Track and Field Head Coach	Darryl Rugg
Track and Field Asst. Coach	Sarah Patten
Track and Field Asst. Coach	Danielle Rothrock

3. To see if the Board will vote to approve the Superintendent's recommendation of Rebecca Sing as Food Service Assistant at Paris Elementary School?

NOTE: Ms. Sing holds a CNA certificate from Augusta Vocational School. She has worked at the Maine's Veteran's Home and has also owned and operated her own daycare. She has been kitchen substitute at Paris Elementary School for the last six weeks.

4. To see if the Board will vote to approve the Superintendent's recommendation of Tiffanie Berger as Educational Technician I at Paris Elementary School?

NOTE: Ms. Berger has been a District substitute teacher for the past few years. She has been a substitute at Paris Elementary School in the Special Education Program since September.

5. To see if the Board will vote to approve the Superintendent's recommendation of Brian Penley as 52Week/2nd shift Custodian at Oxford Elementary School?

NOTE: Mr. Penley has several years of floor maintenance and cleaning experience. He comes to us from Stephens Memorial Hospital where he worked maintaining floors throughout the building. He has also worked as a custodial sub for our district and MSAD #44.

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the December 16, 2019 regular Board Meeting?**

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To hear a presentation by Curriculum Director, Heather Manchester on Maine Educational Assessment.**
- B. To see if the Board will award the bid for a dishwasher at Oxford Hills Comprehensive High School?**
- C. To see if the Board will vote to approve the second and final reading of the following policies:**
- | | |
|-------------|---|
| EFCB | Meal Change Policy |
| ADC | Tobacco-Free Schools: Use and Possession of Tobacco and Electronic Smoking Devices |
- D. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?**

NOTE: This hearing is scheduled for approximately 7:45 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:

"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or**
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or**
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."**

- E. To see if the Board will vote to expel a student?**
- F. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District?**

NOTE: This hearing is scheduled for approximately 8:15 p.m. By way of explanation, expulsion is an action to remove a student from school which can only be voted by the Board of Directors. Title 20-A, Chapter 101, Section 1001, § 9: Students Expelled or Suspended:

"Following a proper investigation of a student's behavior and due process proceedings, if found necessary for the peace and usefulness of the school, they shall expel any student:

- a. who is deliberately disobedient or deliberately disorderly;**
- b. for infractions of violence;**
- c. who possesses on school property a firearm as defined in Title 17-A, section 2, subsection 120A, without permission of a school official; or**
- d. who, with use of any other dangerous weapon as defined in Title 17-A, section 2, paragraph A, intentionally or knowingly causes injury or accompanies use of a weapon with a threat to cause injury; or**
- e. who possesses, furnishes or trafficks in any scheduled drug as defined in Title 17-A, chapter 45."**

G. To see if the Board will vote to expel a student?

H. To see if the Board will vote to enter Executive Session to conduct an evaluation of the Superintendent pursuant to 1 M.R.S.A. § 405 (6)(A)?

NOTE: No action is anticipated at the conclusion of the executive session.

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Tuesday January 21, 2020

RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

A. Staff Member of the Month.

2. TRANSFERS:

- **Bonnie Cameron, Secretary at Guy E. Rowe Elementary School to District Special Services Secretary.**

RESIGNATIONS:

- **Holli Pullen, Educational Technician I at Guy E. Rowe Elementary School, 5 years, effective January 1, 2020.**
- **Tobie Akerley Gordon, District Special Services Secretary, 12 years, effective January 3, 2020.**
- **Darcy Sawyer, 52 Week Custodian at Oxford Elementary School, 5 years, effective January 6, 2020.**
- **Donna Farrar, 38 Week Custodian at Oxford Elementary School, 4 months, effective December 27, 2019.**
- **Justin Wiley, Technology Support Specialist, 6 months, effective January 9, 2020.**

3. ENCLOSURES:

- 3.1 Minutes for Personnel, Policy and Finance Committees.**
- 3.2 Agendas for Policy, Operations and Personnel Committees**
- 3.3 Oxford Hills Comprehensive High School November 2019 Discipline Report**
- 3.4 Oxford Hills Comprehensive High School December 2019 Discipline Report**
- 3.5 Oxford Hills School District January 1, 2020 Enrollment Report**
- 3.6 Tentative budget process calendar**
- 3.7 Community Needs Assessment**

