

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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DATE:	<u>Monday, June 8, 2020</u>
TIME:	7:00 p.m.
LOCATION:	Oxford Hills Comprehensive High School, 256 Main Street, South Paris, Forum.

AGENDA

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**
5. **REPORTS.**

Student Representative
Budget Committee
Operations Committee
Curriculum Committee

Ms. Catrina Wilson
Mr. Patrie
Mr. Williams
Ms. Otterson

Scheduled Committee Meetings:

Operations Committee	June 8, 2020	6:30 p.m.	Forum, OHCHS
Curriculum Committee	June 9, 2020	5:00 p.m.	Central Office Rm. 201/Zoom

6. **SUPERINTENDENT'S REPORT.**
7. **ADJUSTMENTS TO THE AGENDA.**
8. **CONSENT AGENDA.**

A. To see if the Board will vote to approve the following appointments:

Rebekah Arntsen
Adrienne Abbott

Pre-K Teacher at Agnes Gray Elementary School
Grade 6 Teacher at Agnes Gray Elementary School

Kylie Roberts	Grade 4 Teacher at Guy E. Rowe Elementary
Molly McCormick	Grade 3 Teacher at Paris Elementary School
Jessie LaCasse	Site Director at WMRPCE, Lovell
Ryan Adams	Head Custodian at Otisfield Community School
Tammy Calciano	52 Wk/3rd Shift Custodian at OHCHS
Stephanie Macisso	Grade 5 Teacher at Guy E. Rowe
Kathleen Kirwin	Elementary Librarian
Macy Lefebvre	Freshman English Teacher at OHCHS
Madison Owens	English Language Arts Teacher at OHMS
April Noel	Math Coach at Guy E. Rowe
Kelsi McNamara	Grade 2 Teacher at Paris Elementary
Britany Douglass	Guidance Counselor at OHMS

B. To see if the Board will vote to approve the following coaching candidates for the Fall 2020 season:

OHCHS

Fall 2020 Faculty Manager	Scott Graffam
Head Coach Football	Mark Soehren
Assistant Football	Joe Oufiero
Assistant Football	Nate Danforth
Assistant Football	Ken Poulin
Freshman Football	Nate Pelletier
Freshman Football	Shane Slicer
Head Coach Boys Soccer	Matt Dieterich
Asst. Coach Boys Soccer	Caleb Lamb
Head Coach Girls Soccer	Lindsay Fox
Assistant Coach Girls Soccer	Joshua Kennison
Head Coach Field Hockey	Cindy Goddard
Assistant Coach Field Hockey	ErinKate Morrison
Freshman Coach Field Hockey	Susan Newkirk
Head Coach Cross Country	Luc Roy
Head Coach Golf	Ben Goodall
Head Coach Cheering	Jessie Brooks
Assistant Coach Cheering	Deb Loveless

OHMS

A Team Football	Travis Hilden
A Team Football	Ryan Yates
B Team Football	John Pinto
B Team Football	Brandon Baer
Boys Soccer A	Darryl Rugg
Boys Soccer B	Rodney Payne
Girls Soccer B	Steve Shaw

Field Hockey A
Fall Cheering
Cross Country

Morgan Richmond
Pam Farnum
Darren Bantz

- C. To see if the Board will vote to approve the Superintendent's nomination of the following teacher to a continuing contract for the 2020-2021 school year:

Angela LaPointe Grade 1 Teacher at Paris Elementary School

- D. To see if the Board will vote to approve the Superintendent's nomination of the following teachers for 3rd year probationary contracts:

Cameron Sutton Science Teacher at OHMS
Mercedes McLean-Wheeler English Teacher at OHMS
Dylan Lecomte English Teacher at OHMS

- E. To see if the Board will vote to approve the Superintendent's nomination of the following position for a 2nd year probationary contract:

Erika Gilbert .5 FTE Social Worker at Guy E. Rowe

- F. To see if the Board will vote to accept a donation in the amount of \$700.00 from Good Shepherd for Agnes Gray Elementary School to be used to purchase food and toiletries for community families?

NOTE: See enclosed letter of request.

- G. To see if the Board will vote to accept an anonymous gift of \$5,000 to be used for fireworks following the Class of 2020 graduation?

9. ACTION ON MINUTES:

- A. To see if the Board will vote to approve the minutes of the May 4, 2020 regular Board Meeting?

