

May 5, 2014
Oxford, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, May 5, 2014, at The Central Office, Oxford Plaza, Oxford, Maine, with the following members in attendance: Jared Cash, Buddy Coffren, Curtis Cole, Stephen Cummings, Nick DiConzo, Mike Dignan, Judy Green, Ronald Kugell, Al Lisowski, Tom Moore, Barry Patrie, Henry Raymond, Olive Sanborn, Elizabeth Swift, Joe Vaillancourt, Don Ware, Toby Whitman and Lewis Williams. Board members absent were Faith Gittings, Donald Gouin (exc.), Henry Jackson (exc.) and Ann Macro (exc.). Also present were Benjamin Andrews, Caitlin Bernier, Nelson Baillargeon, Brian Bean, Pat Carson, Jen Cash, Cathy Coffey, Shelley Cummings, Kathryn Davie, Troy Eastman, Kathy Elkins, Jane Fahey, Jen Gammon, Allyson Gilbert, Todd Gustaitis, Monica Harthorne, Patrick Hartnett, Zachary Herbert, Maureen Howard, Carolyn Lamb, Catherine Lamb, Shawn Lambert, Ted Moccia, Jane Morse, Miranda Murphy, Charlee Noble, Torrey Poland, Kim Ramharter, Kyleigh Roberts, Norma Smith, Carol West, Lori Winslow, Student Representative Sophie Lawton, Paul Gioia from Lake Region TV, Leslie Dixon from the Sun Journal and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:02 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell welcomed visitors, staff members and members of the press.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None
5. **REPORTS:**

Negotiations Committee: Mr. Patrie reported on the committee.

Curriculum Committee: Dr. Ware reported that the Committee met on April 14, 2014.

Budget Committee: Mr. Cole reported that the Committee would have a recommendation on Item 11. I.

Finance Committee: Mr. Vaillancourt reported the committee met before tonight's Board meeting and will have a recommendation on Item 10.A.

Operations Committee: Mr. DiConzo reported that the Committee met before tonight's Board meeting and will have a recommendation on Item 11.I.

Student Representative: Miss Sophie Lawton reported that SAT testing and the Prom were scheduled for this Saturday, May 10, 2014. AP Testing had started today.

Strategic Planning: Mr. Cash gave a Committee update.

Student Representative: Ms. Lawton reported that the fourth quarter had begun and that Spring sports will start on May 3rd, the same day as Prom.

Operations Committee: Mr. DiConzo reported that the committee met before tonight's Board meeting and will have a recommendation on items 11. G.

6. SUPERINTENDENT'S REPORT:

Mr. Colpitts congratulated April Staff Member of the Month, Shelley Cummings, Oxford Hills Middle Comprehensive High School Administrative Assistant.

Congratulations were given to April Students of the Month:

Grade 9 – Cora Hooker Grade 10 – Richard Strother
Grade 11 – Harrison Linfield Grade 12 – Tamara Williams

Mr. Moccia gave an administrative update on Oxford Hills Comprehensive High School.

Mr. Colpitts thanked Mr. Sincerbeaux, Guy E. Rowe Elementary School Principal, for his recent handling of an emergency situation at that school.

The next Board meeting will be held at OHCHS. The top 5% of the Class of 2014 will be honored.

7. ADJUSTMENTS TO THE AGENDA: None

8. CONSENT AGENDA: None

9. ACTION ON MINUTES:

A. Mr. Moore made the motion, seconded by Mr. DiConzo and voted unanimously in favor to approve the April 7, 2014 regular Board meeting minutes.

10. UNFINISHED BUSINESS:

A. Mr. Moore made the motion, seconded by Mr. DiConzo, and voted unanimously to award the bid for property and liability insurance to Maine School Management Association.

11. NEW BUSINESS:

- A. Jen Cash, OHCHS Health Teacher, introduced the National Honor Society members to the Board of Directors and presented on the Maine Integrated Youth Survey with Pat Carson, District Health Coordinator.**
- B. Mr. Moore made the motion, seconded by Mr. Vaillancourt, and voted unanimously in favor, to approve a trip to Quebec City, Canada in March 2015 for Oxford Hills Comprehensive High School French Language students.**
- C. Mr. Moore made the motion, seconded by Mr. DiConzo, and voted unanimously to accept a gift of Five Hundred Dollars (\$500.00) from an anonymous donor to be used for a stipend for a club director of a mountain bike club at OHCHS.**
- D. Mr. Moore made the motion, seconded by Mr. Vaillancourt, and voted unanimously in favor, to accept a gift of One Thousand Dollars (\$1,000.00) from the Order of the Eastern Star, Dwinal Chapter #28, to be used for tangible classroom materials at the Hebron Station School.**
- E. Mr. Moore made the motion and seconded by Dr. Ware, and voted unanimously in favor, to approve the Superintendent's recommendation of following teachers for a second year probationary contract for the 2014-2015 school year:**

