

August 21, 2017  
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, August 21, 2017 at Central Office, 232 Main Street, South Paris, Maine, South Paris, Maine, with the following members in attendance: Natalie Andrews, Robert Celeste, Buddy Coffren, Stacia Cordwell, Michael Dignan, David Dunn, Judy Green, Bob Jewell, Ronald Kugell, Michael Marshall, David McVety, Diana Olsen, Barry Patrie, Gary Smith, Elizabeth Swift, Don Ware and Lewis Williams. Board members absent were Jared Cash, Stephen Cummings (exc.), Al Lisowski, Henry Raymond and Toby Whitman. Also present were John Andrews, Tina Christophersen, Cathy Coffey, Tom Curtis, Mike Grass, Patrick Hartnett, Ted Moccia, Tara Pelletier, Dale Piirainen, Mary Lou Peterson, Diane Rainey, Wade Rainey, DJ Thorne, Student Representative Catrina Wilson, Leslie Dixon from the Sun Journal and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell welcomed staff, visitors.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** Mr. Dale Piirainen, Town of Paris Selectman and past Board member for Oxford Hills School District and Oxford Hills Region 11 Tech School asked the Board to support the Budget Committee's recommendation concerning item 11.B.

5. **REPORTS:**

**Student Representative:** Ms. Catrina Wilson reported that pre-season sport practices have begun. The first day of school will be August 29<sup>th</sup> for Freshmen and August 30<sup>th</sup> for other OHCHS students.

**Operations Committee:** Mr. Williams reported that the committee met before tonight's Board meeting and will have recommendations on items 11.F. and L.

**Region 11 Selection Committee:** Mr. Kugell reported that the Committee met before tonight's Board meeting to discuss criteria for Region 11 Board interviews.

**Budget Committee:** Mr. Jewell reported that the Committee met the previous Wednesday and will have a recommendation on item 11. B.

6. **SUPERINTENDENT'S REPORT:**

1. **Administrative Updates:**

Mr. Moccia, Ms. Christophersen, Ms. Pelletier, Ms. Peterson and Ms. Manchester gave administrative updates.

Superintendent Colpitts thanked Facilities Director Dean Dillingham for how well the schools looked with the short time the custodial and maintenance crews had to work this summer.

7. **ADJUSTMENTS TO THE AGENDA:** Mr. Jewell made the motion, seconded by Mr. Coffren and voted unanimously in favor to add Supplemental agenda items to the regular Board agenda.

8. **CONSENT AGENDA:**

Mr. Marshall made the motion, seconded by Mr. Patrie and voted unanimously in favor, to approve the following:

A. The following appointments for FY 2018:

Stacey Pepin	Educational Technician I, Oxford Elementary
Kasey Jerome	Grade 5 Teacher, Guy E. Rowe Elementary
Rachael Heikkinen	Special Education Teacher, OHCHS
Anita Cote	Grade 5 Teacher, Guy E. Rowe Elementary
Kristie Doyle	Grade 2 Teacher, Paris Elementary School
Rachel Scala	Elementary Music Teacher, Oxford and Hebron
Carisa Miner	Grade 5 Teacher, Guy E. Rowe Elementary School
Kendra Threeton	Kindergarten Teacher, Paris Elementary School
Jamilyn Ellis	Grade 2 Teacher, Paris Elementary School
Wanda McCormick	Grade 6 Humanities Teacher, Paris Elementary
Jennifer Kenyon	Special Education Teacher, Paris Elementary
Brianna Palmer	Grade 3 Teacher, Hebron Station School
Dawn Wise	Grade 6 Teacher, Guy E. Rowe Elementary
Kate McCarthy	Grade 4 Teacher, Paris Elementary School
Siobhan St. Laurent	Educational Technician II, OHCHS
Bonnie Cameron	School Secretary, Guy E. Rowe Elementary
Jennifer Cusack	Pre-Kindergarten Teacher, Guy E. Rowe School
Landon Chaffee	Educational Technician III, Harrison Elementary
Sydney Mawhinney	Food Service Assistant, Oxford Elementary
Brenda Mowatt	Food Service Assistant, Oxford Elementary
Susan Ryan	Educational Technician II, Paris Elementary
Stacy Coombs	Educational Technician II, OHMS
Shauna Cummings	Educational Technician I, Guy E. Rowe
Nichole Dumas	Grade 3 Teacher, Guy E. Rowe Elementary
Nancy Callas	20hr wk/38 week Custodian, Oxford Elementary
Christopher Colello	Educational Technician I, Guy E. Rowe
Josephine Reed	38 week 2 <sup>nd</sup> shift Custodian, Oxford Elementary
Suzanne Petterson	Educational Technician II, Paris Elementary
Jerry Coburn	52 week, 3 <sup>rd</sup> shift Custodian, OHCHS

