

OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

743-8972

www.msad17.org

www.msad17.org/District/School-Board

<https://msad17.zoom.us/j/87398490513>

In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting. The Board Meeting will be recorded and made available by NPC TV <http://npctv11.org/>

All votes will be roll call so that members of the public will know how their Board members voted on agenda items.

Public Participation: Due to the change in the School Committee meeting format, the School Committee is asking the members of the public who would like to participate the evening of the meeting to call 207-743-8972 , extension 8251. If you are unable to call-in or your call is not received on other topics not related to the agenda, please send your comments, concerns and/or questions to members of the School Committee and the Superintendent.

Here are the School Committee members' emails:

Ms. Natalie Andrews,	dir.n.andrews@msad17.org	(207) 515-0897
Mr. C. Scott Buffington	dir.s.buffington@msad17.org	(207) 743-5688
Mr. Jared Cash	dir.j.cash@msad17.org	(207) 890-3800
Mr. Curtis Cole	dir.c.cole@msad17.org	(207) 461-3380
Ms. Stacia Cordwell	dir.s.cordwell@msad17.org	(207) 539-2929

Mr. Stephen Cummings	dir.s.cummings@msad17.org	(207) 743-8376
Mr. David Dunn	dir.d.dunn@msad17.org	(207) 539-2280
Ms. Amanda Fearon	dir.a.fearon@msad17.org	(207) 966-2401
Mrs. Judy Green	dir.j.green@msad17.org	(207) 583-6653
Mr. Bob Jewell	dir.b.jewell@msad17.org	(207) 743-8117
Mr. Ronald Kugell	dir.r.kugell@msad17.org	(207) 539-2264
Mr. Albert Lisowski	dir.a.lisowski@msad17.org	(207) 583-6379
Mr. Christopher Miller	dir.c.miller@msad17.org	(207) 515-1196
Ms. Diana Olsen (Chair)	dir.d.olsen@msad17.org	(207) 627-4953
Ms. Sarah Otterson	dir.s.otterson@msad17.org	(207) 515-0920
Mr. Barry Patrie	dir.b.patrie@msad17.org	(207) 583-9954
Mr. Troy Ripley	dir.t.ripley@msad17.org	(207)743-6445
Mr. William Rolfe	dir.w.rolfe@msad17.org	(207) 890-4947
Ms. Kristin Roy	dir.k.roy@msad17.org	(207) 577-5154

Mr. Gary Smith	dir.g.smith@msad17.org	(207) 539-2273
Mr. Lewis Williams	dir.l.williams@msad17.org	(207) 966-2312

**OXFORD HILLS SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

743-8972

www.msad17.org

www.msad17.org/District/School-Board

DATE:	<u>Monday, September 21 , 2020</u>
TIME:	7:00 p.m.
LOCATION:	ZOOM Meeting https://msad17.zoom.us/j/87398490513

A G E N D A

1. **CALL TO ORDER.** Board Chair Diana Olsen will preside.
2. **FLAG SALUTE.**
3. **WELCOME TO VISITORS.**
4. **QUESTIONS/COMMENTS FROM THE PUBLIC.**

Note: Comments concerning the approval of the opening of school sports will be taken during an agenda item later in the meeting.

5. **REPORTS.**

Scheduled Committee Meetings:

Operations Committee September 21, 2020 6:30pm Zoom Meeting
<https://msad17.zoom.us/j/89157714870>

Policy Committee September 21, 2020 5:00pm Central Office
<https://msad17.zoom.us/j/82764704585>

6. **SUPERINTENDENT’S REPORT.**

7. ADJUSTMENTS TO THE AGENDA.

8. CONSENT AGENDA.

A. To see if the Board will vote to approve the following English Language Arts Subject Area Committee positions:

Bailey Graffam	Harrison/Waterford
Kim Desjardins	Oxford
Rebecca Schaff	Paris
Jenn Chafin	West Paris
Leah Menezes	Paris
Shannon Penfold	Rowe
Ivy Moxcey	OHMS
Mercedes Mclean-Wheeler	OHMS
Donna Marcotte-Bell	OHCHS

B. To see if the Board will vote to approve the following Math Subject Area Committee positions:

Catilin Dailey	Oxford Elementary School
Nathan Merrill	Paris Elementary School
Bobbi Peterson	Harrison Elementary School
Jade Lebel	Oxford Oxford Elementary School
Christina Jackson	Paris Elementary School
Mary Katherine O'Brien Foster	Oxford Hills Middle School
Kim Eastman	Oxford Hills Middle School
Torrey Poland	Oxford Hills ComprehensiveHigh School

