

October 1, 2018  
Hebron, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, October 1, 2018 at Hebron Station School, 884 Station Road, Hebron, Maine, with the following members in attendance: Jared Cash, Curtis Cole, Stacia Cordwell, David Dunn, Judy Green, Bob Jewell, Ron Kugell, Al Lisowski, Diana Olsen, Sarah Otterson, Barry Patrie, Henry Raymond, Troy Ripley, Kristin Roy, Gary Smith, Donald Ware and Lewis Williams. Board members absent were Natalie Andrews (exc.), Stephen Cummings (exc.), Kathy Laplante (exc.) and Toby Whitman. Also present were Darcy Anokye, Eli Anokye, Isaak Anokye, Paul Bickford, Cathy Coffey, Dean Dillingham, Melanie Ellsworth, Margaret Emery, Dan Hart, Patrick Hartnett, Tiffany Karnes, Heather Manchester, Ted Moccia, Lori Pacholski, Jessika Sheldrick, DJ Thorne, Student Representative Catrina Wilson, Leslie Dixon from the Sun Journal, Anthony Lima from NPCTV and Superintendent of Schools Richard Colpitts.

1. **CALL TO ORDER:** Chair Diana Olsen called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Hebron Station School students Eli Anokye and Isaak Anokye lead the flag salute.

Ms. Catrina Wilson sang the National Anthem.

3. **WELCOME TO VISITORS:** Chair Diana Olsen welcomed staff and visitors.

There was a moment of silence to acknowledge the passing of Board Director Bill Hanger.

4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None

5. **REPORTS:**

**Student Representative:** Ms. Catrina Wilson reported that PSAT testing will be on October 10. October 12 is Community Service day. All fall sports teams are doing very well.

**Curriculum Committee:** Dr. Ware reported that the committee met on September 10 and the minutes of that meeting are in the Board packet.

**Policy Committee:** Ms. Green reported that the committee met on September 17 and the Committee will have recommendations on items 11.G., H. and I.

**Operations Committee:** Mr. Patrie, filling in for Mr. Williams, reported that the Committee met before tonight's meeting and discussed the boiler replacement at Harrison Elementary School. The Committee will have a recommendation on item 11.F.

**Finance Committee:** Mr. Patrie reported that the Committee met before tonight's Board meeting and will have a recommendation on items 11. D. and E.

**Personnel Committee:** Mr. Patrie reported that the Committee met before tonight's Board meeting and will have a recommendation on items 11. D. and E.

**6. SUPERINTENDENT'S REPORT:**

Mr. Thorne, Mr. Bickford and Ms. Manchester all gave administrative updates.

There will be a joint meeting of RSU #10, SAD # 17 and MVR #11 on October 18, 2018 at Oxford Hills Comprehensive High School. Please rsvp with Lisa Richardson at 743-7756 ext. 1604 or call Debra at Central Office.

**7. ADJUSTMENTS TO THE AGENDA: None**

**8. CONSENT AGENDA: Mr. Patrie made the motion, seconded by Dr. Ware and voted unanimously in favor to approve the following:**

**A. The following stipend position for FY 2019:**

|                |                       |
|----------------|-----------------------|
| Amanda Leavitt | Drama Coach at OHCHS  |
| Michelle Wood  | OHMS Athletic Manager |

**B. The following nominations for the Certification Steering Committee:**

|              |                      |              |
|--------------|----------------------|--------------|
| Jenn Carter  | Jolene Twombly-Wiser | Lori Plummer |
| Evelyn Krahn | Jane Turner          | Emily Ellis  |

