

OXFORD HILLS SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

743-8972

www.msad17.org

www.msad17.org/District/School-Board

<https://msad17.zoom.us/j/81256765433?pwd=TXZRTEc2T3hTMytTaW9FWW8wb3JLdz09>

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting.

The Board Meeting will be recorded and made available by NPC TV

<http://npctv11.org/>

All votes will be roll call so that members of the public will know how their Board members voted on agenda items.

Public Participation: Due to the change in the School Committee meeting format, the School Committee is asking the members of the public who would like to participate the evening of the meeting to join the zoom meeting or call 207-743-8972, extension 8201. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Committee and the Superintendent.

Here are the School Committee members' emails:

Ms. Natalie Andrews,	dir.n.andrews@msad17.org	(207) 515-0897
Mr. C. Scott Buffington	dir.s.buffington@msad17.org	(207) 743-5688
Mr. Jared Cash	dir.j.cash@msad17.org	(207) 890-3800
Mr. Curtis Cole	dir.c.cole@msad17.org	(207) 461-3380
Ms. Stacia Cordwell	dir.s.cordwell@msad17.org	(207) 539-2929

Mr. Stephen Cummings	dir.s.cummings@msad17.org	(207) 743-8376
Mr. David Dunn	dir.d.dunn@msad17.org	(207) 539-2280
Ms. Amanda Fearon	dir.a.fearon@msad17.org	(207) 966-2401
Mrs. Judy Green	dir.j.green@msad17.org	(207) 583-6653
Mr. Bob Jewell	dir.b.jewell@msad17.org	(207) 743-8117
Mr. Ronald Kugell	dir.r.kugell@msad17.org	(207) 539-2264
Mr. Albert Lisowski	dir.a.lisowski@msad17.org	(207) 583-6379
Mr. Christopher Miller	dir.c.miller@msad17.org	(207) 515-1196
Ms. Diana Olsen (Chair)	dir.d.olsen@msad17.org	(207) 627-4953
Ms. Sarah Otterson	dir.s.otterson@msad17.org	(207) 515-0920
Mr. Barry Patrie	dir.b.patrie@msad17.org	(207) 583-9954
Mr. Troy Ripley	dir.t.ripley@msad17.org	(207)743-6445
Mr. William Rolfe	dir.w.rolfe@msad17.org	(207) 890-4947
Ms. Kristin Roy	dir.k.roy@msad17.org	(207) 577-5154

Mr. Gary Smith	dir.g.smith@msad17.org	(207) 539-2273
Mr. Lewis Williams	dir.l.williams@msad17.org	(207) 966-2312

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

www.msad17.org

www.msad17.org/District/School-Board

<https://msad17.zoom.us/j/83527301178>

Welcome to new Board Director Mark Heidmann of Harrison

Per order of the Governor’s emergency proclamation #14 all persons attending the Board meeting in person must wear a face covering while in school buildings or on school property. The meeting will be conducted electronically over Zoom and Board members preferring not to wear masks must participate remotely.

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting. The Board Meeting will be recorded and made available by NPC TV
<http://npctv11.org/>

All votes will be roll call so that members of the public will know how their Board members voted on agenda items.

Public Participation: Due to the change in the School Board meeting format, the School Board is asking the members of the public who would like to participate the evening of the meeting to join the Zoom link above or call 207-743-8972 , extension 8251. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Board and the Superintendent.

DATE: Monday, October 19, 2020
 TIME: 7:00 p.m.
 LOCATION: Central Office, 232 Main Street, South Paris Room 201

A G E N D A

1. **CALL TO ORDER.** Board Vice Chair Curtis Cole will preside.

2. **Public Participation.**

To see if the Board will allow public participation in accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency Sec. G-1 1 MRSA §403-A through phone or zoom for members of the public who wish to participate in this meeting and any future meeting of the board during the State’s Health Emergency?

CERTIFICATION					
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:					
[check one box]					
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or					
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board’s vote on this Resolution was taken by roll call as follows:					
Voting Form					
Maine School Administrative District 17					
Oxford Hills School District Board of Directors					

	Motion: To see if the Board will vote to allow public participation through phone or zoom?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

3. WELCOME TO VISITORS.

4. QUESTIONS/COMMENTS FROM THE PUBLIC.

5. REPORTS.

Scheduled Committee Meetings:

Policy Committee October 19, 2020 5:00 p.m. Central Office Rm 201

6. SUPERINTENDENT'S REPORT.

7. ADJUSTMENTS TO THE AGENDA.

8. CONSENT AGENDA.

- A. To see if the Board will vote to accept a donation of \$1,239 to Paris Elementary School from Hannaford Helps Schools Program?**

NOTE: See enclosed letter of request.

- B. To see if the Board will vote to approve the Superintendent's recommendation of David Toothaker III as 38 week/2nd shift Custodian at Harrison Elementary School?**

NOTE: Mr. Toothaker comes to us from All State Cleaners in Auburn, where he has been employed for the past 4 years as in a custodial position.

