

March 5, 2018  
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, March 5, 2018 at Central Office, 232 Main Street, South Paris, Maine, with the following members in attendance: Natalie Andrews, Jared Cash, Curtis Cole, Stacia Cordwell, Stephen Cummings, Michael Dignan, David Dunn, Judy Green, Bob Jewell, Ron Kugell, Al Lisowski, Sarah Otterson, Henry Raymond, Kristin Roy, Elizabeth Swift, Donald Ware Toby Whitman and Lewis Williams. Board members absent were Robert Celeste (exc.), Diana Olsen (exc.) and Barry Patrie (exc.). Also present were Paul Bickford, Elric Bleau, Tina Christophersen, Cathy Coffey, Matt Corbett, Dean Dillingham, Michael Dunn, Tobie Gordon, Dan Hart, Patrick Hartnett, Kathleen Laplante, Heather Manchester, Ted Moccia, Liesha Petrovich, Michael Porter, Walter Riseman, DJ Thorne, Student Representative Catrina Wilson, Anthony Lima from NPCTV, and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chair Ronald Kugell called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Chair Ronald Kugell led the flag salute.
3. **WELCOME TO VISITORS:** Chair Ronald Kugell welcomed staff and visitors.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** Ms. Kathleen Laplante responded to the answers she had received from her questions at the last Board meeting. Liesha Petrovich, Tobie Gordon, Walter Riseman and Brian Sessions addressed the Board regarding their concerns over a Board Director's actions on social media.

5. **REPORTS:**

**Student Representative:** Ms. Catrina Wilson reported that the high school was very busy with Junior Financial Fitness, Drama Club's One Act Play competition and Spring music concerts.

**Curriculum Committee:** Dr. Ware reported that the Committee last met on February 13<sup>th</sup>.

**Finance Committee:** Mr. Williams reported that the Committee met before tonight's Board meeting to discuss lease purchase financing for 3 buses and the new space for the Streaked Mountain School.

**Budget Committee:** Mr. Jewell reported on the Committee which will be meeting each Wednesday at 5:30 through the month of March.

6. **SUPERINTENDENT'S REPORT:**

Mr. Bickford, Mr. Moccia, Ms. Emery, Ms. Karnes and Ms. Christophersen all gave administrative updates.

Congratulations to March Students of the Month:

Jackson Leduc – Grade 9  
Morgan Laverdiere – Grade 11

Olivia Rowe – Grade 10  
Emily Corbett – Grade 12

7. **ADJUSTMENTS TO THE AGENDA:** None

8. **CONSENT AGENDA:** Ms. Andrews made the motion, seconded by Dr. Ware and voted unanimously in favor, to approve the following:

A. To accept a donation of \$1,500 from Maine Credit Union League to purchase food for the Agnes Gray food pantry?

B. To approve the following coaching candidate for the Spring 2018 season:

Middle School Softball Coach B

Crystal West

9. **ACTION ON MINUTES:**

A. Mr. Jewell made the motion, seconded by Dr. Ware and voted 13 in favor, 0 opposed and 4 abstention to approve the February 5, 2018 regular Board meeting minutes.

10. **UNFINISHED BUSINESS:** None

11. **NEW BUSINESS:**

A. Technology Director Mike Dunn presented on installing a new wireless system at Oxford Hills Comprehensive High School.

B. Technology Director Mike Dunn presented regarding a firewall for the District.

C. Superintendent Colpitts presented on Oxford Hills Comprehensive High School roof and HVAC replacement.

D. Ms. Cordwell made the motion, seconded by Mr. Dunn and voted unanimously in favor to approve the Superintendent's nomination of Brian Jahna as Day Treatment Special Education Teacher at Oxford Hills Comprehensive High School.

E. Mr. Dunn made the motion, seconded by Ms. Andrews and voted unanimously in favor to approve the Superintendent's nomination of Leanne Kugelman as Grade 2 Teacher at Waterford Memorial School.

