

OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
743-8972

www.msad17.org
www.msad17.org/District/School-Board
<https://msad17.zoom.us/j/81602649050?pwd=a3pCSIR1MWg1bkxiblordFQySFBjUT09>

Per order of the Governor’s emergency proclamation #14 all persons attending the Board meeting in person must wear a face covering while in school buildings or on school property. The meeting will be conducted electronically over Zoom and Board members preferring not to wear masks must participate remotely.

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting. The Board Meeting will be recorded and made available by NPC TV
<http://npctv11.org/>

All votes will be roll call so that members of the public will know how their Board members voted on agenda items.

Public Participation: Due to the change in the School Committee meeting format, the School Committee is asking the members of the public who would like to participate the evening of the meeting to join the zoom meeting or call 207-743-8972, extension 8201. If you are unable to call-in or your call is not related to topics on the agenda, please send your comments, concerns and/or questions to members of the School Committee and the Superintendent.

Here are the School Committee members’ emails:

Ms. Natalie Andrews,	dir.n.andrews@msad17.org	(207) 515-0897
Mr. C. Scott Buffington	dir.s.buffington@msad17.org	(207) 743-5688
Mr. Jared Cash	dir.j.cash@msad17.org	(207) 890-3800
Mr. Curtis Cole	dir.c.cole@msad17.org	(207) 461-3380
Ms. Stacia Cordwell	dir.s.cordwell@msad17.org	(207) 539-2929

Mr. Stephen Cummings	dir.s.cummings@msad17.org	(207) 743-8376
Ms. Amanda Fearon	dir.a.fearon@msad17.org	(207) 966-2401
Mrs. Judy Green	dir.j.green@msad17.org	(207) 583-6653
Mr. Mark Heidmann	dir.m.heidmann@msad17.org	(207) 583-4698
Mr. Bob Jewell	dir.b.jewell@msad17.org	(207) 743-8117
Mr. Ronald Kugell	dir.r.kugell@msad17.org	(207) 539-2264
Mr. Albert Lisowski	dir.a.lisowski@msad17.org	(207) 583-6379
Mr. Christopher Miller	dir.c.miller@msad17.org	(207) 515-1196
Ms. Diana Olsen (Chair)	dir.d.olsen@msad17.org	(207) 627-4953
Ms. Sarah Otterson	dir.s.otterson@msad17.org	(207) 515-0920
Mr. Barry Patrie	dir.b.patrie@msad17.org	(207) 583-9954
Mr. Troy Ripley	dir.t.ripley@msad17.org	(207)743-6445
Mr. William Rolfe	dir.w.rolfe@msad17.org	(207) 890-4947
Ms. Kristin Roy	dir.k.roy@msad17.org	(207) 577-5154
Mr. Gary Smith	dir.g.smith@msad17.org	(207) 539-2273
Mr. Lewis Williams	dir.l.williams@msad17.org	(207) 966-2312

DATE: Monday, November 16, 2020
TIME: 7:00 p.m.
LOCATION: Central Office, 232 Main Street, South Paris Room 201

A G E N D A

1. CALL TO ORDER. Board Chair Diana Olsen will preside.
2. FLAG SALUTE.
3. WELCOME TO VISITORS.
4. QUESTIONS/COMMENTS FROM THE PUBLIC.
5. REPORTS.

_____ Curriculum Committee	Ms. Otterson
Policy Committee	Ms. Green

Scheduled Committee Meetings:
Policy Committee 5:00 p.m.

<https://msad17.zoom.us/j/81457686488?pwd=ZmsvMHp2eFppYjk4b2JjN0ZHcWdYZz09>

6. SUPERINTENDENT'S REPORT.
7. ADJUSTMENTS TO THE AGENDA.
8. CONSENT AGENDA.

A. To see if the Board will vote to approve the Superintendent's recommendation of Joan Davis-Dunn as High School Guidance Registrar Secretary?

NOTE: Ms. Davis-Dunn holds a Bachelor's Degree in Social and Behavioral Science from University of Southern Maine.
She has most recently been employed as an Administrative Assistant III at University of Maine 4-H Camp & Learning Center at Bryant Pond.

B. To see if the Board will vote to approve the Superintendent's recommendation of Stacey Pfeil as Special Education Day Treatment

Teacher at Guy E.Rowe Elementary School?

NOTE: Ms. Pfeil holds a Bachelor's Degree in K-8 Cross-Cultural, Language and Academic Development from National University in San Jose, CA. She comes to us with 17 years of special education Educational Technician III experience within Margaret Murphy Center and MSAD 17.

C. To see if the Board will vote to approve the Superintendent's recommendation of Tanya Grigsby as School Counselor at Oxford Hills Comprehensive High School?

NOTE: Ms. Grigsby holds a Bachelor of Arts Degree in Sociology from University of Southern Maine and a Master of Science Degree in School Counseling from Walden University. She comes to us from The Center for Grieving Children where she volunteered and RSU 14 where she worked as a substitute teacher.

