

June 2, 2014
Oxford, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, June 2, 2014, at the Oxford Plaza, Oxford, Maine, with the following members in attendance: Curtis Cole, Stephen Cummings, Nick DiConzo, Mike Dignan, Donald Gouin, Judy Green, Ronald Kugell, Ann Macro, Tom Moore, Barry Patrie, Henry Raymond, Olive Sanborn, Elizabeth Swift, Joe Vaillancourt, and Lewis Williams. Board members absent were Jared Cash, Buddy Coffren (exc.), Faith Gittings, Henry Jackson (exc.), Al Lisowski, Don Ware (exc.) and Toby Whitman. Also present were, Cathy Coffey, Troy Eastman, Jane Fahey, Patrick Hartnett, Jennifer Lance, Pam Merz. Ted Moccia, Jane Morse, Alana Deperte, Paul Gioia from Lake Region TV, Leslie Dixon from the Sun Journal, and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:04 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell welcomed visitors, staff members and members of the press.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None
5. **REPORTS:**

Negotiations Committee: Mr. Patrie reported that the committee had completed negotiations with the Head Custodians and had started Support Staff negotiations last week. The next meeting will be on June 3, 2014.

Strategic Planning Committee: Mr. Colpitts reported on the Committee.

Personnel Committee: Ms. Macro reported that the Committee met before tonight's Board meeting.

6. **SUPERINTENDENT'S REPORT:**

Mr. Eastman and Mr. Moccia gave administrative updates.

Mr. Colpitts reported that the revised lease with the Western Maine University, College Center located at 232 Main Street, South Paris has been signed since the last Board meeting.

Adult Education Graduation will be held on Tuesday, June 10, 2014.

7. **ADJUSTMENTS TO THE AGENDA:** None

8. CONSENT AGENDA:

Mr. Moore made the motion, seconded by Ms. Macro, and voted unanimously to approve the following coaching candidate and the following stipend positions for the FY 2014-2015:

OHMS	
B Team Football Coach	Ken Poulin
Class/Club	Advisor(s)
Senior Class Advisors	Deb LaFrance & Lori Winslow
Junior Class Advisors	Deb Loveless & Dennis Boyd
Sophomore Class Advisor	Stacie Hanscom
Freshman Class Advisors	Jen Cash & Torrey Poland
Band and Orchestra Director	Kyle Jordan
Choral Director	Dennis Boyd
Drama Club	Corinne Turner
Interact Club Advisor	Lynne Schott
Key Club	Mike Vandemark
National Honor Society	Jen Cash & Torrey Poland
Student Council	Craig Blanchard & Ken Poulin
Varsity Math Team Coach	Allen Gerry
Assistant Math Team Coach	Steve Buttner
Yearbook Advisor/Business Manager	Cindi Kugell
Department	Leaders
English	Brewster Burns
Foreign Language	Anne Smith
Math	Torrey Poland
Science	Sasha Rancourt-Thomas & Mike
Morrell	
Social Studies	John Pinto
Special Education	Brandy Seames

9. ACTION ON MINUTES:

A. Mr. Moore made the motion, seconded by Mr. Dignan and voted 11 in favor, 0 opposed and 3 abstentions to approve the May 5, 2014 regular Board meeting minutes with two corrections. Under 5. Reports, the *Personnel Committee* was reported on by Mr. Vaillancourt and 11. New Business, D. will be amended to read “to expel the student under consideration *from* the Oxford Hills School District”.

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. Patrick Hartnett, Assistant Superintendent presented on the District Hiring Process.
- B. Mr. Moore made the motion, seconded by Mr. Vaillancourt and voted unanimously to approve a field trip to Boston, Massachusetts for the students in Mr. McGarvey's AP United States History class on Wednesday, June 4, 2014.
- C. Mr. Moore made the motion, seconded by Mr. Dignan, and voted unanimously in favor to approve the first reading of the following policies:

JICH	Drug, Alcohol and Tobacco Use by Students
JLCCA	HIV/AIDS Attendance Policy
JLCB	Immunization of Students
JLCD	Administering Medications to Students
JJIF	Management of Concussions and Other Head Injuries

- D. Mr. Moore made the motion, seconded by Mr. Dignan, and voted unanimously in favor to delete the following policy:

JKEA	Suspension/Expulsion of Students with Disabilities
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- E. District Librarians Jennifer Lance, Alana Deperte and Pam Merz presented on the K-12 Library Learning Standards.
- F. Mr. Moore made the motion, seconded by Mr. Dignan and voted unanimously to approve the K-12 Library Learning Standards.
- G. Mr. Moore made the motion, seconded by Mr. Vaillancourt and voted unanimously in favor to approve the Superintendent's nomination of Katherine Hallee as Secretary at Paris Elementary School.
- H. Mr. Moore made the motion, seconded by Ms. Macro and voted unanimously in favor to approve the Superintendent's nomination of Dulsie Varney as Elementary School Nurse at Oxford Elementary School, Otisfield Community School and Agnes Gray Elementary School effective FY 2014-2015.
- I. Mr. Moore made the motion, seconded by Ms. Macro and voted unanimously in favor to approve the Superintendent's nomination of Ivylynn Moxey as Grade 4 Teacher at Paris Elementary School effective FY 2014-2015.

- J. Mr. Moore made the motion, seconded by Ms. Macro and voted unanimously in favor to approve the Superintendent's nomination of Matthew Lokken as Assistant Principal at Guy E. Rowe Elementary School effective FY 2014-2015.**
- K. Mr. Moore made the motion, seconded by Mr. Dignan and voted unanimously in favor of the Superintendent's nomination of Kimberly Carson as Special Education Teacher at Oxford Elementary School effective FY 2014-2015.**
- L. Mr. Moore made the motion, seconded by Mr. Dignan and voted unanimously in favor of the Superintendent's nomination of Meghan Szente as District Technology Support Specialist.**
- M. Mr. Patrie made the motion, seconded by Mr. Dignan and voted unanimously in favor of the Superintendent's nomination of Valerie Young as Grade 1 Teacher at Oxford Elementary School effective FY 2014-2015.**
- N. Mr. Moore made the motion, seconded by Mr. Dignan and voted in favor to accept a \$5,000.00 (Five Thousand Dollars) gift to Guy E. Rowe Elementary School from New Balance Shoe, Inc.**

12. QUESTIONS/COMMENTS FROM THE BOARD:

Mr. DiConzo questioned the Absentee Ballot process. Cathy Coffey will follow up.

Follow up: Absentee ballots may be distributed before the budget meeting. Completed Absentee ballots may be returned and accepted only after the budget meeting has been completed and a budget approved by those attending the meeting.

Mr. Williams questioned a newspaper report on the school acquiring two pellet burners.

13. ADJOURNMENT:

Mr. Moore made the motion, seconded by Ms. Macro, and voted unanimously to adjourn at 9:15 p.m.

Respectfully submitted,

**Richard Colpitts
Superintendent of School**