Cameron Sutton	Science Teacher, Oxford Hills Middle School
Elizabeth Cheevers-Youngs	Educational Technician I, OHCHS
Robert Allen	52 week, 2nd shift Custodian, Guy E. Rowe
Scott Walker	English Teacher, OHCHS
Stephanie Hennet	Grade 1 Teacher, Waterford Memorial School
Alton Chesley	20hr/38 Week Custodian, Waterford Memorial

**B. The following Lead Teacher assignment stipends for FY 2018:**

Jennifer Stevens	Waterford Memorial School
Robert Ripley	Harrison Elementary School
Cathy Scribner	Otisfield Community School

**C. The Superintendent's nomination of Martha Thompson for a 1 year position as Interventionist Teacher at Agnes Gray Elementary School.**

**D. The following co-curricular stipend assignment for FY 2018:**

Wendy Bernier	Freshman Class Advisor (Shared position)
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**9. ACTION ON MINUTES:**

- A. Ms. Olsen made the motion, seconded by Ms. Andrews and voted 15 in favor, 0 opposed and 1 abstentions to approve the June 19, 2017 regular Board meeting minutes.**

**10. UNFINISHED BUSINESS: None**

**11. NEW BUSINESS:**

- A. Mr. Marshall made a motion, seconded by Ms. Andrews and voted unanimously in favor to approve the Superintendent's nomination of Jamey Martin as Assistant Principal at Guy E. Rowe Elementary School.**
- B. Mr. Williams made a motion, seconded by Ms. Cordwell, to adjust the 2017-2018 budget as authorized by voters in article 20 of the June 8, 2017 District Budget Meeting. A motion to amend the Budget Committee's recommendation to adjust the Budget as authorized made by Mr. Patrie and seconded by Mr. Smith failed with 6 in favor, 9 opposed and 1 abstention. The original motion passed with 12 votes in favor, 4 opposed and 0 abstentions.**

**The following lines were adjusted:**

<b>Account Name</b>	<b>Amount</b>	<b>Description</b>
Capital Improvement Account	\$ 251,686.43	<i>\$113,686 increase to the Capital Reserve Account</i>
		<i>\$138,000 for HVAC Renovations at the Oxford Annex</i>
HS Secretary Salary	\$ 5,000.00	<i>For sub calling service</i>
Harrison Waterford Sec. Salary	\$ 2,500.00	
Rowe Secretary Salary	\$ 2,500.00	
Paris Secretary Salary	\$ 2,500.00	
Oxford Secretary Salary	\$ 2,500.00	
Otisfield Secretary Salary	\$ 1,000.00	
Hebron Secretary Salary	\$ 2,000.00	
West Paris Secretary Salary	\$ 2,000.00	
Elementary Math Text & Periodicals	\$ 6,000.00	<i>To reflect actual cost of materials</i>
Contingency	\$ 100,000.00	
Staff Development Work Salaries	\$ 35,000.00	<i>Proficiency professional development activities</i>
Bus Purchases	\$ 85,000.00	<i>Additional new bus purchase</i>
Rowe Repair and Maintenance	\$ 5,800.00	<i>Air compressor repair</i>
Waterford Repair and Maintenance	\$ 12,000.00	<i>Circulator repairs</i>
Total Adjustments	\$ 515,486.43	

- C. Mr. Williams made a motion, seconded by Mr. Coffren and voted unanimously in favor to accept a bid from Specialty Services Corp. for \$97,707 to install a Heating, Ventilation and Air Conditioning system (HVAC) at the Oxford Annex.**
- D. Mr. Patrie made the motion, seconded by Ms. Andrews and voted unanimously in favor to enter executive session at 8:05 p.m., pursuant to 1 M.R.S.A. § 405(6)(B) to conduct a hearing to determine if a student should be expelled from the Oxford Hills School District.**  
**The Board reentered open session at 8:44 p.m.**
- E. Ms. Andrews made the motion, seconded by Mr. Jewell and voted 13 in favor, 3 opposed and 0 abstentions that the allegations being substantiated, to expel the student under consideration of the Oxford Hills School District for the peace and usefulness of the school and that the Superintendent provide the Board and the parents with the Board's written findings.**
- F. Mr. Patrie made the motion, seconded by Mr. Marshall and voted unanimously in favor to sign the adjusted annual assessments. Copies of the adjusted annual assessments are attached.**

12. QUESTIONS/COMMENTS FROM THE BOARD: None

13. ADJOURNMENT:

The Board Chair adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Richard Colpitts  
Superintendent of School