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To see if the Board will approve the Bread Bid as proposed by the Operations Committee?

Note: Operations Committee will have a recommendation.

- B. To see if the Board will vote to approve the Milk Bid as proposed by the Operations Committee?

NOTE: Operations Committee will have a recommendation.

C. To see if the Board will approve the first reading of the following policies:

**KBE - Relations with Parent Organizations
KBF - Parent Involvement in Title I Programs**

NOTE: Policy Committee will have a recommendation.

D. To see if will approve the Budget Committee's recommended FY 21 budget?

Note: A copy of the budget presentation provided at the last meeting is enclosed. The Budget Committee recommends a budget of \$ 42,901,040. Local assessments towards this budget would be \$22,134,626.05

E. To see if the Board will vote to call and approve the warrants for the Budget meeting and Validation Referendum and to authorize the notice of amounts adopted?

Note: This motion is a placeholder for a more detailed motion that will be provided at the meeting Monday night. The final motion will be based on guidance anticipated to arrive after the distribution of this agenda.

F. To see if the Board will authorize the Superintendent to apply for private, state and federal grants as they become available during the fiscal year?

G. To see if the Board will authorize the Treasurer (Superintendent of Schools) to borrow monies from time to time as may become necessary during the ensuing fiscal year?

H. To see if the Board will approve changes to the FY 20-21 school calendar?

NOTE: The proposed change would ask for a 3 day waiver in student days from the Commissioner in order to provide a week of COVID related training for teachers August 24-28.

I. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 7:30 p.m.

J. To see if the Board will vote to readmit a student?

K. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 7:30 p.m.

L. To see if the Board will vote to readmit a student?

- M. To see if the Board will enter executive session, pursuant to 1 M.R.S.A. § 405 (D), to discuss negotiations with the Middle Management Administrators?
- N. To see if the Board will approve the Agreement Between the M.S.A.D. #17 Board of Directors and Middle Management Administrators?

NOTE: Negotiations Committee will have a recommendation.

- O. To see if the Board will vote to enter executive session in accordance with 1 M.R.S.A. § 405 (6)(D), to discuss negotiations between the Oxford Hills School District Board of Directors and the Oxford Hills Educational Association for Central Office Staff?
- P. To see if the Board will approve the Agreement between the Oxford Hills School District Board of Directors and the Oxford Hills Education Association for Central Office Staff?

NOTE: Negotiations Committee will have a recommendation.

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, June 8, 2020
RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

- Kory Norcross, School Counselor at Oxford Hills Comprehensive High School to Paris Elementary School.
- Ivylynn Moxcey, ELA Teacher at Oxford Hills Middle School to Instructional Coach at Oxford Hills Middle School.
- Brandy Moore, Special Education Teacher at Oxford Hills Comprehensive High School to Special Education Coordinator.
- Jessie Lacasse, Social Worker and Lead Teacher at Western Maine Regional Program for Children With Exceptionalities, Lovell, to Site Director.
- Ryan Adams, Part Time Custodian at Waterford Memorial School to Head Custodian at Otisfield Community School.
- Linda Livak, Special Education Teacher at Paris Elementary School to Special Services Coordinator.

RESIGNATIONS:

- Denise McGarvey, Educational Technician II at Oxford Hills Middle School, 19 years, retiring effective June 30, 2020.
- Philip Kimball, Head Custodian at Paris Elementary School, 4 years, effective May 22, 2020.
- Ivylynn Moxcey, Oxford Hills Middle School Field Hockey Head Coach, Team B.
- Deven Andrews, 38 week/2nd shift Custodian at Harrison Elementary School, retiring effective June 30, 2020.
- Correction - Gail Taylor, District Bus Driver, 22 years, resigned effective May 11, 2020. The May 4 Update listed her as retired.
- Denice Leblanc, Educational Technician at Western Maine Regional Program for Children With Exceptionalities, Oxford, 3 years, effective June 12, 2020.
- Kristi Bancroft, English Teacher at Oxford Hills Comprehensive High School, 19 years, effective June 30, 2020.
- Cathy Harris, Resource Room Teacher at Oxford Elementary School, 3 years, effective June 30, 2020.