C. To see if the Board will vote to approve the following Science Subject Area Committee positions:

Keely Baldrige	Paris Elementary School
Sara Lavertu	Oxford Elementary School
Caitlyn Flaherty	Oxford Elementary School
Kristie Doyle	Paris Elementary School
Cameron Sutton	Oxford Hills Middle School
Zach Knights	Oxford Hills Middle School
Charlie Yancey	Oxford Hills Comprehensive High School

D. To see if the Board will vote to approve the following Social Studies Subject Area Committee positions:

Pamela Marshall	Otisfield
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Laura Waite	Otisfield
Carisa Miner	Rowe
Tekia Poulin	Oxford
Heather Hatch	Paris
Joe Cummings	OHMS
Michele Wood	OHMS
Erinkate Morrison	OHCHS

E. To see if the Board will vote to approve the following Social Emotional Subject Area Committee positions:

Michelle O'Kane	Guy E. Rowe Elementary School
Kim Struck	Harrison Elementary School
Haley Benedict	Hebron Station School
Amy Irving	Waterford Memorial School
Karlie Ellis	Otisfield Community School
Kelsey Redmond	Paris Elementary School
Maria Yanni	Oxford Elementary School
Karen Puia	Agnes Gray Elementary School
Brandon Baer	Oxford Hills Middle School
Erin Hamlin	OHCHS
Erin Morrell	OHCHS
Megan Wing	OHCHS
Walter Perry	OHCHS

F. To see if the Board will vote to approve the following PreK-6 Art, Music, PE Subject Area Committee positions:

Rachel Scala	Hebron Station School/Oxford Elementary
Emily Ellis	Oxford Elementary School

G. To see if the Board will vote to approve the following Curriculum Coordinating Council positions:

Samantha Armstrong	Art, Paris Elementary
Rob Ripley	Science, Harrison Elementary
Sarah Timm	Social Studies, Agnes Gray Elementary
Melissa Guerrette	English Language Art, Oxford Elementary
Cameron Sutton	Science, Oxford Hills Middle School
Amy White	Social Studies, OHCHS

Emily Rowell

English Language Art, OHCHS

H. To see if the Board will vote to approve the following K-12 Department Leaders:

Kyle Jordan

Music

Lance Belanger

Phys Ed.

Jeni Jordan

Health

Cynthia Kugell

Art

Deb Johnson

Gifted and Talented

I. To see if the Board will vote to approve the following new positions for FY 2020-2021?

Debra Toothaker

Special Education Teacher at Paris

Nicole Swenson

School Nurse at OHMS/Elementary

Joni Gordon

Elementary School Teacher TBD

Nathan Sturtevant

Technology Support Specialist

Ian Lejonhud

Elementary School Teacher at Hebron

Arica Monahan

School Nurse at Oxford/Otisfield

Lucas Castonguay

Technology Support Specialist

Alexandra Yotter

Educational Technician II at Paris

Christopher Eaves

Custodian at OHMS - NC

David Paine

Custodian at Waterford Memorial School

Gina Colley

Food Service Assistant at Paris

Maria Thurlow

Educational Technician II at Paris

Amy Turner

Educational Technician II at Paris

Stacy Hall

Food Service Assistant at OHMS

J. To see if the Board will vote to approve the following Lead Teacher stipends for FY 2020-2021:

Robert Ripley

Harrison Elementary School

Jennifer Stevens

Waterford Memorial School

K. To see if the Board will vote to approve Macy Lefebvre as Advisor for the Class of 2024?

L. To see if the Board will vote to accept a donation of \$500 from Raymond Seames and Lynette Gatchell-Seames for District Staff Personal Protective Equipment?

NOTE: See enclosed letter of request.

M. To see if the Board will vote to accept an anonymous donation of \$25,000 for the Otisfield Community School playground fund?

NOTE: See enclosed letter of request.

N. To see if the Board will vote to approve a donation of \$6,000 from the Fore A Cause Golf Tournament on behalf of the OHCHS Food Pantry?

NOTE: See enclosed letter of request.

O. To see if the Board will vote to accept a Grant from Oxford Hills to develop a Culture of Reading Little Free Library at Oxford Hills Comprehensive High School?

NOTE: See enclosed letter of request.