D. To see if the Board will vote to approve the following stipend position for FY 2021:

OHMS Athletic Assistant	Michele Wood
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E. To see if the Board will vote to approve the following OHMS Leadership stipend positions:

Brandon Baer	Joe Cummings
Sara Johnson	Ivylynn Moxcey
John Rothrock	Cathy Routhier
Michele Wood	Steve Shaw

F. To see if the Board will vote to approve the following OHMS Team Leader .5 FTE stipend positions:

Joe Cummings	Carrie Faith	Kristie Holbrook
Sara Johnson	Michele Wood	Mercedes McLean-Wheeler

G. To see if the Board will vote to approve the following OHMS .5 FTE Department Head stipend positions:

Joe Cummings	Social Studies
Kristie Holbrook	English Language Arts
Mary O'Brien-Foster	Math
Heidi Moore	Special Education
Ivylynn Moxcey	English Language Arts
John Rothrock	Special Education
Steve Shaw	Math
Cameron Sutton	Science
Michele Wood	Social Studies
Zach Knights	Science

H. To see if the Board will vote to approve the following OHMS stipend positions:

Joe Cummings	Student Council 0.5 FTE
Michele Wood	Student Council 0.5 FTE
Cameron Sutton	Yearbook 0.5 FTE
Patty Williamson	Yearbook 0.25 FTE
Peggy Dorf	Yearbook 0.25 FTE
Sara Johnson	Certification Committee
Susan Moccia	Art Club
Sara Groves	Builders Club
Rachel Potter	Band Director
Natalie Veilleux	Orchestra Director
Steve Shaw	Math Team

I. To see if the Board will vote to approve the following stipend position:

Elizabeth Gallagher	District Lead Nurse
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CERTIFICATION						
I certify that the November 16, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/>	conducted as a public meeting with no Board members participating remotely;					
	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						

Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the Consent Agenda?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					
Elizabeth Dunn	Student Rep.					
Bram Dustin	Student Rep.					

Signed : _____
Richard Colpitts, Secretary

9. ACTION ON MINUTES:

A. To see if the Board will vote to approve the minutes of the November 2, 2020 regular Board Meeting?

CERTIFICATION

I certify that the November 16, 2020 meeting of the MSAD 17 School Board was:

[check one box]

conducted as a public meeting with no Board members participating remotely;
or

conducted through telephonic, video, electronic, or other similar means of
remote participation,
and that the Board's vote on this Resolution was taken by roll call as follows:

Voting Form

Maine School Administrative District 17

Oxford Hills School District Board of Directors

Motion: To see if the Board will vote to approve the November 2, 2020 regular Board meeting minutes?

Made by:

Seconded by:

				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					
Elizabeth Dunn	Student Rep.					

Bram Dustin	Student Rep.					
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Signed : _____
Richard Colpitts, Secretary

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(E) to consult with the district’s attorney on matters pertaining to negotiations?

CERTIFICATION						
I certify that the November 16, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board’s vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to enter executive session to consult the District’s attorney on matters pertaining to negotiations?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					

Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					

William Rolfe	West Paris					
Elizabeth Dunn	Student Rep.					
Bram Dustin	Student Rep.					

Signed : _____

Richard Colpitts, Secretary

B. To see if the Board will vote to enter executive session (pursuant to 1 M.R.S.A. §405(6)(D) to meet with the Oxford Hills Support Staff Association on matters concerning negotiations?

CERTIFICATION						
I certify that the November 16, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						

	Motion: To see if the Board will vote to enter executive session to meet with the Oxford Hills Support Staff Association on matters concerning negotiations?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					

Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					
Elizabeth Dunn	Student Rep.					
Bram Dustin	Student Rep.					

Signed : _____

Richard Colpitts, Secretary

C. To hear a presentation from Superintendent Colpitts on the District Management Group Study of 2018-2019 - Part I of a 2 part presentation.

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, November 16, 2020
RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

RESIGNATIONS:

- **Libby Hooker, Educational Technician III at Oxford Hills Comprehensive High School, 7 years, effective November 13, 2020.**
- **Brenda Mariner, Teacher at Oxford Hills Middle School, 19.5 years, retiring effective January 1, 2021.**
- **Allison Pike, Teacher at Oxford Elementary School, 1.5 years, effective December 23, 2020.**