F. Mr. Dunn made the motion, seconded by Ms. Cordwell and voted unanimously in favor to approve the Superintendent's nomination of Shawn White as Special Education Teacher at Western Maine Regional Program for Children with Exceptionalities.

- G. Mr. Dignan made the motion, seconded by Dr. Ware and voted unanimously in favor to approve a field trip for Hebron Station School fourth, fifth and sixth grade classes to Boston, Massachusetts on March 22, 2018.**
- H. Mr. Dignan made the motion, seconded by Ms. Andrews and voted unanimously in favor to approve a field trip for OHCHS teachers and students to Italy (Florence, Rome and Assisi) during April vacation 2019.**
- I. Ms. Andrews made the motion, seconded by Mr. Dunn and voted unanimously in favor to approve two educational over night field trips for the OHCHS CAPS Alternative Education Program to Hartland, Maine on March 14-15 and May 2-3, 2018.**
- J. Mr. Dunn made the motion, seconded by Ms. Andrews and voted unanimously in favor to approve the Superintendent's recommendation to extend the following mid-management existing contracts by one additional year:**

<b>Melanie Ellsworth</b>	<b>Federal Grants Coordinator/ Literacy Coach of Coaches</b>	<b>2020</b>
<b>Margaret Emery</b>	<b>Waterford/Harrison Principal</b>	<b>2020</b>
<b>Sam Iggulden</b>	<b>Data Base Manager</b>	<b>2020</b>
<b>Sarah Wielki</b>	<b>OHCHS Systems Tech.</b>	<b>2020</b>
<b>Nancy McClean Morrissette</b>	<b>Coord., Guidance and Counseling</b>	<b>2020</b>
<b>Ted Moccia</b>	<b>OHCHS Principal</b>	<b>2020</b>
<b>Tara Pelletier</b>	<b>OHMS Assistant Principal</b>	<b>2020</b>
<b>John Springer</b>	<b>OHCHS Assistant Principal</b>	<b>2020</b>
<b>Daniel Hart</b>	<b>Principal, Guy E. Rowe Elementary</b>	<b>2020</b>
<b>Tiffany Karnes</b>	<b>Principal, Oxford and Otisfield</b>	<b>2020</b>
<b>Mary Lou Peterson</b>	<b>Paris Elementary Principal</b>	<b>2020</b>
<b>Lori Pacholski</b>	<b>Paris Assistant Principal</b>	<b>2020</b>
<b>Elizabeth Clarke</b>	<b>Agnes Gray Principal</b>	<b>2020</b>

- K. Mr. Dignan made the motion, seconded by Mr. Dunn and voted unanimously in favor to approve the Superintendent's recommendation for the following mid-management positions for second year probationary contracts:**

<b>Paul Bickford</b>	<b>OHMS Principal</b>	<b>2019</b>
<b>Donald Thorne</b>	<b>Principal, Hebron Station School</b>	<b>2019</b>
<b>Jamie Martin</b>	<b>Guy E. Rowe Asst. Principal</b>	<b>2019</b>
<b>Laurie Catanese</b>	<b>Assistant Principal OHCHS</b>	<b>2019</b>
<b>Tina Christophersen</b>	<b>Director of Adult Education</b>	<b>2019</b>

- L. Mr. Dignan made the motion, seconded by Ms. Cordwell and voted unanimously in favor to approve the Superintendent's recommendation to extend the following Central Office Administrators' contracts by one additional year:**

Patrick Hartnett	Assistant Superintendent	2020
Catherine Coffey	Business Manager	2020
Jane Morse	Special Services Director	2020
Heather Manchester	Curriculum Director	2020

M. Mr. Dignan made the motion, seconded by Ms. Andrews and voted unanimously in favor to approve the Superintendent's recommendation to extend the following Supervisors' contracts by one additional year?

