

June 5, 2017
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, June 5, 2017 at Oxford Hills Comprehensive High School Presentation Room, South Paris, Maine, with the following members in attendance: Natalie Andrews, Robert Celeste, Buddy Coffren, Stacia Cordwell, Celia Dieterich, David Dunn, Judy Green, Bob Jewell, Ronald Kugell, Al Lisowski, Michael Marshall, David McVety, Diana Olsen, Barry Patrie, Henry Raymond, Gary Smith, Elizabeth Swift, Don Ware and Lewis Williams. Board members absent were Jared Cash, Stephen Cummings (exc.) and Toby Whitman. Also present were Paul Bickford, Tina Christophersen, Elizabeth Clarke, Cathy Coffey, Rick Cook, Angela Dow, Joshua Dow, Kaylee Dow, Kim Dustin, Randy Dustin, Zane Dustin, Troy Eastman, Dan Eichorn, Mary Beth Eichorn, Student Representative Rosemary Eichorn, Karen Ellingwood, Michael Ellingwood, Tyler Ellingwood, Melanie Ellsworth, Margaret Emery, Melinda Godbout, Nathan Godbout, Roland Godbout, Sophia Hanscom, Stacie Hanscom, Dan Hart, Hannah Hartnett, Patrick Hartnett, Tracey Hartnett, Emily Jackson, Rick Jackson, Shirley Jackson, Tiffany Karnes, Heather Manchester, Nancy McClean Morrisette, Ted Moccia, Jane Morse, Nathaniel McNutt, Shawn McNutt, Dawn Roberts, John Springer, Joe Trybus, Haley Wakefield, Sue Wakefield, Julyan West, Kelly West, Mark West, Student Representative Catrina Wilson, Leslie Dixon from the Sun Journal and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell offered a special welcome to the students who represent the top 5% of the graduating class and their parents and guest.

There was a brief reception honoring the Class of 2017 top 5% students.

4. **QUESTIONS/COMMENTS FROM THE PUBLIC:**

5. **REPORTS:**

Student Representative: Ms. Rosemary Eichorn and Ms. Catrina Wilson reported on school activities.

Policy Committee: Ms. Green reported that the Committee met before tonight's Board meeting and will have a recommendation on item 11.I.

Finance Committee: Mr. Patrie reported that the committee met before tonight's Board meeting and will have a recommendation on item 11.K.

6. **SUPERINTENDENT'S REPORT:**

Ms. Christophersen, Ms. Manchester and Mr. Eastman all gave administrative updates.

The District Budget Hearing will be held at Oxford Hills Comprehensive High School on June 8th at 7:00 p.m. Board members are encouraged to attend.

7. **ADJUSTMENTS TO THE AGENDA:** None

8. **CONSENT AGENDA:** None

9. **ACTION ON MINUTES:**

A. Mr. Jewell made the motion, seconded by Mr. Williams and voted 17 in favor, 0 opposed and 2 abstentions to approve the May 15, 2017 regular Board meeting minutes.

10. **UNFINISHED BUSINESS:** None

11. **NEW BUSINESS:**

- A. Mr. Patrie made the motion, seconded by Ms. Andrews and voted 18 in favor, 0 opposed and 1 abstentions to accept an anonymous donation of \$1,000 for Paris Elementary School to start a food pantry.
- B. Mr. Patrie made the motion, seconded by Ms. Andrews and voted 18 in favor, 0 opposed and 1 abstention to approve the Superintendent's nomination of Daphna Harris as Special Education, Primary Resource Teacher at Oxford Elementary School.
- C. Mr. McVety made the motion, seconded by Mr. Smith and voted 18 in favor, 0 opposed and 1 abstention to approve the Superintendent's nomination of Erin Lavasseur as Grade 5 Teacher at Oxford Elementary School.
- D. Mr. Patrie made the motion, seconded by Ms. Green and voted 18 in favor, 0 opposed and 1 abstention to approve the Superintendent's recommendation of Michelle Corbett as Secretary at Paris Elementary School.
- E. Mr. Smith made the motion, seconded by Ms. Andrews and voted 18 in favor, 0 opposed and 1 abstention to approve the Superintendent's recommendation of Heather Knights as Grade 2 Teacher at Hebron Station School.
- F. Mr. Jewell made the motion, seconded by Ms. Andrews and voted 18 in favor, 0 opposed and 1 abstention to approve the Superintendent's nomination of Mathieu Bowen as Physical Education Teacher at Guy E. Rowe Elementary School.
- G. Ms. Olsen made the motion, seconded by Ms. Andrews and voted 18 in favor, 0 opposed and 1 abstention in favor to create a teacher position at Oxford Elementary School to address overcrowding to be funded from Contingency.