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve the Consent Agenda?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					

Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

9. ACTION ON MINUTES:

A. To see if the Board will vote to approve the minutes of the August 17, 2020 regular Board Meeting?

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/>	conducted as a public meeting with no Board members participating remotely; or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						

Maine School Administrative District 17

Oxford Hills School District Board of Directors

	Motion: To see if the Board will vote to approve the August 17, 2020 Board meeting minutes?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
 Richard Colpitts, Secretary

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. To hear public comment on the return to competition for competitive athletics and activities.**

NOTE: Angela Bancroft asked to speak to the board on the subject of return to competition for competitive athletics and activities.

- B. To hear a presentation on the District’s proposed return to competition for competitive athletics and activities.**

Note: Athletic Director Kevin Ryan will review the MPA’s plan for fall sports.

- C. To see if the Board will approve a return to competition for competitive athletics and activities plan that is outlined by the Maine Principals’ Association and aligned with the Community Sports CDC guidelines?**

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/>	conducted as a public meeting with no Board members participating remotely;					
	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board’s vote on this Resolution was taken by roll call as follows:					
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve a return to competition for competitive athletics and activities plan that is outlined by the Maine Principals’ Association and aligned with the Community Sports CDC guidelines?					
Made by:	Seconded by:					
			Yes	No	Abst.	

Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

D. To see if the Board will approve proposals from the Towns of Oxford and Paris to place School Resource Officers at Oxford Elementary School and Paris Elementary School?

NOTE: Funding for these positions will come from Federal grants.

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						

<p>X conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:</p>						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	<p>Motion: To see if the Board will vote to approve proposals from the Towns of Oxford and Paris to place School Resource Officers at Oxford Elementary and Paris Elementary Schools?</p>					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					

William Rolfe	West Paris					
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Signed : _____
 Richard Colpitts, Secretary

E. To see if the Board will set the daily sub rate of pay at \$90 per day?

Note: We are required to comply with the Maine minimum wage statutes (Title 26; 664) and to meet minimum wages for hourly employees - this includes substitute teachers. This increase brings us to the required minimum wage and maintains competitive wages with area districts.

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	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to set the daily sub rate of pay at \$90 per day?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					

Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

F. To see if the Board will vote to accept the bid to paint the exterior of Central Office?

NOTE: Operations Committee will have a recommendation.

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						

Oxford Hills School District Board of Directors

Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to accept the bid to paint the exterior of Central Office?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

G. To see if the Board will vote to accept the bid to paint the columns and canopy roof at Oxford Hills Comprehensive High School?

NOTE: Operations Committee will have a recommendation.

CERTIFICATION						
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[check one box]						
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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to accept the bid to paint the columns and canopy roof at OHCHS?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					

Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

H. To see if the Board will approve a request from the Director of MVR #11 to construct a 38'X 42' foundation with a partial full basement in the rear parking lot of OHCHS for the purpose of providing a realistic outdoor classroom space for the plumbing and Building Construction Technology programs?

CERTIFICATION						
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[check one box]						
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	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to approve a request to construct a 38'X 42' foundation with a partial full basement in the rear parking lot of OHCHS?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					

TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

- I. To see if the Board will consider returning to the Pre-Covid 19 meeting schedule?

NOTE: Board Director Jewel requested this item be added to the Agenda.

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
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or						

X conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:

Voting Form

Maine School Administrative District 17

Oxford Hills School District Board of Directors

Motion: To see if the Board will vote consider returning to the Pre-Covid 19 meeting schedule?

Made by:

Seconded by:

				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					
Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
 Richard Colpitts, Secretary

12. QUESTIONS/COMMENTS FROM THE BOARD.

13. ADJOURNMENT.

CERTIFICATION						
I certify that the September 21, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
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	or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,					
	and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: Adjournment?					
Made by:	Seconded by:					
				Yes	No	Abst.
Al Lisowski	Harrison					
TBD	Harrison					
Lewis Williams	Hebron					
Amanda Fearon	Hebron					
Jared Cash	Norway					

Stephen Cummings	Norway					
Christopher Miller	Norway					
Curtis Cole	Norway					
Kristin Roy	Otisfield					
Diana Olsen	Otisfield					
David Dunn	Oxford					
Stacia Cordwell	Oxford					
Ron Kugell	Oxford					
Gary Smith	Oxford					
Sarah Otterson	Paris					
Troy Ripley	Paris					
Scott Buffington	Paris					
Bob Jewell	Paris					
Judy Green	Waterford					
Barry Patrie	Waterford					
Natalie Andrews	West Paris					
William Rolfe	West Paris					

