

October 2, 2017
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, October 2, 2017 at Guy E. Rowe School, 219 Main Street, Norway, Maine, with the following members in attendance: Jared Cash, Stacia Cordwell, Stephen Cummings, Michael Dignan, David Dunn, Judy Green, Bob Jewell, Ronald Kugell, Michael Marshall, David McVety, Diana Olsen, Barry Patrie, Henry Raymond, Elizabeth Swift, Don Ware and Lewis Williams. Board members absent were Natalie Andrews, Robert Celeste (exc.), George Coffren (exc.), Al Lisowski (exc.) Gary Smith (exc.) and Toby Whitman. Also present were Paul Bickford, Elizabeth Clarke, Cathy Coffey, Dean Dillingham, Dan Hart, Patrick Hartnett, Tiffany Karnes, Heather Manchester, Ted Moccia, Jane Morse, DJ Thorne, Student Representative Catrina Wilson, Leslie Dixon from the Sun Journal and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chairman Kugell called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Chairman Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chairman Kugell welcomed staff and visitors.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None.
5. **REPORTS:**

Student Representative: Ms. Catrina Wilson reported that last week was Homecoming with a pep rally and bonfire on Friday and a parade on Saturday.

Operations Committee: Mr. Williams reported that the Committee met before tonight's Board meeting and will have recommendations on items 11. H., I. and J.

Negotiations Committee: Mr. Patrie reported the Committee will have a recommendation on item 11. N.

Finance Committee: Mr. Williams reported that the Committee met tonight and will have a recommendation on item 11.E.

6. **SUPERINTENDENT'S REPORT:**

Mr. Moccia, Ms. Manchester and Mr. Hart gave administrative updates.

The Aspire Higher March will be held on October 18, 2017 beginning at 10:00, all Board members are encouraged to attend. Please be at the Middle School North Campus by 9:30 a.m.

To follow up on Mr. Jewell's question at the last Board meeting, Policy Regulation JIH-R2 (Canine Patrols/Seizures) was handed out and it was noted that the last time canines were used to search for drugs at the High School was in 2007. There was no evidence of drugs found.

Mr. Colpitts will be attending the EPS Special Education Study Committee on October 19, 2017 at the State House in Augusta.

7. **ADJUSTMENTS TO THE AGENDA:** Mr. Patrie made the motion, seconded by Ms. Olsen and voted unanimously in favor to accept amended items 11.I and 11.J. to the regular Board agenda.

8. **CONSENT AGENDA:**

Mr. Marshall made the motion, seconded by Dr. Ware and voted unanimously in favor, to approve the following:

A. Coaching stipend at Oxford Hills Middle School:

Darren Bantz Boys 8th Grade Soccer Coach

B. Stipend nominations for Oxford Hills Middle School:

Team/School Leaders 0.8 FTE

Jessica McGreevy
Joe Cummings
Michele Wood
Carrie Faith/Jennifer Feely (0.4 each)
Heidi Dock/John Rothrock (0.4 each)

Department Leaders 0.4 FTE

Joe Cummings/Michele Wood (0.2 each)
Heidi Dock/John Rothrock (0.2 each)
Steve Shaw
Jolene Twombly-Wiser
Kristie Holbrook

C. Co-curricular stipend nominations for Oxford Hills Middles School:

| | |
|-----------------|--|
| Student Council | Michele Wood, Joe Cummings, Brian Cox (shared) |
| Math Team | Steve Shaw |
| Builders Club | Zachary Knights |
| Art Club | Sue Moccia |
| Yearbook | Carol West |

D. A donation from Rob Armstrong (father of staff member Samantha Armstrong) for the amount of \$1,000 to support the Agnes Gray Food Pantry?

E. A gift of \$1,050 from the Helping Hands Food Pantry to purchase classroom supplies for Oxford Elementary School Pre- K to Grade 6 classrooms?

F. A gift from Hannaford, presented on behalf of an anonymous former employee, of \$1,200 to be used in support of student education at Hebron Station School as determined by Hebron staff.

9. ACTION ON MINUTES:

- A. Ms. Olsen made the motion, seconded by Ms. Green and voted 14 in favor, 0 opposed and 1 abstention to approve the September 18, 2017 regular Board meeting minutes.

10. UNFINISHED BUSINESS: None

11. NEW BUSINESS:

- A. Mr. Dunn made the motion, seconded by Ms. Cordwell and voted unanimously in favor to approve the annual field trip to Schoodic Education Adventure (SEA) Program for Grade 6 students at Oxford Elementary School.
- B. Mr. Dunn made the motion, seconded by Mr. Dignan and voted unanimously in favor to approve the Superintendent's nomination of Cathy Ayotte as 2nd shift, 15hr/38 week Custodian at Otisfield Community School.
- C. Mr. Dunn made the motion, seconded by Mr. Dignan, and voted unanimously in favor to approve the Superintendent's nomination of Michelle Corriveau as 15hr/52 week Custodian at Oxford Hills School District Central Office.
- D. Ms. Green made the motion, seconded by Mr. Raymond and voted unanimously in favor to approve the Superintendent's nomination of Dylan LeComte as English Language Arts Teacher at Oxford Hills Middle School.
- E. Mr. Dunn made the motion, seconded by Mr. Cummings and voted unanimously in favor to approve the Superintendent's nomination of Erika Fujimaki as Educational Technician II at Paris Elementary School.
- F. Mr. Dignan made the motion, seconded by Mr. Patrie and voted unanimously in favor to approve the Superintendent's nomination of Amanda Leavitt as Oxford Hills Comprehensive High School Junior English Teacher.
- G. Mr. Marshall made the motion, seconded by Mr. Cummings and voted unanimously in favor to approve the Superintendent's nomination of Michele Mack as 20hr/38 week Custodian at Guy E. Rowe Elementary School.
- H. Mr. Williams made the motion, seconded by Ms. Cordwell and voted unanimously in favor to award the Filter Bid to Trane in the amount of \$9,110.28.
- I. Mr. Dunn made the motion, seconded by Ms. Cordwell and voted unanimously in favor to approve a bid of \$6,300 from AW Paving for paving projects at Oxford Elementary School. Funds to come from 2017 Bond Issue.
- J. Ms. Cordwell made the motion, seconded by Mr. Dunn and voted unanimously in favor to approve a bid of \$16,200 from Bancroft for raising the Gouin Athletic Sky Box. Funds to come from 2017 Bond issue.

- K. Mr. Marshall made the motion, seconded by Dr. Ware and voted unanimously in favor to approve establishing a food pantry at Oxford Hills Middle School.
- L. Business Manager, Cathy Coffey presented on the District's year end unaudited financial reports.
- M. Mr. Marshall made the motion, seconded by Dr. Ware to enter into executive session at 7:43 p.m. in accordance with 1 M.R.S.A. § 405(6)(D), to discuss negotiations between the Oxford Hills School District Board of Directors and the Oxford Hills Educational Association for Central Office Staff.
The Board left executive session at 7:50 p.m.
- N. Dr. Ware made the motion, seconded by Mr. Cummings and voted unanimously in favor to approve the Oxford Hills Educational Association for Central Office Staff contract as recommended by the Negotiations Committee.

12. QUESTIONS/COMMENTS FROM THE BOARD:

Ms. Green asked how the District's new phone system is working.
Mr. Colpitts answered that it is making progress and is hopeful that it will come together within the next 2 weeks.

13. ADJOURNMENT:

The Board Chair adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Richard Colpitts
Superintendent of School