H. Mr. Jewell made the motion, seconded by Ms. Andrews and voted 16 in favor, 3 opposed and 0 abstentions to table adjusting the FY 2017-2018 school schedule to start school 30 minutes later than current practice.

I. Mr. Marshall made the motion, seconded by Ms. Andrews and voted unanimously in favor to approve the first reading of the following policies:

DJ	Bidding/Purchasing Requirements (formerly coded DJB)
DJH	Purchasing and Contracting: Staff Code of Conduct

J. Business Manager Cathy Coffey presented on the purposed Voice Over Internet Protocol phone system.

K. Mr. Jewell made the motion, seconded by Ms. Andrews and vote unanimously in favor to approve the Resolution entitled, "Resolution to Authorize Lease Purchase of VOIP Phone Equipment and Installation in the Principal Amount of \$261,608.85," be adopted in form presented to this meeting and that an attested copy of the Resolution be filed with the meeting minutes.

RESOLUTION TO AUTHORIZE LEASE PURCHASE OF VOIP PHONE EQUIPMENT AND INSTALLATION IN PRINCIPAL AMOUNT OF \$261,608.85

The School Board of Maine School Administrative District No. 17 hereby resolves as follows:

That Superintendent of Schools (the "Superintendent") is authorized to accept the proposal of Gorham Leasing, to provide tax-exempt lease purchase financing for VOIP Phone Equipment and Installation (the "Equipment") in the principal amount of \$261,608.85 at an interest rate of 3% for a term of up to 5 years and any prior such action is hereby ratified and confirmed;

That under and pursuant to the provisions of Title 20-A M.R.S. sections 1001 and 1055, the Superintendent is authorized to execute and deliver a lease purchase agreement with Gorham Leasing, or its nominee, in the name and on behalf of Maine School Administrative District No. 17 (the "District") for VOIP Phone Equipment and Installation, with an aggregate purchase price of \$261,608.85, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease");

That no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code");

That the Lease issued pursuant hereto is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code;

That the Superintendent is authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to ensure the interest portion of the rental payments under and pursuant to the Lease will be excludable from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof;

That the appropriate officials of the District are authorized to execute and deliver such other documents and certificates as may be required in connection with the Lease; and

That the District hereby resolves and declares its official intent pursuant to Section 1.150-2(e) of the Treasury Regulations that the District reasonably expects to use the proceeds of the Lease to reimburse certain original expenditures from the RSU's general or other fund, paid not earlier than 60 days prior to adoption of this Resolution or to be paid, which original expenditures have been or will be incurred in connection with costs of the Equipment; and that the District reasonably expects that the maximum principal amount that the District will issue to finance the Equipment is \$261,608.85, and further that an attested copy of this declaration of official intent be kept in the permanent records of the District.

A true copy, attest:

Richard Colpitts, Secretary
Maine School Administrative District No. 17

12. QUESTIONS/COMMENTS FROM THE BOARD:

Ms. Andrews asked if the Board agenda was mailed at the same time each week that it goes out.

Superintendent Colpitts answered that the Board packets are always mailed on Thursday afternoon. He reminded the Board that Board agendas are posted on the District website on the Thursday afternoon before a Board meeting.

Mr. Marshall asked if the District's Pre-Kindergarten guidelines were determined by the Board or by the State.

Superintendent Colpitts answered that the District goes by Federal and Head Start guidelines.

Dr. Ware asked when the next Curriculum Committee meeting is.

Ms. Manchester said that there will be one on June 19, 2017 at 5:30 at Central Office.

13. ADJOURNMENT:

The Board Chair adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Richard Colpitts
Superintendent of School