Signed : _____
Richard Colpitts, Secretary

TO: BOARD OF DIRECTORS
FROM: Rick Colpitts, Superintendent of Schools
DATE: Monday, September 21, 2020
RE: SUPERINTENDENT'S UPDATE

1. ADMINISTRATIVE UPDATES:

2. RESIGNATIONS:

- **Diane Gammon, Food Service Assistant at Oxford Hills Middle School, 4 years, effective September 3, 2020.**
- **Tiffanie Berger, Educational Technician at Paris Elementary School, 2 years, effective August 16, 2020.**
- **Hunter Rowell, Educational Technician at Oxford Hills Comprehensive High School, 6 years, effective August 23, 2020.**
- **Matthew Corbett, Assistant Director of Facilities, 3 years, effective September 18, 2020.**
- **Tracey Hartnett, Middle School Math Interventionist, 11 years, October 6, 2020.**
- **Catherine Emery, District Technology Integrator, 4 years, effective October 23, 2020.**

TRANSFERS:

- **Linda Martin, Food Service Manager at Agnes Gray Elementary School to Food Service Assistant at Paris Elementary School.**
- **Rebecca Sing, Food Service Assistant at Paris Elementary School to Food Service Manager at Agnes Gray Elementary School.**
- **Jason Mello, 52Wk/2nd Shift Custodian at Oxford Hills Middle School to Head Custodian at Paris Elementary School.**
- **Sara Estes, Food Service Assistant at Oxford Elementary School to Educational Technician at Harrison Elementary School.**

3. ENCLOSURES:

- 3.1 Condolence letter to Bahre family.**
- 3.2 Culture of Reading Grant information letter.**
- 3.3 Secretary concerns from Robin Foster, School Secretary at Waterford Memorial School.**
- 3.4 Golf Tournament donation letter.**
- 3.5 Otisfield Community School donation letter.**
- 3.6 Donation letter for staff PPE equipment.**
- 3.7 Kathy Laplante resignation from the Board letter.**
- 3.8 Insurance information requested by Mr. Jewell**
- 3.9 Oxford Hills School District Sept. 8, 2020 Enrollment Report**
- 4.0 MSBA position statement on fall sports dated 8/24/2020**
- 4.1 MSSA position statement on Fall sports**
- 4.2 MPA Fall return to Competitive Sports and Activities Proposals**
- 4.3 Paris Police Chief letter to the Board of Directors**
- 4.4 Oxford Police Chief letter to the Board of Directors**
- 4.5 MSBA Annual Delegate Assembly information**
- 4.6 OHTS Plumbing and Building Construction Tech. Outdoor Learning Proposal and email from Mr. Bickford**
- 4.7 New Staff Biographies**
- 4.8 Board Committee assignments**

4. Congratulations to Erin Morrell on earning her Master of Education Degree.

5. Congratulations to Kelley Wallace on earning her Masters plus 30 credits.

6. Congratulations to Crystal Strout on earning her Master of Education Degree.

7. The towns of Paris and Oxford each applied for and obtained COPS grants with a goal of placing School Resource Officers (SRO) in their respective town schools. The Paris SRO would cover Paris Elementary School and help to cover Oxford Hills Middle School. The Oxford SRO would support students at the Oxford Elementary School and Western Maine Regional Program. Municipal funding for the positions will come from the COPS grants each town obtained. They are looking for a district contribution. Paris is asking for \$25,999 in local contribution for the first year. Oxford is asking for a similar contribution. The District has reserved \$40,000 in the Federal Coronavirus Response Funding (CRF) funds should the Board wish to pursue a one year agreement. CRF Funds may be used for a variety of coronavirus expenses including school security. These funds are available for only the 20-21 school year.

8. Schools reopened to a staggered start on September 8. Principals report that new procedures and expectations implemented in response to the pandemic have been reviewed and practiced. Staff have returned with cautious optimism and first reports back from staff indicate that students and parents have been respectful of the new routines. We have secured enough personal protective equipment to ensure student and staff safety and continue to work on sourcing more PPE to sustain the required safety measures going forward.

9. The District has received \$768,909 in CARES Act funding from the Federal government and \$2,948,841 in Coronavirus Response Fund funding from a Federal grant obtained through the Maine Department of Education. Drafts of the plan for the funds were shared with the Finance Committee last month. Both grants target the acquisition of technology, additional personnel, and personal protective equipment necessary to provide educational services during the pandemic. Neither grant may be used to supplant existing local and state budgeted costs and must be used to support unbudgeted costs associated with providing educational services during the COVID 19 pandemic.

