

**OXFORD HILLS SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

[www.msad17.org](http://www.msad17.org)

[www.msad17.org/District/School-Board](http://www.msad17.org/District/School-Board)

<https://msad17.zoom.us/j/87398490513>

***In accordance with An Act To Implement Provisions Necessary to the Health,Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting.***

***The Board Meeting will be recorded and made available by NPC TV***

<http://npctv11.org/>

***All votes will be roll call so that members of the public will know how their Board members voted on agenda items.***

***Public Participation: Due to the change in the School Committee meeting format, the School Committee is asking the members of the public who would like to participate the evening of the meeting to join the zoom meeting or call 207-743-8972 , extension 8251. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Committee and the Superintendent.***

***Here are the School Committee members' emails:***

<b>Ms. Natalie Andrews,</b>	<b>dir.n.andrews@msad17.org</b>	<b>(207) 515-0897</b>
<b>Mr. C. Scott Buffington</b>	<b>dir.s.buffington@msad17.org</b>	<b>(207) 743-5688</b>
<b>Mr. Jared Cash</b>	<b>dir.j.cash@msad17.org</b>	<b>(207) 890-3800</b>
<b>Mr. Curtis Cole</b>	<b>dir.c.cole@msad17.org</b>	<b>(207) 461-3380</b>

<b>Ms. Stacia Cordwell</b>	<b>dir.s.cordwell@msad17.org</b>	<b>(207) 539-2929</b>
<b>Mr. Stephen Cummings</b>	<b>dir.s.cummings@msad17.org</b>	<b>(207) 743-8376</b>
<b>Mr. David Dunn</b>	<b>dir.d.dunn@msad17.org</b>	<b>(207) 539-2280</b>
<b>Ms. Amanda Fearon</b>	<b>dir.a.fearon@msad17.org</b>	<b>(207) 966-2401</b>
<b>Mrs. Judy Green</b>	<b>dir.j.green@msad17.org</b>	<b>(207) 583-6653</b>
<b>Mr. Bob Jewell</b>	<b>dir.b.jewell@msad17.org</b>	<b>(207) 743-8117</b>
<b>Mr. Ronald Kugell</b>	<b>dir.r.kugell@msad17.org</b>	<b>(207) 539-2264</b>
<b>Mr. Albert Lisowski</b>	<b>dir.a.lisowski@msad17.org</b>	<b>(207) 583-6379</b>
<b>Mr. Christopher Miller</b>	<b>dir.c.miller@msad17.org</b>	<b>(207) 515-1196</b>
<b>Ms. Diana Olsen (Chair)</b>	<b>dir.d.olsen@msad17.org</b>	<b>(207) 627-4953</b>
<b>Ms. Sarah Otterson</b>	<b>dir.s.otterson@msad17.org</b>	<b>(207) 515-0920</b>
<b>Mr. Barry Patrie</b>	<b>dir.b.patrie@msad17.org</b>	<b>(207) 583-9954</b>
<b>Mr. Troy Ripley</b>	<b>dir.t.ripley@msad17.org</b>	<b>(207)743-6445</b>

Mr. William Rolfe	dir.w.rolfe@msad17.org	(207) 890-4947
Ms. Kristin Roy	dir.k.roy@msad17.org	(207) 577-5154
Mr. Gary Smith	dir.g.smith@msad17.org	(207) 539-2273
Mr. Lewis Williams	dir.l.williams@msad17.org	(207) 966-2312

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REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

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[www.msad17.org/District/School-Board](http://www.msad17.org/District/School-Board)

<https://msad17.zoom.us/j/83527301178>

**Due to the County designation change from green to yellow we ask those who attend the meeting in person to wear a face covering. A zoom meeting has been scheduled for those preferring not to wear a mask or prefer not to meet in person.**

***In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting.***

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***Public Participation: Due to the change in the School Board meeting format, the School Board is asking the members of the public who would like to participate the evening of the meeting to join the Zoom link above or call 207-743-8972 , extension 8251. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Board and the Superintendent.***

DATE: Monday, October 5, 2020  
 TIME: 7:00 p.m.  
 LOCATION: Central Office, 232 Main Street, South Paris **Rooms 210**

**A G E N D A**

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.