Danielle Bode	English/Language/Arts, Middle School
Kimberly Campbell	Elementary Teacher, Rowe
Jennifer Dionne	Special Education Teacher, OHCHS
Courtney Tuomi	Grade 1 Teacher, Oxford
Lyndsay Gammon	Grade 5 Teacher, Harrison
Raquel Gerry	Special Education Teacher, Oxford
Stephanie Goss	Guidance Counselor, OHCHS
Mark Hazard	Latin Teacher, OHCHS
Desiree Higgins	Grade 5 Teacher, Rowe
Sean Johnson	Special Education Teacher, Rowe
Wade Johnston	Elementary Music Teacher
Kelly LaBonte	Literacy Coach, Paris
Amy LaPrell	Grade 4 Teacher, Paris
Pauline Leadbetter	Special Education Teacher, Rowe
Jessica McGreevy	Math Teacher, Middle School
Samantha Medici	Grade 4 Teacher, Rowe
Kevin O'Reilly	Guidance Counselor, OHCHS
Rachel Paddock	Guidance Counselor, OHCHS
Jayne Polvinen-Bristol	Math Teacher, OHCHS
Bailey Reichert	Grade 2 Teacher, Waterford

Haley Saurman	Grade 3 Teacher, Harrison
Rebecca Schaff	Grade 2 Teacher, Paris
Katie Scott	Grade 2 Teacher, Waterford
Katie Thomas	Grade 5 Teacher, Oxford
Kayla Vannah	Kindergarten Teacher, Rowe

F. Mr. Moore made the motion, seconded by Mr. Coffren, and voted unanimously in favor, to approve the Superintendent’s nomination of the following teachers for a third year probationary contract for the 2014-2015 school year:

Elizabeth Clarke	Literacy Coach, Oxford
Amanda Cormier	Special Ed. Teacher, Hebron/Otisfield
Katherine Fortuna	Elementary Music Teacher
Kate Franklin	Special Education Teacher, OHCHS
Andrea Hart	Grade 2 Teacher, Rowe
Hayly Holman	Spanish Teacher, Middle School
Audra Knippa	Special Education Teacher, Oxford
Michael Loveless	Health Teacher, Middle School
Jessica Lyons	Pre-K Teacher, Rowe/West Paris
Anna Mathieu	Special Education Teacher, OHCHS
Matthew McGreevy	Special Education Teacher, OHCHS
Sharon Merrill	Special Education Teacher, Paris
Tracy Morin	Grade 6 Teacher, Paris
Kenneth Poulin	Social Studies Teacher, OHCHS
Margaret Templeton	Special Education Teacher, Paris

G. Mr. Moore made the motion, seconded by Mr. DiConzo to approve the Superintendent’s recommendation of the following contracts:

Martha O’Leary	.5 FTE Food Services Co-Director
Jodi Truman	.5 FTE Food Services Co-Director

Mr. DiConzo than made the motion, seconded by Mr. Patrie and voted unanimously to amend the item to approve the Superintendent’s recommendation to the following:

Martha O’Leary	.6 FTE Food Services Co-Director
Jodi Truman	.4 FTE Food Services Co-Director

The amended motion passed unanimously.

H. Mr. Moore made the motion, seconded by Mr. DiConzo, and voted unanimously in favor to approve the fiscal year 2014-2015 school calendar.

- I. Mr. Moore made the motion, seconded by Mr. Patrie, and voted unanimously in favor to approve the FY 15 Budget as recommended by the Budget Committee.
- J. Mr. Moore made the motion, seconded by Mr. Cole, and voted unanimously in favor to approve the following:

VOTED: That the Warrant for the School Administrative District No. 17 (the "District") Budget Meeting presented to the meeting be and is hereby approved and that a District Budget Meeting be and is hereby called for June 5, 2014, for the purpose of voting on the annual budget for the District for the 2014-15 fiscal year.

FURTHER VOTED: That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved and that a District Budget Validation Referendum be and is hereby called for June 10, 2014, for the purpose of approving the budget adopted at the District Budget Meeting for the 2014-15 fiscal year.

FURTHER VOTED: That the form of Notice of Amounts Adopted at the Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District Budget Meeting on June 5, 2014, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 10, 2014 District Budget Validation Referendum.

- K. Mr. Moore made the motion, seconded by Mr. Cole, and voted unanimously in favor to enter executive session at 8:25 p.m., in accordance with 1 M.R.S.A. § 405 (6)(D), to discuss negotiations.
The Board left executive session at 9:01 p.m.

- L. Mr. Moore made the motion, seconded by Mr. Curtis, and voted 13 in favor, 4 opposed and 1 abstention to approve the Agreement Between the M.S.A.D. #17 Board of Directors and the Oxford Hills School District Middle Management Administrators.

QUESTIONS/COMMENTS FROM THE BOARD:

Dr. Ware thanked Mr. Colpitts for sharing the parent letter of thanks in the Board packet.

Mr. Coffren asked for clarification in regards to negotiating a contract that included a family member. Mr. Colpitts confirmed that it was not allowed as it would be a conflict of interest.

Mr. Coffren commented that some meetings were held to early in the afternoon for Board members with jobs to attend. Mr. Colpitts noted this for consideration.

Mr. Colpitts stated that the emergency process is being looked at in light of the recent event at Guy E. Rowe Elementary School.

13. ADJOURNMENT:

Mr. Patrie made the motion, seconded by Mr. DiConzo, and voted unanimously to adjourn at 9:35 p.m.

Respectfully submitted,

**Richard Colpitts
Superintendent of School**