4. Congratulations to January Students of the Month:

Grade 9 – Hysha Wanche	Grade 10 – MacKenzie Marks
Grade 11 – Hailey Parsons	Grade 12 – Ruby Morrison

- 5. Congratulations to Robert Ripley, Grade 6 Teacher at Harrison Elementary School on earning his Master of Science in Education Degree from University of Southern Maine.**
- 6. Congratulations to Lucy Saunders-Kish on earning her Masters plus 30.**
- 7. Congratulations to Holly Hill on earning her Masters plus 30.**
- 8. Congratulations to Luc Roy on earning his Master of Education Degree in Curriculum & Instruction with a minor in Science Tech Engineering Art Math from Concordia University.**

- 9. Congratulations to Amanda Cormier on earning her Master of Education in Special Education with a concentration in High Incidence Disabilities from the University of Maine.**
- 10. At the request of a Board member, Facilities Director Dean Dillingham contacted the Paris Fire Department to address their concerns with the fire alarm system at the Paris Elementary School. Dean spoke with Chief Mark Blaquiere. The Chief stated that the Paris Fire Department has no concerns about the Paris Elementary School Fire System. He explained that the facility has been inspected by the State Fire Marshall immediately after the fire and prior to recertifying the facility for occupancy. It meets established codes for public schools in Maine. I spoke with Greg Day at the State Fire Marshall's Office. Inspector Day works in the Licensing and Inspections Northern Division department. He explained that school buildings that are sprinkled have very few requirements for smoke and heat sensors. The code requires bathrooms to have a horn and strobe. Paris Elementary has a horn, strobe, heat sensor and sprinkler in its bathrooms. They typically avoid placing smoke detectors in school bathrooms because moisture impacts smoke sensors negatively. Since the bathrooms have no doors it is expected that any smoke emanating from the bathroom would trip a smoke detector in the hallway. He did confirm that the Paris Elementary School was reapproved for occupancy after the fire and after fire systems were tested.**
- 11. A copy of a community needs assessment conducted by Community Concepts has been enclosed for your information. Community Concepts provides a variety of self-help, housing and transportation services to families in our area. The assessment provides a snapshot of the economic, social and skill levels existing in our region.**
- 12. I have attached an electronic copy of the 1997 Essential Programs and Services Report. The report was prepared with assistance by the University of Southern Maine Office of the Maine Education Policy Research Institute and outlines the resources necessary to ensure all schools have the programs and services that are essential if all students are to have equitable educational opportunities to achieve the Learning Results. I share this document in advance of a board presentation on the Essential Programs and Services Model (EPS) in March. The report details the original formula from which our current funding formula is based. Although many of the components of the original formula have been adjusted over the last 20 years for political and financial reasons the underlying premise remains the same.**
- 13. Commissioner Pender Makin has rescheduled her visit with the MSAD 17 Board. Originally Commissioner Making was planning to join us for our January 21, 2020 meeting. The Governor's State of the State address is scheduled the same night. Commissioner Makin is now planning to join us on February 3, 2020. She has requested I send her any questions the Board would like her address in advance of the February meeting. She is planning to discuss the Department of Education's vision for the future and state assessments.**
- 14. There are two expulsion hearings scheduled for our January 21, 2020 Board meeting and an executive session to evaluate the Superintendent. I have moved the scheduled Board evaluation from January 21 to February 3 to accommodate the hearings.**

15. Budget development has been delayed as part of a planned transition from dBudget to Infinite Visions. The locally developed dBudget system is no longer sustainable. Cathy Coffey and Carrie Colley are working to migrate data from dBudget to our Infinite Visions accounting software system that has a budgeting module. The delay is necessary to verify the migration. It is expected that the new budget module will be more responsive and accurate since it is linked to real time data in our accounting system. Cost Center Managers will be entering data into to the budget module beginning January 20. We anticipate the Budget Committee meeting on February 11 to hear an update on proposed EPS funding and to provide budget direction to the Superintendent concerning budget priorities. The Budget Committee will meet weekly on Wednesdays beginning March 11. A tentative calendar of the budget process is included in the packet. Once approved by the Budget Committee the schedule will be forwarded to municipal entities.