2. **FLAG SALUTE.**

*In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency Sec. G-1 1 MRSA §403-A* the chair will entertain a motion to allow public participation through phone or zoom for members of the public who wish to participate in this meeting and any future meeting of the board while the state rating of the county indicates mild or moderate (“Yellow”) community spread.

CERTIFICATION					
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:					
[check one box]					
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or					
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board’s vote on this Resolution was taken by roll call as follows:					
Voting Form					
Maine School Administrative District 17					
Oxford Hills School District Board of Directors					
	Motion: To see if the Board will vote to public participation through phone or zoom?				
Made by:	Seconded by:				
			Yes	No	Abst.

Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**3. WELCOME TO VISITORS.**

**4. QUESTIONS/COMMENTS FROM THE PUBLIC.**

**5. REPORTS.**

**Scheduled Committee Meetings:**

Personnel Committee	October 05, 2020	6:00 p.m.	Central Office Rm 201
Finance Committee	October 05, 2020	6:15 p.m.	Central Office Rm 201
Curriculum Committee	October 13, 2020	5:00 p.m.	Central Office Rm 201
Policy Committee	October 19, 2020	5:00 p.m.	Central Office Rm 201

**6. SUPERINTENDENT'S REPORT.**

**7. ADJUSTMENTS TO THE AGENDA.**

**8. CONSENT AGENDA.**

- A. To see if the Board will vote to approve the Superintendent's recommendation of Rya Bowie as Educational Technician II at Oxford Elementary School?**

**NOTE: Ms. Bowie comes to us from the Toddle Inn Learning Center in Auburn where she has been working with students who have behavioral challenges and developmental delays. She is working towards a Bachelors Degree in Social Work and is a graduate of Oxford Hills Comprehensive High School.**

- B. To see if the Board will vote to approve the following stipend position?**

**Chris Ivey      Lead Teacher-WMRPCE, Oxford**

- C. To see if the Board will vote to approve the following coaching candidates for the Winter 2020-21 athletic season:**

**OHCHS**

**Faculty Manager - Diane Slicer  
Boys basketball Head Coach - Scott Graffam  
Boys Basketball Asst. Coach - Shane Slicer  
Boys Basket Volunteer Coach - Joe Oufiero  
Boys Basketball Freshman Coach - Patrick Carson  
Girls Basketball Head Coach - Nate Pelletier  
Girls Basketball Asst Coach - Matt Corbett  
Girls Basketball Freshman Coach - Ryan Ricci  
Alpine Ski Asst Coach - Heather Van Decker  
Nordic Ski Head Coach - Christopher Easton  
Nordic Ski Asst. Coach - Matt Beattie  
Wrestling Head Coach - Shawn Dexter  
Wrestling Vol. Asst. - Nate Danforth  
Wrestling Vol Asst. - Tony Stevens  
Competitive Cheer Head Coach - Deborah Loveless**

Competitive Cheer Asst. Coach - Jessie Brooks  
 Unified Basketball Head Coach- Jennifer Mocchiola  
 Unified Basketball Vol. Coach - ErinKate Morrison  
 Indoor Track Co-Head Coach - Darren Bantz  
 Indoor Track Co-Head Coach - Morgan Richmond

**OHMS**

Boys Basketball Coach A - Ryan Chickering  
 Boys Basketball Coach B - Ben Goodall  
 Girls Basketball Coach A - Cindy Goddard  
 Girls Basketball Coach B - Joshua Kennison  
 Wrestling Head Coach - Chris Cobbett  
 Alpine Ski Head Coach - Colleen Winslow  
 Nordic Ski Head Coach - Paula Easton  
 Girls Soccer Coach A Team Grade 8 - Kristianna Heaward  
 Girls Field Hockey Coach B Team Grade 7 - Miranda Parent

**D. To see if the Board will vote to approve the following Music Department stipends for FY2021:**

Rachel Potter - OHMS Band Director  
 Natalie Vellieux - OHMS Orchestra Director  
 Dennis Boyd - OHCHS Choir Director  
 Kyle Jordan - OHCHS Band Director  
 Kyle Jordan - OHCHS Orchestra Director

CERTIFICATION						
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[check one box]						
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	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the Consent Agenda?					

Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**9. ACTION ON MINUTES:**

- A. To see if the Board will vote to approve the minutes of the September 21, 2020 regular Board Meeting?

