

June 16, 2014  
Oxford, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, June 16, 2014, at the Oxford Plaza, Oxford, Maine, with the following members in attendance: Buddy Coffren, Curtis Cole, Stephen Cummings, Nick DiConzo, Mike Dignan, Donald Gouin, Judy Green, Ronald Kugell, Ann Macro, Tom Moore, Barry Patrie, Henry Raymond, Elizabeth Swift, Joe Vaillancourt, Don Ware, Toby Whitman and Lewis Williams. Board members absent were Jared Cash, Faith Gittings, Henry Jackson, Al Lisowski, and Olive Sanborn. Also present were, Cathy Coffey, Kathy Elkins, Patrick Hartnett, Ted Moccia, Paul Gioia from Lake Region TV and Superintendent of Schools Richard Colpitts.

Superintendent Colpitts administered the oath of office to re-elected School Board Directors George Coffren, Donald Gouin and Henry Raymond.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell welcomed visitors, staff members and members of the press.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None
5. **REPORTS:**

**Negotiations Committee:** Mr. Patrie reported that the committee would have a recommendation on Items 11. BB., CC. and DD.

**Curriculum Committee:** Ms. Macro reported on the Committee.

**Policy Committee:** Mr. Dignan reported that tonight's committee meeting had been rescheduled to next month.

**Personnel Committee:** Ms. Macro reported on the Committee.

6. **SUPERINTENDENT'S REPORT:**

Mr. Colpitts congratulated administration on the completion of another school year.

Mr. Moccia gave an administrative update on summer school.

Mr. Colpitts reported that the District has been approved for a Qualified Energy Conservation Bond of 1.5 million dollars for Oxford Hills Middle School and Paris Elementary School. The District is now waiting for Siemens to provide data that can be brought to the Operations Committee.

The Central Office move is planned for July 7<sup>th</sup> – 8<sup>th</sup>. The office will be closed from June 30<sup>th</sup> through July 11<sup>th</sup>.

7. **ADJUSTMENTS TO THE AGENDA:** None

8. **CONSENT AGENDA:**

Mr. Moore made the motion, seconded by Mr. Vaillancourt, and voted unanimously to approve the following stipend positions for the FY 2014-2015:

Jen Cash	Physical Education 1.0; Health .5
Debbie Johnson	Gifted/Talented
Nancy Marcotte	Art
Kyle Jordan	Music
James Hamalainen	Elementary Band
Robert Tifft	Elementary Orchestra
Blaise Spath	Middle School Band
Dennis Boyd, Jr.	Middle School Chorus
Robert Tifft	Middle School Orchestra
Kyle Jordan	High School Band
Dennis Boyd, Jr.	High School Choir
Kyle Jordan	High School Orchestra
Faye Hill	Middle School Chorus Accompanist
Danielle Tran	High School Choir Accompanist

9. **ACTION ON MINUTES:**

A. Mr. Moore made the motion, seconded by Mr. DiConzo and voted 14 in favor, 0 opposed and 2 abstentions to approve the June 2, 2014 regular Board Meeting minutes.

B. Mr. Moore made the motion, seconded by Mr. Cole and voted 12 in favor, 0 opposed and 4 abstentions to approve the minutes of the June 10, 2014 District Budget Meeting.

10. **UNFINISHED BUSINESS:** None

11. **NEW BUSINESS:**

A. Marcia Nye Boody, Director of Maine Partnership for Comprehensive Literacy was unable to attend tonight's Board meeting and will present at the August Board meeting.

**NOTE: Mr. Cole made the motion, seconded by Mr. Patrie and voted unanimously to vote on items B. through M. as a block.**

**B-M. Mr. Cole made the motion, seconded by Mr. Patrie and voted unanimously to approve Items 11. B-M as written.**

**B. Approve the Superintendent's nomination of Jennifer Stowe as Ed Tech I at Guy E. Rowe Elementary School Effective FY 2015.**

**C. Approve the Superintendent's nomination of Samantha Armstrong as Elementary Art Teacher at Paris Elementary School and Hebron Station School effective FY 2015.**

**D. Approve the Superintendent's nomination of Cindy Petherbridge as Elementary Librarian effective FY 2015.**

**E. Approve the Superintendent's nomination of Dean Dillingham as Assistant Facilities Director.**

**F. Approve the Superintendent's nomination of Sally Smith as Grades 5 and 6 Humanities Teacher at Oxford Elementary School effective FY 2015.**

**G. Approve the Superintendent's nomination of Janelle Foster as Kindergarten Teacher at Oxford Elementary School effective FY 2015.**

**H. Approve the Superintendent's nomination of Sean Merz as Math Teacher at Oxford Hills Comprehensive High School effective FY 2015.**

**I. Approve the Superintendent's nomination of Sara Johnson as Elementary Art Teacher at Guy E. Rowe Elementary School and Agnes Gray Elementary School effective FY 2015.**

**J. Approve the Superintendent's nomination of Samantha Hackett as Grade 1 Teacher at Paris Elementary School effective FY 2015.**

**K. Approve the Superintendent's nomination of Logan Landry as Grade 6 Teacher at Paris Elementary School effective FY 2015.**

**L. Approve the Superintendent's nomination of Mark Smith as Alternative Education Teacher at Oxford Hills Comprehensive High School effective FY 2015.**

**M. Approve the Superintendent's nomination of Whitney Nelson as School Counselor at Oxford Hills Comprehensive High School effective FY 2015.**