3. ENCLOSURES:

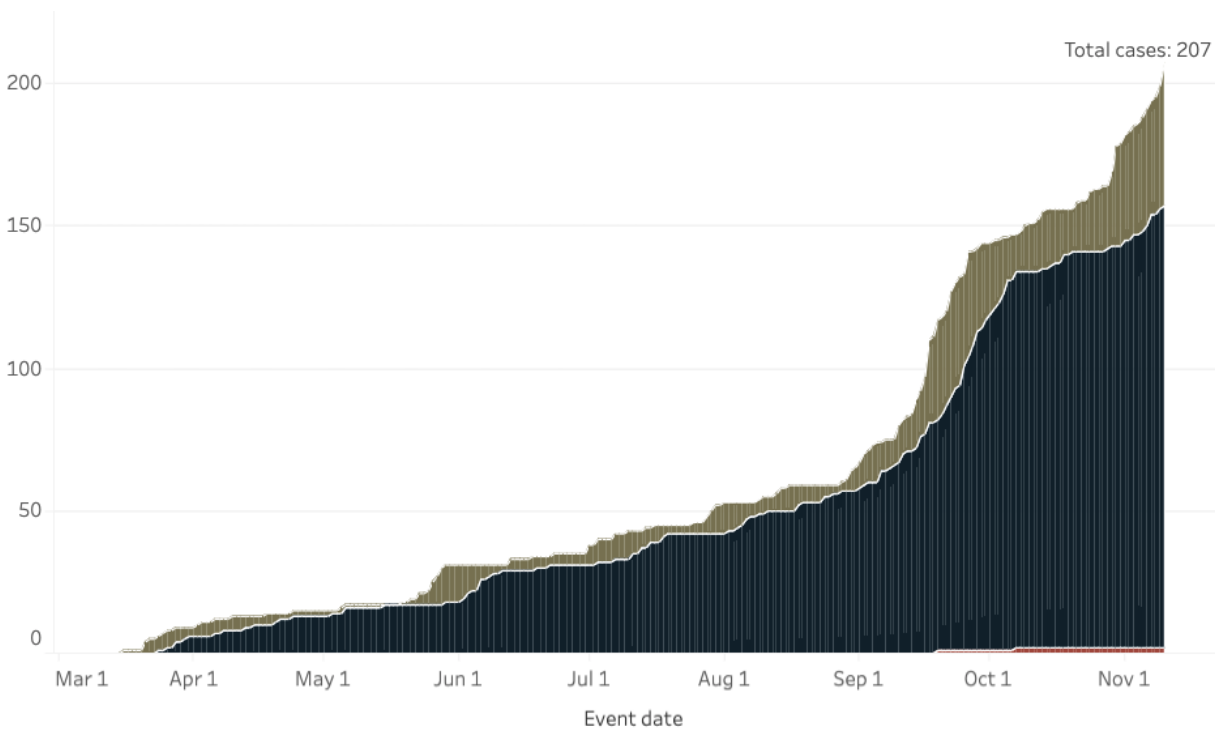
- 3.1 Minutes from Curriculum Committee**
- 3.2 November 1, 2020 Oxford Hills School District Enrollment Report**

4. Congratulations to November Students of the Month:

Teigan Pelletier - Grade 9 Mallory Kennison - Grade 10
Caydince Bumpus - Grade 10 Mackenzie Denbow - Grade 12

5. I have provided several email updates to Board Members over the previous two weeks in which information about the growing number of staff and student positive cases of COVID were shared. The Rowe School was moved to Remote Learning on Monday and Oxford Hills Comprehensive High on Tuesday. Both schools exceeded the three positive cases threshold that the CDC uses to determine an “outbreak”. Both schools will continue to learn remotely through November 30, 2020. We received a portion of the technology equipment ordered with CRF funds on Tuesday and distributed Chromebooks to Rowe students on Friday. The high school has one to one devices.

Oxford County continues to see an increase in COVID 19 positive cases that is impacting municipal and school services within our region.



As of Wednesday, November 11, there were 63-93 positive cases within the Oxford Hills region. The school districts data as of the same date is:

	Current number of students quaranting due to contact	Current number of Staff quaranting due to contact	Positive cases
OHCHS	30	5	4 and 1 probable
OHMS	3	1	0
Rowe	38	17	4/ 4 probable
Paris	9	1	1
Waterford	0	0	0
Harrison	0	0	0
Oxford	1	0	0
Otisfield	11	2	2
WMR	0	0	0
West Paris	1	1	0
Hebron	0	0	0
	93	27	
Last Updated:			
Last Edited: Wed Nov 11 2020 15:41:41 GMT-0500 (Eastern Standard Time)			

6. Dr. Alison Roy from the Center for Trauma Responsive Practice Change has partnered with MSAD 17 to provide a four part Zoom Series for parents. The first session was attended by 50 parents. There are three remaining sessions: December 8, January 12 and February 8. Each session provides strategies for parents to use to survive the pandemic and how to do this while supporting our children. All sessions are held from 7:00 - 8:00 p.m. Board members are welcome to attend any of the sessions by contacting Marj Scribner at 743-8972. A link will be forwarded to you.

7. Board member David Dunn has submitted his resignation. He did this to comply with state statute and Board policy which prohibits the spouse of a Board member from employment in the same district a board member serves. Dave's wife was hired as the new Guidance secretary at OHCHS after his resignation was accepted by the Chair. While we are excited to welcome Joan Davis-Dunn we will miss David Dunn's presence and voice on the Board.

8. We have two executive sessions scheduled on the agenda. The first is for the Board to meet with the legal representative prior to the second meeting which will address a negotiations matter. Confidential packets have been provided to Board members ahead of the meeting for your review.

9. The review of the 2018-19 District Management Group's study of the Oxford Hills School District's Special Education program has been divided into two parts to accommodate executive sessions. We will cover the overview and first two recommendations in Part I and the remaining three recommendations and conclusions in part 2.