CERTIFICATION



I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the September 21, 2020 regular Board meeting minutes?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					

William Rolfe	West Paris					
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Signed : \_\_\_\_\_  
 Richard Colpitts, Secretary

**10. UNFINISHED BUSINESS:**

**A. To see if the Board will set the daily sub rate of pay at \$90 per day?**

**Note: We are required to comply with the Maine minimum wage statutes (Title 26; 664) and to meet minimum wages for hourly employees - this includes substitute teachers. This increase brings us to the required minimum wage and maintains competitive wages with area districts.**

CERTIFICATION						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/>	conducted as a public meeting with no Board members participating remotely;					
	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to set the sub rate of pay At \$90 per day?					
Made by:	Seconded by:					
			Yes	No	Abst.	
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					

Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**B. To see if the Board will vote to accept the bid to paint the exterior of Central Office?**

**NOTE: Operations Committee recommends that the project be rebid in the spring.**

<b>CERTIFICATION</b>						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						

<p>X      conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:</p>						
<p>Voting Form</p>						
<p>Maine School Administrative District 17</p>						
<p>Oxford Hills School District Board of Directors</p>						
	Motion: To see if the Board will vote to repaint Central Office?					
Made by:	Seconded by:					
				Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>					
<b>TBD</b>	<b>Harrison</b>					
<b>Lewis Williams</b>	<b>Hebron</b>					
<b>Amanda Fearon</b>	<b>Hebron</b>					
<b>Jared Cash</b>	<b>Norway</b>					
<b>Stephen Cummings</b>	<b>Norway</b>					
<b>Christopher Miller</b>	<b>Norway</b>					
<b>Curtis Cole</b>	<b>Norway</b>					
<b>Kristin Roy</b>	<b>Otisfield</b>					
<b>Diana Olsen</b>	<b>Otisfield</b>					
<b>David Dunn</b>	<b>Oxford</b>					
<b>Stacia Cordwell</b>	<b>Oxford</b>					
<b>Ron Kugell</b>	<b>Oxford</b>					
<b>Gary Smith</b>	<b>Oxford</b>					
<b>Sarah Otterson</b>	<b>Paris</b>					
<b>Troy Ripley</b>	<b>Paris</b>					
<b>Scott Buffington</b>	<b>Paris</b>					
<b>Bob Jewell</b>	<b>Paris</b>					
<b>Judy Green</b>	<b>Waterford</b>					
<b>Barry Patrie</b>	<b>Waterford</b>					
<b>Natalie Andrews</b>	<b>West Paris</b>					
<b>William Rolfe</b>	<b>West Paris</b>					

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

**C. To see if the Board will vote to accept the bid to paint the columns and canopy roof at Oxford Hills Comprehensive High School?**

**NOTE: Operations Committee recommends approving the bid and delaying the work until spring.**

CERTIFICATION						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to accept a bid to paint the Columns and canopy roof at OHCHS?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					

Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

- D. To see if the Board will approve a request from the Director of MVR #11 to construct a 38'X 42' foundation with a partial full basement in the rear parking lot of OHCHS for the purpose of providing a realistic outdoor classroom space for the plumbing and Building Construction Technology programs?

**NOTE: Operations Committee supports approval of the request.**

<b>CERTIFICATION</b>						
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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						

	Motion: To see if the Board will vote to approve a request from the MVR 11 Director to construct an outdoor classroom?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
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Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**E. To see if the Board will consider returning to the Pre-Covid 19 meeting Schedule?**