The greatest challenge is the acquisition of the devices and PPE in the midst of a national pandemic. Most often the equipment and materials we require are being sought after by every school district in the nation. Frequently, the materials and devices are restricted in quantity or delayed in shipping. In many cases, local vendors have worked with us to provide or even manufacture items that we were unable to secure through larger markets given the scarcity of raw materials and the high demand for the product.

There are three areas the district has targeted for the funds; technology, personnel and personal protective equipment. The district has ordered \$1,299,000 in technology equipment, including 1-to-1 chromebooks PreK- Grade 6, software licenses for remote access (Zoom, Seesaw, online curriculum) and classroom document cameras and projectors. Where practical we have requested proposals from vendors (CDW, Apple) and selected the lowest cost proposal meeting our needs.

The district is in need of additional temporary staffing to address student safety and access. We have set aside \$721,409 for temporary personnel. We have advertised for custodial, lunchroom and duty monitors, school bus substitutes, technology support positions, additional secretarial services and telehealth support to ensure we can meet the distancing requirements of students, maintain the devices required for distance learning and provide the oversight necessary for school safety. An additional \$280,000 was earmarked to provide training and professional development to create and implement the recently approved plan for remote, hybrid and in-person learning.

We have used \$457,000 to reimburse the district for funds used to support remote learning last year and to support the ongoing acquisition of difficult to find PPE. While the state has provided some masks and hand sanitizers, classroom safe disinfectant is difficult to secure in large quantities and must be sourced from multiple vendors wherever it can be located. \$100,000 was divided out between the 10 schools on a per student basis to cover school specific supplies and materials related to COVID and \$60,000 was set aside for school security enhancements.

We are earmarking some \$289,000 to purchase some buses and vans to increase our capacity to meet the distancing requirements and paying down leases on high school technology. We have also contracted with the University of Maine 4-H Camp and Learning Center and Roberts Farm to provide daily outdoor learning opportunities off site to give students and staff mask free outdoor experiences. The remaining funds are being set aside to cover unanticipated costs associated with the acquisition and supply of PPE.

I would be remiss if I did not extend thanks to several local entities who have assisted the school district in this crisis. My thanks to Portland Glass in Paris and TwinTown Glass for securing plexiglass and manufacturing plexiglass desk dividers that couldn't be sourced in time through normal vendors. Trish Logan who provided signage when other vendors were unable to provide them. I appreciate the support of Stephens Memorial Hospital and in particular President Andi Papatstone and Dr Kate Herlihy for their continued support in assisting with the development of the district's reopening plan and for arranging telehealth options for schools with less than full time nursing support. Our local and county law enforcement agencies for their assistance with traffic control and planning for the reopening of school.

10. Kathy LaPlante has submitted her letter of resignation from the Board. A copy of her letter is enclosed. The Selectmen in Harrison will appoint a Board representative to serve until the next regular election is held.

11. Our Board meeting date was set for September 14 then rescheduled for September 21 on the assumption that the Maine Principals' Association (MPA) would not release their guidelines until after the CDC reviewed the proposed MPA plan for competitive sports. The MPA is expected to release their revised guidelines on or before September 14. The guidelines will be added to the Board's Google Drive shared folder when they are received. A parent has requested the chair to place an agenda item on the September 21 agenda for parents to share their perspectives on reopening competitive sports this fall. Athletic Director, Kevin Ryan will present the recommended district plan to the Board after parents have spoken. The Board will be asked to vote on the plan after Mr. Ryan's presentation.

12. We had a small bus fire on Monday, September 14. An electrical short on a bus being repaired in the garage caused a fire in the plastic waste basket placed under the dash. The fire was extinguished quickly by mechanics using a fire extinguisher. There was no damage to the bus.

13. Mr. Jewell requested information concerning the district's insurance coverage and exposure to liability. I have enclosed a copy of the district's coverage and a description of Maine's Torte Claims laws from the book, Maine School Law written by the law firm of Drummond- Woodsum.

14. The Board has directed me to establish a communication folder in the Board's Shared drive. I will place communications and requests from Board members in the folder so that other Board members will be able to review the materials.

15. The Maine School Boards Association will be holding a virtual delegate assembly meeting on October 30 at 2:30 to vote on important issues and policies of the MSBA. Our board will need to elect a delegate and an alternative delegate at our October Board meeting. If you have interest or willingness to serve as a delegate or alternate delegate please let the Board Chair know.