

April 4, 2016  
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, April 4, 2016 at Central Office, 232 Main Street, South Paris, Maine, with the following members in attendance: Buddy Coffren, Curtis Cole, Stacia Cordwell, Stephen Cummings, Judy Green, Bob Jewell, Ronald Kugell, Ann Macro, Barry Patrie, Henry Raymond, Elizabeth Swift, Joe Vaillancourt, Don Ware and Lewis Williams. Board members absent were Natalie Andrews, Jared Cash, David Dunn (exc.), Al Lisowski, Tom Moore (exc.), and Olive Sanborn. Also present were Nelson Baillargeon, Debora Bonney, Jeni-Lee Cash, Clyde Clark, Cathy Coffey, Troy Eastman, Student Representative Rosemary Eichorn, Melanie Ellsworth, Daniel Hart, Patrick Hartnett, Lorraine Kennagh, Heather Manchester, Ted Moccia, Jane Morse, Mary Lou Peterson, Lisa Stevens, Jodi Truman, Leslie Dixon from the Sun Journal and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell welcomed staff and visitors.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None
5. **REPORTS:**

**Student Representative:** Ms. Rosemary Eichorn reported on school activities. Retired U.S. Army Staff Sergeant Travis Mills was the Key Note Speaker at National Honor Society induction. The softball team went to Florida last week and SATs are on April 12<sup>th</sup>.

**Finance Committee:** Mr. Vaillancourt reported that the Committee had their annual meeting with the auditors last Wednesday.

**Negotiations Committee:** Mr. Patrie reported that the next meeting is tomorrow night.

**Budget Committee:** Mr. Cole reported that the Committee has met four times in the last month.

6. **SUPERINTENDENT'S REPORT:**

Superintendent Colpitts congratulated April Staff Member of the Month Lorraine Kennagh, Benefits Coordinator/Administrative Assistant for Personnel.

Mr. Hart and Ms. Manchester gave administrative updates.

Superintendent Colpitts congratulated April Students of the Month:

Grade 9 - Denali Barker

Grade 10 – Hunter LaBossiere

Grade 11 – Alexander Thompson

Grade 12 – Bailey West

All Board members were encouraged to attend the preliminary budget meetings.

7. ADJUSTMENTS TO THE AGENDA: None

8. CONSENT AGENDA: None

9. ACTION ON MINUTES:

A. Ms. Macro made the motion, seconded by Mr. Cole and voted 10 in favor, 0 opposed and 3 abstentions to approve the March 21, 2016 regular Board meeting minutes.

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. Jeni-Lee Cash, Oxford Hills Comprehensive High School Health Teacher presented on the results of the 2015 Maine Integrated Youth Health Survey (MIYHS).
- B. Business Manager Cathy Coffey and Food Services Director Jodi Truman presented on the Food Service Program.
- C. Superintendent Colpitts presented on the Budget Committee's proposed 2017 budget.
- D. Mr. Patrie made the motion, seconded by Dr. Ware and voted unanimously in favor to approve the Superintendent's recommendation to extend the following mid-management existing contracts by one additional year:

Jeff Benson	Athletic Director	2018
Paul Bickford	OHCHS Assistant Principal	2018
Mike Dunn	Technology Director	2018
Troy Eastman	OHMS Principal	2018
Melanie Ellsworth	Federal Grants Coordinator/ Literacy Coach of Coaches	2018
Margaret Emery	Waterford/Harrison Principal	2018
Sam Iggulden	Data Base Manager	2018
Sarah Wielki	OHCHS Systems Tech.	2018
Denise Inman	Oxford Assistant Principal	2018

<b>Nancy McClean Morrissette</b>	<b>Coord., Guidance and Counseling</b>	<b>2018</b>
<b>Ted Moccia</b>	<b>OHCHS Principal</b>	<b>2018</b>
<b>Mary Lou Peterson</b>	<b>Paris Principal</b>	<b>2017</b>
<b>Lori Pacholski</b>	<b>Paris Assistant Principal</b>	<b>2017</b>
<b>Elizabeth Clarke</b>	<b>Hebron/Agnes Gray Principal</b>	<b>2017</b>
<b>Tara Pelletier</b>	<b>OHMS Assistant Principal</b>	<b>2018</b>
<b>John Springer</b>	<b>OHCHS Assistant Principal</b>	<b>2018</b>

**E. Dr. Ware made the motion, seconded by Mr. Cole and voted unanimously in favor to approve the Superintendent's recommendation to extend the following mid-management existing contracts by two additional years:**

<b>Daniel Hart</b>	<b>Principal, Guy E. Rowe Elementary</b>	<b>2018</b>
<b>Donald Thorne</b>	<b>Asst. Principal Guy E. Rowe Elementary</b>	<b>2018</b>
<b>Tiffany Karnes</b>	<b>Principal, Oxford and Otisfield</b>	<b>2018</b>

**F. Mr. Vaillancourt made the motion, seconded by Dr. Ware and voted unanimously in favor to approve the Superintendent's recommendation to extend the following Central Office Administrators' contracts by one additional year:**

<b>Patrick Hartnett</b>	<b>Assistant Superintendent</b>	<b>2018</b>
<b>Catherine Coffey</b>	<b>Business Manager</b>	<b>2018</b>
<b>Jane Morse</b>	<b>Special Services Director</b>	<b>2018</b>

**G. Ms. Green made the motion, seconded by Mr. Cummings and voted unanimously in favor to approve the Superintendent's recommendation to extend the following Central Office Administrator's contract by two additional years:**

<b>Heather Manchester</b>	<b>Curriculum Director</b>	<b>2018</b>
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**H. Dr. Ware made the motion, seconded by Mr. Vaillancourt and voted unanimously in favor to approve the Superintendent's recommendation of the following Supervisors' contracts by one additional year:**

<b>Roland Raymond</b>	<b>Head Custodian</b>	<b>2018</b>
<b>Robyn Sessions</b>	<b>Assistant Food Service Director</b>	<b>2018</b>
<b>Dave Fontaine</b>	<b>Director of Transportation</b>	<b>2018</b>
<b>Jodi Truman</b>	<b>Director of Food Services</b>	<b>2017</b>

**I. Mr. Vaillancourt made the motion, seconded by Dr. Ware and voted unanimously in favor to approve the Superintendent's recommendation of the following Supervisors' contracts for two additional years:**

Nelson Baillargeon	Facilities Director	2018
Dean Dillingham	Assistant Facilities Director	2018

J. Dr. Ware made the motion, seconded by Mr. Jewell and voted unanimously in favor to approve the first reading of the following policies:

EFCB	Meal Charge Policy
EBCF	Automated External Defibrillators (AED'S)
GBEBB	Staff Conduct
JLCDA	Administration of Medical Marijuana
JLCDB	Administration of EPI-PENS to Students Without a Prescription

K. Mr. Patrie made the motion, seconded by Mr. Cole and voted unanimously in favor, to enter executive session at 9:08 p.m., in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing.  
The Board reentered open session at 9:21 p.m.

L. Mr. Williams made the motion, seconded by Dr. Ware, and voted unanimously in favor, to readmit a student to the Oxford Hills School District.

12. QUESTIONS/COMMENTS FROM THE BOARD: None

13. ADJOURNMENT:

The Board voted unanimously to adjourn at 9:24 p.m.

Respectfully submitted,

Richard Colpitts  
Superintendent of School