**NOTE: Board Director Jewel requested this item be added to the Agenda.**

CERTIFICATION

<b>I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:</b>						
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<input type="checkbox"/> <b>conducted as a public meeting with no Board members participating remotely;</b> <b>or</b>						
<input checked="" type="checkbox"/> <b>conducted through telephonic, video, electronic, or other similar means of</b> <b>remote participation,</b> <b>and that the Board's vote on this Resolution was taken by roll call as follows:</b>						
<b>Voting Form</b>						
<b>Maine School Administrative District 17</b>						
<b>Oxford Hills School District Board of Directors</b>						
	Motion: To see if the Board will consider returning to the Pre-Covid 19 meeting schedule?					
Made by:	Seconded by:					
				Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>					
<b>TBD</b>	<b>Harrison</b>					
<b>Lewis Williams</b>	<b>Hebron</b>					
<b>Amanda Fearon</b>	<b>Hebron</b>					
<b>Jared Cash</b>	<b>Norway</b>					
<b>Stephen Cummings</b>	<b>Norway</b>					
<b>Christopher Miller</b>	<b>Norway</b>					
<b>Curtis Cole</b>	<b>Norway</b>					
<b>Kristin Roy</b>	<b>Otisfield</b>					
<b>Diana Olsen</b>	<b>Otisfield</b>					
<b>David Dunn</b>	<b>Oxford</b>					
<b>Stacia Cordwell</b>	<b>Oxford</b>					
<b>Ron Kugell</b>	<b>Oxford</b>					
<b>Gary Smith</b>	<b>Oxford</b>					
<b>Sarah Otterson</b>	<b>Paris</b>					
<b>Troy Ripley</b>	<b>Paris</b>					
<b>Scott Buffington</b>	<b>Paris</b>					
<b>Bob Jewell</b>	<b>Paris</b>					
<b>Judy Green</b>	<b>Waterford</b>					
<b>Barry Patrie</b>	<b>Waterford</b>					



Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**11. NEW BUSINESS:**

**A. To see if the Board will elect a Chair?**

**NOTE: See enclosed Board Policy BDB regarding duties of the Chair and Vice Chair.**

<b>CERTIFICATION</b>						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will elect a chair?					
Made by:	Seconded by:					
			Yes	No	Abst.	
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					

Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**B. To see if the Board will elect a Vice Chair?**

<b>CERTIFICATION</b>						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to elect a Vice Chair?					
Made by:	Seconded by:					

				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**C. To see if the Board will vote to allow a waiver of the graduation requirement of a Senior Project for the graduating class of 2021?**

**NOTE: See enclosed letter of request from OHCHS Principal Moccia.**

CERTIFICATION						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						

<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
Motion: To see if the Board will vote waive the graduation Requirement of senior projects?						
Made by:			Seconded by:			
			Yes	No	Abst.	
<b>Al Lisowski</b>		<b>Harrison</b>				
<b>TBD</b>		<b>Harrison</b>				
<b>Lewis Williams</b>		<b>Hebron</b>				
<b>Amanda Fearon</b>		<b>Hebron</b>				
<b>Jared Cash</b>		<b>Norway</b>				
<b>Stephen Cummings</b>		<b>Norway</b>				
<b>Christopher Miller</b>		<b>Norway</b>				
<b>Curtis Cole</b>		<b>Norway</b>				
<b>Kristin Roy</b>		<b>Otisfield</b>				
<b>Diana Olsen</b>		<b>Otisfield</b>				
<b>David Dunn</b>		<b>Oxford</b>				
<b>Stacia Cordwell</b>		<b>Oxford</b>				
<b>Ron Kugell</b>		<b>Oxford</b>				
<b>Gary Smith</b>		<b>Oxford</b>				
<b>Sarah Otterson</b>		<b>Paris</b>				
<b>Troy Ripley</b>		<b>Paris</b>				
<b>Scott Buffington</b>		<b>Paris</b>				
<b>Bob Jewell</b>		<b>Paris</b>				
<b>Judy Green</b>		<b>Waterford</b>				
<b>Barry Patrie</b>		<b>Waterford</b>				
<b>Natalie Andrews</b>		<b>West Paris</b>				
<b>William Rolfe</b>		<b>West Paris</b>				

Signed : \_\_\_\_\_  
 Richard Colpitts, Secretary

D. To see if the Board will appoint a delegate and an alternate for the annual Maine School Boards Association Delegate Assembly on October 30, 2020 at 2:30 p.m.?