**N. Mr. Dignan made the motion, seconded by Mr. Patrie and voted unanimously to approve the second and final readings of the following policies:**

<b>JICH</b>	<b>Drug, Alcohol and Tobacco Use by Students</b>
<b>JLCCA</b>	<b>HIV/AIDS Attendance Policy</b>
<b>JLCB</b>	<b>Immunization of Students</b>
<b>JLCD</b>	<b>Administering Medications to Students</b>
<b>JJIF</b>	<b>Management of Concussions and Other Head Injuries</b>

**O. Mr. Moore made the motion, seconded by Mr. DiConzo and voted unanimously to award the milk bid to Oakhurst Dairy.**

**P. Mr. Moore made the motion, seconded by Mr. DiConzo and voted unanimously to award the bread bid to Lapage Bakeries.**

**Q. Mr. Moore made the motion, seconded by Mr. Vaillancourt and voted unanimously to maintain existing meal prices.**

**R. Mr. Moore made the motion, seconded by Mr. DiConzo and voted unanimously to approve the purchase of a used Food Service van from Ripley and Fletcher for Seventeen Thousand One Hundred and Seventy Dollars (\$17,170.00) to be paid for from the Food Service Equipment account.**

**S. Mr. Moore made the motion, seconded by Mr. Coffren and voted unanimously in favor to authorize the Superintendent to apply for private, state and federal grants as they become available during the fiscal year.**

**T. Mr. Moore made the motion, seconded by Mr. Cole and voted unanimously in favor to authorize the Superintendent to hire to fill vacant positions for the rest of June, July and August, 2014.**

**U. Mr. Moore made the motion, seconded by Mr. Cole and voted unanimously in favor to authorize the Treasurer (Superintendent of Schools) to borrow monies from time to time as may become necessary during the ensuing fiscal year.**

**V. Mr. Gouin made the motion, seconded by Mr. Moore and voted unanimously in favor to approve the following (FY 15 budget):**

**VOTED:** That the Computation and Declaration of Votes dated June 10, 2014 and attached thereto, be and it is hereby approved;

**FURTHUR VOTED:** That the Computation and Declaration of Votes be entered upon the records of School Administrative District No. 17;

**FURTHUR VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Town Clerks within the District.**

**W. Mr. Coffren made the motion, seconded by Mr. Patrie and voted unanimously to sign the annual assessments.**

**X. Mr. Moore made the motion, seconded by Mr. Patrie and voted unanimously in favor to reappoint the following teachers who resigned under Article 10B of the teacher's contract and seek reappointment:**

<b>Walter Perry</b>	<b>Science Teacher, OHCHS</b>
<b>Luc Roy</b>	<b>Science Teacher, OHCHS</b>
<b>Tom McGarvey</b>	<b>Social Studies Teacher, OHCHS</b>

**Y. Mr. Dignan made the motion, seconded by Mr. DiConzo and voted unanimously in favor to enter executive session at 7:31 p.m., in accordance with 1 M.R.S.A. §405 (6)(D) to discuss negotiations with the Oxford Hills School District Head Custodian Association.**

**The Board re-entered open session at 7:38 p.m.**

**Z. Mr. Williams made the motion, seconded by Mr. DiConzo and voted unanimously to approve the Agreement Between the M.S.A.D. #17 Board of Directors and the Oxford Hills School District Head Custodian Association.**

**A.A. Mr. Moore made the motion, seconded by Mr. Cole and voted unanimously in favor to enter executive session at 7:39 p.m., in accordance with 1 M.R.S.A. §405 (6)(D), to discuss negotiations with the Assistant Superintendent, Director of Special Education and the Business Manager. The Board re-entered open session at 7:47 p.m.**

**B.B. Mr. Patrie made the motion, seconded by Dr. Ware and voted unanimously in favor to accept the recommendation of the Negotiations Committee concerning the FY 15 and 16 salary of the Assistant Superintendent.**

**C.C. Mr. Patrie made the motion, seconded by Mr. Dignan and voted unanimously in favor to accept the recommendation of the Negotiations Committee concerning the FY 15 and 16 salary of the Director of Special Education.**

**D.D. Mr. Patrie made the motion, seconded by Mr. Cummings and voted unanimously in favor to accept the recommendation of the negotiations Committee concerning the FY 15 and 16 salary of the Business Manager.**

**12. QUESTIONS/COMMENTS FROM THE BOARD:**

**Mr. Cole questioned which room at the 232 Main Street Central Office the Board would be meeting in for the July 14, 2014 Board meeting.**

**Mr. Colpitts clarified that the Board would be meeting in the downstairs classroom.**

**It was asked if any of the furniture would be moving to the new Central Office location.**

**Mr. Colpitts stated that building owner, Bob Bahre, had said that we could have any furniture that we would like to take.**

**Dr. Ware asked what percentage of students does the Federal Government pay a reimbursement for school lunches.**

**Mr. DiConzo answered that 60-70% of students lunches are reimbursed by the Federal Government.**

**Mrs. Swift commented on how nice the Graduation had been and how respectful the students were.**

**Mr. Patrie asked if there had been any consideration of using Latin when recognizing student honors and would more student achievements be recognized if this were the case.**

**Mr. Colpitts replied that the same number of students are honored using the current honors system.**

**13. ADJOURNMENT:**

**Mr. Cole made the motion, seconded by Mr. DiConzo, and voted unanimously to adjourn at 8:03 p.m.**

**Respectfully submitted,**

**Richard Colpitts  
Superintendent of School**