Roland Raymond	Head Custodian	2020
Robyn Sessions	Assistant Food Service Director	2020
Dave Fontaine	Director of Transportation	2020

N. Mr. Jewell made the motion, seconded by Ms. Andrews and voted unanimously in favor to approve the Superintendent's recommendation of the following Supervisor for a continuing contract:

Jodi Truman	Director of Food Services	2020
-------------	---------------------------	------

O. Mr. Dunn made the motion, seconded by Ms. Cordwell and voted unanimously in favor to approve the Superintendent's recommendation of the following Supervisors for second year probationary contracts:

Dean Dillingham	Facilities Director	2019
Matthew Corbett	Assistant Facilities Director	2019

P. Mr. Dignan made the motion, seconded by Dr. Ware and voted unanimously in favor to authorize the Superintendent to enter into a contract with Dr. Terre Porter to lease 2,300 square feet at 66 Paris Street, Norway, pending State approval of space for educational purposes.

Q. Mr. Jewell made the motion, seconded by Dr. Ware to amend the resolution entitled, "Resolution to Authorize Lease Purchase of Three School Buses in the Principal Amount of \$270,000," to include interest rate and term of lease. Ms. Green made the motion, seconded by Ms. Cordwell to approve the amended resolution to be adopted in form presented to this meeting.

**RESOLUTION TO AUTHORIZE LEASE PURCHASE OF THREE SCHOOL BUSES IN THE PRINCIPAL AMOUNT OF \$270,000**

Whereas, Maine School Administrative District No. 17 (the "District") has been approved by the Department of Education to acquire three school buses and related accessories equipment (the "Equipment"); and

Whereas, the Board finds that taking early delivery of the Equipment will result in cost

savings to the District, but will make it impractical and not cost effective to seek competitive bids for lease purchase financing of the Equipment;

Now therefore, the School Board of the District hereby resolves as follows:

That, Superintendent of Schools (the "Superintendent") is authorized to accept the proposal of Androscoggin Bank (the "Lessor"), to provide tax-exempt lease purchase financing for the Equipment in the principal amount of \$270,000.00 at an interest rate of 3.33% for a term of 3 years;

That under and pursuant to the provisions of Title 20-A M.R.S. sections 1001, 1055, and 5401(15), the Superintendent is authorized to execute and deliver a lease purchase agreement with Lessor, or its nominee, in the name and on behalf of the District for the Equipment, with an aggregate purchase price of \$270,000.00, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease");

That no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code");

That the Lease issued pursuant hereto is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code;

That the Superintendent is authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to ensure the interest portion of the rental payments under and pursuant to the Lease will be excludable from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof;

That the appropriate officials of the District are authorized to execute and deliver such other documents and certificates as may be required in connection with the Lease;

That the District hereby resolves and declares its official intent pursuant to Section 1.150-2(e) of the Treasury Regulations that the District reasonably expects to use the proceeds of the Lease to reimburse certain original expenditures from the RSU's general or other fund, paid not earlier than 60 days prior to adoption of this Resolution or to be paid, which original expenditures have been or will be incurred in connection with costs of the Equipment; and that the District reasonably expects that the maximum principal amount that the District will issue to finance the Equipment is \$270,000, and further that an attested copy of this declaration of official intent be kept in the permanent records of the District; and

That an attested copy of this Resolution be filed with the minutes of this meeting.

A true copy, attest:

---

Richard Colpitts  
Secretary  
Maine School Administrative District No. 17

**12. QUESTIONS/COMMENTS FROM THE BOARD:**

Board Directors Ms. Green, Ms. Andrews Dr. Ware and Mr. Jewell spoke their thoughts on a Board Director's use of social media.

Superintendent Colpitts answered concerns and comments.

Ms. Swift questioned how much was being paid for Oxford Hills Middle School South Campus.

Superintendent Colpitts will get back to the Board with an answer.

**13. ADJOURNMENT:**

The Board Chair adjourned the meeting at 9:14 p.m..

Respectfully submitted,

Richard Colpitts  
Superintendent of School