**NOTE: This year's MSMA will be virtual.**

CERTIFICATION													
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:													
[check one box]													
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or													
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:													
Voting Form													
Maine School Administrative District 17													
Oxford Hills School District Board of Directors													
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Motion: To see if the Board will appoint a delegate and an alternate For the annual MSBA Delegate Assembly?													
Made by:			Seconded by:										
			Yes	No	Abst.								
Al Lisowski	Harrison												
TBD	Harrison												
Lewis Williams	Hebron												
Amanda Fearon	Hebron												
Jared Cash	Norway												
Stephen Cummings	Norway												
Christopher Miller	Norway												
Curtis Cole	Norway												
Kristin Roy	Otisfield												

Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

E. To see if the Board will vote to approve the first reading of the following policies:

- ACAB Harassment and Sexual Harassment of School Employees
- ACAA Harassment and Sexual Harassment of Students

**NOTE: Policy Committee recommends approval of these policies.**

<b>CERTIFICATION</b>						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
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Voting Form						
Maine School Administrative District 17						

Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the 1st reading Of policies ACAB and ACAA?					
Made by:	Seconded by:					
			Yes	No	Abst.	
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**F. To see if the Board will vote to create two Educational Technician I positions with Cares Act Funding?**

**NOTE: Personnel Committee will have a recommendation.**

CERTIFICATION																																																																																																																																																																
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Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**G. To see if the Board will enter into executive session, in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing?**

**NOTE: This readmission hearing is scheduled for approximately 8:00 p.m.**

CERTIFICATION						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote enter Executive Session to Conduct a readmission hearing?					
Made by:	Seconded by:					
			Yes	No	Abst.	
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					

Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**H. To see if the Board will vote to readmit a student?**

<b>CERTIFICATION</b>						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
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Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
Motion: To see if the Board will vote to readmit a student?						

Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : \_\_\_\_\_  
Richard Colpitts, Secretary

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT.**

**TO: BOARD OF DIRECTORS**  
**FROM: Rick Colpitts, Superintendent of Schools**  
**DATE: Monday, October 5, 2020**  
**RE: SUPERINTENDENT'S UPDATE**

**1. ADMINISTRATIVE UPDATES:**

**2. TRANSFERS:**

**RESIGNATIONS:**

- **Stepahnie Goss, K-12 Director of Guidance, 7 years, effective October 15, 2020.**
- **Michele Mack, 2nd shift Custodian at Guy E. Rowe Elementary School, 3 years, effective October 9, 2020.**
- **Donald Morin, District Maintenance Specialist, 38 years, retiring effective September 29, 2020.**

**3. ENCLOSURES:**

- 3.1 Minutes from Policy and Operations Committee Meeting**
- 3.2 Letter from Principal Moccia concerning Senior Projects**

- 3.3 Board Policy BDB - Board Officers**
- 3.4 MSMA 47th Annual Fall Conference Flyer**
- 3.5 Letter to parents regarding recent assault**
- 3.6 Update from Commissioner to Superintendents**

**4. Congratulations to Crystal Strout on earning her Masters Degree in Education, Teaching and Learning.**

**5. Given the new designation of Oxford County as a place of mild to moderate community spread ( Yellow designation) of COVID 19 the Board will be meeting via zoom. There will be limited seating at the Central office for board members who lack adequate internet access. The Board will be asked to approve the manner that public participation will be accommodated when meeting remotely.**

**6. There has been much speculation across the state concerning curtailment of state funds to education. The District has leveraged federal grant funds to offset unknown costs of providing education during the pandemic and has not filled positions or implemented programs that could not be managed or implemented during such pandemic. We anticipated that a curtailment could happen and planned accordingly. We learned on September 19, in a letter from the Commissioner of Education, that General Purpose Aid (GPA) would be protected from the curtailment imposed on other state departments. There will not be a curtailment this year. We have been told informally that districts should anticipate a 10% reduction in next year's GPA. We will need to anticipate this reduction when the new budget is created. A copy of the Commissioner's letter is enclosed.**

**7. To inform local school administrative unit (SAU) decisions about whether and how to bring students back into the classroom, Maine Department of Health and Human Services (DHHS) and Center for Disease Control and Prevention (Maine CDC) developed a system to categorize counties. This categorization is based on a holistic assessment of quantitative and qualitative information. It includes, but is not limited to, recent data on case rates, positivity rates, and syndromic data (e.g., symptoms of influenza or COVID-19). On September 25, 2020 I received a call from the Department of Education alerting me that Oxford County was moving from "green" to "yellow". The Department also informed me that the County rating was statistically "red", but stated the CDC wanted to re-evaluate the rating in a week to determine if waiting test results might alter the rating.**