- C. To see if the Board will vote to approve the Superintendent's recommendation of Danette Benoit as Educational Technician I at Oxford Elementary School?**

NOTE: Ms. Benoit was a former MSAD 17 Special Education Teacher and has decided to re-enter the educational field. She comes highly recommended to be an Educational Technician I within the Functional Life Skills Program at Oxford Elementary School.

- D. To see if the Board will vote to approve the Superintendent's recommendation of Erin Flynn as Pre K - 12 Coordinator of Guidance and Academics district-wide?**

NOTE: Ms. Flynn was a double major in Psychology and Child Development/Family Relations and earned her BA and a Masters in Human Development from the University of Maine. She is no stranger to Oxford Hills as she has served nine years as a guidance counselor at OHCHS. She also served as the Coordinator of K-12 Guidance and Academics for Oxford Hills 2 years. Ms. Flynn worked for the Auburn School Districts as Guidance Department Head for 4 years.

CERTIFICATION						
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Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the Consent Agenda?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					

Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

9. ACTION ON MINUTES:

A. To see if the Board will vote to approve the minutes of the October 5, 2020 regular Board Meeting?

CERTIFICATION						
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the October 5, 2020 regular Board meeting minutes?					

Made by:	Seconded by:			Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To see if the Board will approve the following modifications to the school calendar?

a. To move Parent/Teacher Conferences from Thursday, October 22 to Wednesday, October 28, 2020.

b. To extend the end of the first Trimester from November 20 to December 4 and the end of the first semester from January 22 to January 29, 2021.

Note: These adjustments are being requested to accommodate a later start in the school year from August 27 to September 8 approved by the Board previously.

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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
Motion: To see if the Board will vote to approve modifications to the school calendar?						

Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					

Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____

Richard Colpitts, Secretary

B. To see if the Board will approve the second and final reading of the following policies:

- ACAB Harassment and Sexual Harassment of School Employees**
- ACAA Harassment and Sexual Harassment of Students**

CERTIFICATION						
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						

X conducted through telephonic, video, electronic, or other similar means of remote participation,
and that the Board's vote on this Resolution was taken by roll call as follows:

Voting Form

Maine School Administrative District 17

Oxford Hills School District Board of Directors

Motion: To see if the Board will vote to approve the second and final reading of policies ACAB and ACAA?

Made by:

Seconded by:

				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					

Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____

Richard Colpitts, Secretary

C. The Board will discuss the October 2020 MSBA Proposed Resolutions.

D. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 8:00 p.m.

CERTIFICATION						
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote enter Executive Session to Conduct a readmission hearing?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					

Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					

Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____

Richard Colpitts, Secretary

E. To see if the Board will vote to readmit a student?

CERTIFICATION						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						

Voting Form

Maine School Administrative District 17

Oxford Hills School District Board of Directors

	Motion: To see if the Board will vote to readmit a student?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					

David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____

Richard Colpitts, Secretary

F. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?

NOTE: This readmission hearing is scheduled for approximately 8:20 p.m.

CERTIFICATION

I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:

[check one box]

**conducted as a public meeting with no Board members participating remotely;
or**

**conducted through telephonic, video, electronic, or other similar means of
remote participation,
and that the Board's vote on this Resolution was taken by roll call as follows:**

Voting Form

Maine School Administrative District 17

Oxford Hills School District Board of Directors

**Motion: To see if the Board will vote enter Executive Session to
Conduct a readmission hearing?**

Made by:

Seconded by:

				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					

Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					

William Rolfe	West Paris					
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Signed : _____

Richard Colpitts, Secretary

G. To see if the Board will vote to readmit a student?

CERTIFICATION						
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
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Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to readmit a student?					

Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					

Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____

Richard Colpitts, Secretary

H. To see if the Board will vote to enter executive session in accordance with 1 MRSA 405 § (6)(f) to discuss specific student matters where disclosure of records to the public are prohibited by statute.

CERTIFICATION						
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X conducted through telephonic, video, electronic, or other similar means of remote participation,
and that the Board's vote on this Resolution was taken by roll call as follows:

Voting Form

Maine School Administrative District 17

Oxford Hills School District Board of Directors

	Motion: To see if the Board will vote to enter executive session in order to discuss specific student matters where disclosure of records to the public are prohibited by statute?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
Mark Heidmann	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
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Barry Patrie	Waterford					
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William Rolfe	West Paris					

Signed : _____

Richard Colpitts, Secretary

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, October 19, 2020
RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. TRANSFERS:

- **Sara Pruyne, OHCHS Guidance registrar to .5 FTE Technology Department Secretary**

RESIGNATIONS:

- **Deborah Ball, Special Education Teacher at Western Maine Regional Program for Children with Exceptionalities, 3 years, effective October 23, 2020.**