3. ENCLOSURES:

- 3.1 Minutes from Curriculum Committee and Policy Committee.
- 3.2 Agnes Gray Elementary School donation letter.
- 3.3 New Staff Biographies.
- 3.4 Budget Presentation.

4. Congratulations to April Students of the Month:

Grade 9 - Walter Kimball	Grade 10 - Destiny Eppinger
Grade 11 - Michael Patterson	Grade 12 - Trento Levesque

5. Congratulations to May Students of the Month:

Grade 9 - Briana Meserve	Grade 10 - Austin Thomas
Grade 11 - Brody Edwards	Grade 12 - Miranda Colby

6. Congratulations to the Top 5% of graduating seniors from the Class of 2020:

Cecelia Dieterich	Marissa Paine	Catrina Wilson
Samuel Morton	Marla Tanus	Kathryn Bowen
Ashley Childs	Destiny Robinson	Jordyn Gates
Mackenzie Truman	Paige-Marie Merrill	Katherine Haley

7. The Board will be meeting in person this month in the Forum at the Oxford Hills Comprehensive High School. We will not be providing a zoom meeting link. We are meeting in the forum in order to provide adequate social distancing. We will have budget warrants to sign so it is imperative for Board members to attend the meeting in person. We will provide new pens for members to use to sign the warrants and this year you are asked to take the pen home with you!

8. There is an item on the agenda to see if the Board will approve changes to the FY 21 school calendar. The specific proposal is to request a waiver of three student days; August 26, 27 and 28. This would allow the district to hold five workshop days at the opening of school to work on the following: We anticipate that if school reopens in the fall we will be limited in the number of students who can access the facilities at one time. This means that we will likely open with a blended model and a very different school schedule. A blended model is a mix between in person instruction and online learning. We need time for our teachers to learn how to accomplish this with rigor and integrity, We also need time to train staff in how to conduct in person teaching within the parameters of social distancing. If the Board approves this change to the school calendar I would need to apply to the Commissioner of Education for the waiver. If the waiver is approved school would start for students on August 31.

9. As of this writing, there has been no guidance released from the Governor's office on how school budgets can be approved during the Civil Emergency declared by the Governor. We do know that the date of the referendum has been postponed to July 17. Normally, the district would hold a budget meeting where the Board's budget will be voted on. Once a budget has been approved by the voters at a budget meeting that budget is put out to an up or down referendum vote. Under the Civil Emergency Proclamation we are unable to hold a budget meeting. It remains uncertain how the Board's budget will be vetted before going to the referendum. We had hoped this would be addressed last week and delayed our Board meeting to accommodate any guidance. Unfortunately, the President's visit to Maine this week has delayed the proclamation and at this time there is no guidance. It is likely that we will not know until the morning of the Board meeting what warrants will be required.

10. Class Night is a time set aside traditionally to award scholarships to seniors. This year class night and last class assembly will occur virtually. Class Night will be available through a link posted on the district's web site and social media accounts on June 10. The last student assembly is when Viking awards are named. This will be available for the community to watch on June 17. Students, Parents and community members are welcome to participate. This year, we anticipate over \$900,000 in scholarships will be awarded to the class of 2020!

11. The Board should be aware that there are events occurring around the district for seniors that are not sponsored or sanctioned by the district. The Project Graduation

committee traditionally provided an after graduation chem free gathering for seniors. The traditional gathering is not able to occur this year. The committee of parents are working to create alternative celebrations. One such event scheduled for June 15 has graduates, in their gowns, standing in a line-up on the public sidewalk along Fair Street and Main Street from 6:00-6:30 pm so that cars driving by can cheer them on. While this appears to be a great way for the community to recognize and celebrate our graduates there are concerns about gathering 200 students in one place. This event is not being arranged or sponsored by the district.

12. The University has moved out of their first floor suite this week. They have been great partners and we are disappointed to see them leave our area. The Adult Education Office will continue to coordinate services as a university remote site for residents seeking to attend college. Their departure comes at a time when the district must relocate staff in order to comply with social distancing guidelines and to allow the office to reopen to the public. We are moving 8 staff to the first floor and rearranging staff on the second floor to ensure a safe environment for employees to return to the office. We expect the Central Office to reopen to the public on Monday, June 8.

13. The last day of remote learning for students will be June 12. Teachers will be preparing narrative written reports on June 15-16.