The Board approved COVID Response plan requires that when a change in designation is made “administration work with State and local health officials and implement an alternative schedule for students using either targeted remote or fully remote learning”. I contacted the state nurse and the Deputy Commissioner for Education. I asked for data specific to Oxford Hills as I wanted to be sure that recent increases in the Rumford area were given consideration. Both contacts stated that they have tried to obtain that information from the CDC and the CDC has determined that they would not release the data by district at this time. I contacted Beth Gallagher who confirmed that there have been 18 students quarantined since the start of school with 6 still out. She also confirmed that there is now community spread in the Oxford Hills area as evidenced by a recent outbreak in a community sports program serving students in 5 of the District’s eight elementary schools and the middle school. I contacted and spoke with Dr. Kate Herlihy, the district physician. Dr. Herihey suggested that she was aware of community spread within the district and concurred that moving to a more hybrid plan would be appropriate.

The District opened for in-person learning with an option for remote. We were one of only two districts in Oxford County that offered a full in-person learning model. MSAD 44 in Bethel was the other one. Our system is fragile. Our Remote learning classrooms are at maximum capacity and our in-person classrooms are at maximum capacity allowed under the CDC guidelines. Our staffing situation is tenuous and substitutes weary of working in schools during a pandemic. It would only take a shift of a few students or the quarantining of a couple of teachers to push us to a hybrid model. The designation of yellow by the state also created a ripple effect within the community prompting several parents to request full remote learning and some teachers with underlying health needs to request a meeting to discuss options.

After consulting central office administrators I sent a letter to staff and the board outlining that the district would need to move to a hybrid plan given the change in designation. On the following Wednesday I shared another letter with Parents and staff describing what the hybrid plan would look like. In reviewing our options, the central office and building administration prioritized full in-person learning for Prek - grade 3 students. This also minimizes the need for parents to find alternative child care provisions. These are our greatest “at-risk” populations. We are able to enhance distancing in our building to accommodate these students five days a week.

Students in Grades 4-8 will move to a model that mirrors those many of our neighboring districts. Students are being divided into two teams. Each team will come to school two days a week, and learn remotely 3 days a week. All students in grades 4-8 will learn remotely on Wednesdays giving custodian staff opportunities to deep clean facilities between teams.

High school students were already on a hybrid learning system because the facility could not accommodate all students and meet state guidelines for reopening. However, they have had three weeks of experience and feel they need to adjust their schedule to better accommodate existing remote learners and to address instructional concerns being raised by teachers who are teaching three distinct groups simultaneously each period. They will move to a hybrid model that aligns with the model implemented by grade 4-8 students. This allows households with multiple students to a similar schedule for household students.

The high school and middle school will move to the revised hybrid schedule that aligns with grades 4-8 on Monday, October 5. The elementary grades 4-6 will move to a hybrid model a week later on October 13. This gives parents additional time to develop plans for supervision and childcare.

We all acknowledge that the best learning we can provide is face to face and in-person. Should the CDC relabel the county return to a green designation the District will strive to return to an in-person learning environment as soon as practicable.

8. I have enclosed a copy of a statement I released to parents concerning the recent assault of a student outside of school and off school property. I provided the Board with an initial assessment of the situation in an email. I felt it important for the district to use this as an opportunity to inform students and parents of our no bullying policy and the importance of reporting acts of violence.

9. A received a call from Representative Kathleen Dillingham who had received inquiries from several Oxford Elementary parents regarding the distribution of partisan political materials. The District has a policy outlining what material may be distributed and how it will be distributed. We do not distribute political materials. After much investigation I determined that the materials were distributed by a Community Concepts employee who works in the Oxford Elementary School as a support teacher in the pre-k classroom. She distributed the materials at the request of Community-Concepts to 11 pre-k students at OES. I contacted a Community-Concepts supervisor who replied, "The Maine Head Start Association was approached and asked if they would be willing to send out voter registration education materials for parents. They were given a presentation and it was solely about teaching about the voter registration process, there was to be no political information in the packets. We trusted that the materials sent matched the message that was presented, that was not totally the case. There was one postcard size flyer that spoke to issues that could be perceived as partisan in nature. This is not something we would send out to any family, district partner or not. I have pulled back all the packets..." In my subsequent discussion with the supervisor there was acknowledgement that school board policy supersedes Community-Concepts interests on matters of distribution of all materials. A letter from Community-Concepts to affected parents will be reviewed and sent home shortly.