3. ENCLOSURES:

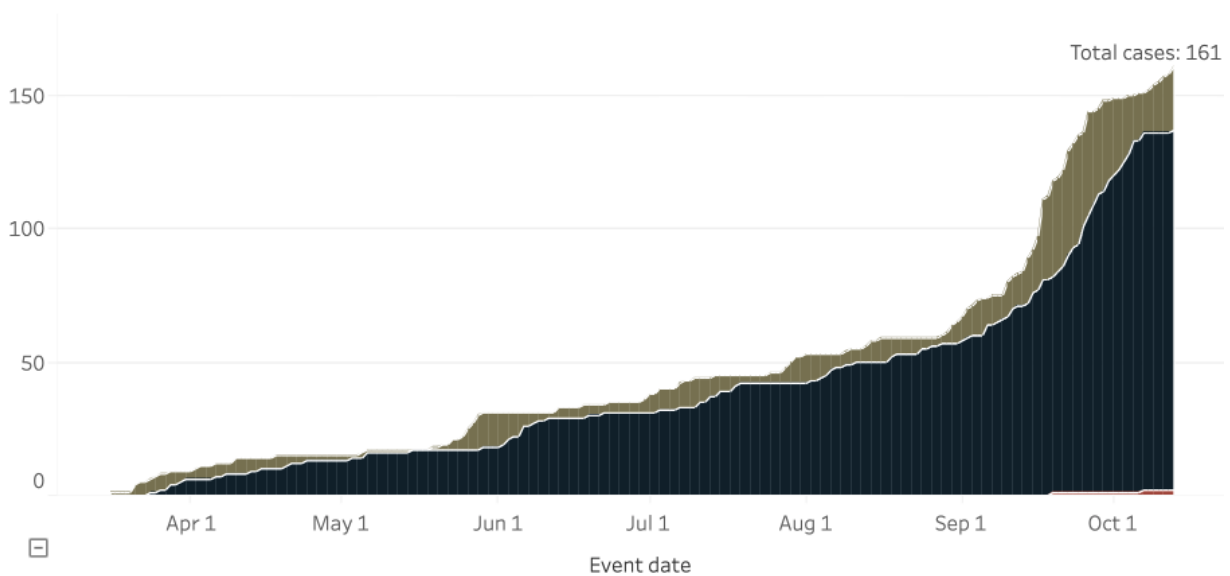
- 3.1 Minutes from Curriculum, Personnel and Finance Committees**
- 3.2 Oxford Hills School District October 1, 2020 Enrollment Report**
- 3.3 MSBA Proposed Resolutions October 2020**
- 3.4 Paris Elementary School Donation letter**
- 3.5 MSMA Fall Conference information**

4. Congratulations to Kristie Doyle on earning her Masters Degree in Education with a Concentration in Teaching Literacy and Language.

5. There have been some questions from Board members concerning the scheduling of presentations. The Board Chair, Superintendent and Executive Administrators schedule presentations based on Board requests, upcoming Board action or seasonal reviews. Board members may view a schedule of upcoming Board presentations maintained in the School Board shared drive at any time. A link to the document may be found [here](#). Board members may also request a presentation be added to the calendar by contacting the Board Chair, Superintendent or by adding an item to the Board Presentations Planning document. Presentation dates are tentative and subject to change. Expulsion hearings involving students may take precedence over scheduled presentations.

6. Update on COVID. The state has developed a public database of active COVID cases by school building. This database may be accessed [here](#). The state also monitors and assesses COVID cases by county every two weeks and issues a color code of green, yellow or red. That rating may be found [here](#) or by going to <https://www.maine.gov/doe/framework/part-I/#CRL>. Oxford County continues to fare well although it has been experiencing sharp increases in positive cases over the last 4 weeks. A copy of the Oxford County COVID results may be found in a table provided below. The Oxford Hills School district has no reported cases of COVID in our students or staff populations at this time. There have been a cumulative total of 20 students who have been asked to quarantine since school opened and 2 students remain out on quarantine as of the day of this report.

County: Oxford | Case status: All



7. I have heard that Board members would like to have an orientation on accessing Board materials electronically. Board agendas, supporting documents, presentations and minutes are all maintained in a shared folder accessible to Board members and the public. Board materials are accessible for upcoming meetings the Thursday evening prior to a Board meeting; making it a convenient resource for Board members who may not receive their mailed board packets in a timely manner. A [step by step guide](#) has been developed by the technology team and may be accessed here. The Technology Director, Sam Iggulden would be happy to schedule individual training sessions with Board members needing additional assistance. Please contact Sam directly by calling 743-8972 ext 8271 or email Sam at s.iggulden@msad17.org.

8. The Board will meet October 19 using zoom. There is limited space at CO to accommodate those members in-person who do not have adequate internet access or prefer to meet in-person. Those attending in-person are encouraged to bring a laptop or other device so as to be able to connect with those attending through zoom. Those attending in-person are required to wear a face covering while in the facility as per the Governor's emergency order #14.

9. I want to acknowledge the strength of our staff who continue to provide educational opportunities for all students in spite of the pandemic trauma and uncertainties. I have had the opportunity to witness their professional fortitude and creativity. Kids are engaged and learning. I am grateful to work with a staff who accepted the challenge and continue to seek solutions that are in the best interest of children regardless of their personal circumstances.