**C. The following coaching candidates for the Winter 2018-2019 athletic season:**

**OHCHS**

Faculty Manager - Diane Slicer

Boys Basket ball Head Coach - Scott Graffam

Boys Basket Asst. Coach - Shane Slicer

Boys Basket Frosh - Patrick Carson

Boys Basket Volunteer Coach - Joe Oufiero

Girls Basketball Head Coach -Nate Pelletier

Girls Basketball Asst. Coach - Matt Corbett

Alpine Ski Head Coach - Mike Grace

Nordic Ski Head Coach - Chris Easton

Wrestling Head Coach - Tony Stevens

Wrestling Asst. Coach - Nate Danforth

Competitive Cheer Head Coach - Deb Loveless

Competitive Cheer Asst. Coach - Jessie Becher - Brooks

Competitive Cheer Vol Coach - Tiffany Herrick

Indoor Track Head Coach - Luc Roy

Unified Basketball Head Coach- Jennifer Dionne

Unified Basketball Asst. Vol. ErinKate Morrison

**OHMS**

**Boys Basketball A - Mark Soehren**

**Boys Basketball B - Ben Goodall**

**Girls Basketball A - Cindy Goddard**

**Girls Basketball B - Lynne Wheeler**

**Wrestling- Head Coach - Chris Cobbett**

**Nordic Head Coach - Paula Easton**

**Cheering A - Anna Cyr**

**Cheering B - Pam Farnum**

**D. The following FY 2019 stipend positions:**

**Math Subject Area Committee:**

|                          |                  |
|--------------------------|------------------|
| <b>Jessica McGreevy</b>  | <b>OHMS</b>      |
| <b>Kim Eastman</b>       | <b>OHMS</b>      |
| <b>Torrey Poland</b>     | <b>.5 OHCHS</b>  |
| <b>Nathan Pelletier</b>  | <b>.5 OHCHS</b>  |
| <b>Nathan Merrill</b>    | <b>Paris</b>     |
| <b>Mary Merrill</b>      | <b>Rowe</b>      |
| <b>Roberta Scribner</b>  | <b>Waterford</b> |
| <b>Christina Jackson</b> | <b>Paris</b>     |
| <b>James Thornton</b>    | <b>Oxford</b>    |

**Science Subject Area Committee:**

|                         |                   |
|-------------------------|-------------------|
| <b>Charlotte Palmer</b> | <b>OHMS</b>       |
| <b>Sarah Lavertu</b>    | <b>Oxford</b>     |
| <b>Betsey Cooper</b>    | <b>Agnes Gray</b> |
| <b>Rob Ripley</b>       | <b>Harrison</b>   |

**Social Studies Subject Area Committee:**

|                         |                  |
|-------------------------|------------------|
| <b>Amy White</b>        | <b>OHCHS</b>     |
| <b>Joe Cummings</b>     | <b>OHMS</b>      |
| <b>Michele Wood</b>     | <b>OHMS</b>      |
| <b>Laura Waite</b>      | <b>Otisfield</b> |
| <b>Justina Dubitsky</b> | <b>Harrison</b>  |
| <b>Tekia Poulin</b>     | <b>Oxford</b>    |

**Curriculum Coordinating Council:**

|  |                   |
|--|-------------------|
| <b>Barbara Danis (ELA)</b>             | <b>OHCHS</b>      |
| <b>Sasha Rancourt-Thomas (Science)</b> | <b>OHCHS</b>      |
| <b>Cameron Sutton (Science)</b>        | <b>OHMS</b>       |
| <b>Tracey Hartnett (Math)</b>          | <b>OHMS</b>       |
| <b>Holly Hill (Science)</b>            | <b>Rowe</b>       |
| <b>Melissa Guerette (ELA)</b>          | <b>Oxford</b>     |
| <b>Cathy Scribner (Science)</b>        | <b>Otisfield</b>  |
| <b>Bailey Graffam (ELA)</b>            | <b>Harrison</b>   |
| <b>Samantha Armstrong (Arts)</b>       | <b>Paris</b>      |
| <b>Sarah Timm (SS)</b>                 | <b>West Paris</b> |

**English Language Arts Subject Area Committee:**

|                     |                    |
|---------------------|--------------------|
| Kristie Holbrook    | OHMS               |
| Jamie Toohey        | OHMS               |
| Donna Marcotte-Bell | OHCHS              |
| Shannon Penfold     | Rowe               |
| Cindy Petherbridge  | District Librarian |
| Jenn Chafin         | Agnes Gray         |
| Haley Benedict      | Hebron             |
| Rhonda Twitchell    | Rowe               |
| Pauline Leadbetter  | Harrison           |

**E. The following FY 2019 stipend nominations:**

|                     |  |
|---------------------|--|
| Jennifer Stevens    | Lead Teacher, Waterford Memorial School  |
| Caprice Littlefield | .5 FTE Lead Teacher, Harrison Elementary |
| Rob Ripley          | .5 FTE Lead Teacher, Harrison Elementary |

**F. The Superintendent's nomination of Joshua Raasuma as District Database Manager.**

**G. The Superintendent's nomination of Richard Byrne as K-6 Technology Integrator.**

**H. The Superintendent's nomination of Samantha Aspinall as District Bus Driver.**

**I. Experiential learning overnight trips to Hartland, Maine for the Oxford Hills Comprehensive High School CAPS Alternative Education Program. The trips are planned for October 2018, November 2018 and January 2019.**

**J. An annual field trip for Harrison Elementary School Grade 5 students to the 4-H camp in Bryant Pond. The students will spend 4 days and 3 nights at the camp from October 30<sup>th</sup> – November 2<sup>nd</sup>, 2018.**

**K. An annual two-night field trip for Hebron Station Grade 6 students to the Bryant Pond 4-H Camp and Learning Center from October 9<sup>th</sup> – October 11<sup>th</sup>, 2018.**

**L. The Otisfield Community School annual Grade 6 field trip to the Schoodic Education Adventure Program on November 14<sup>TH</sup> – 16<sup>TH</sup>, 2018.**

**M. An overnight trip for OHCHS Team 2 Freshmen to Bryant Pond/4-H Camp on October 22 – 23, 2018.**

**N. To accept a donation in the amount of \$3,000 from Robert and Linda Pierson of Grover Gundrilling for the purpose of helping to upgrade technology needs in Paris Elementary School classrooms.**

**9. ACTION ON MINUTES:**

- A. Dr. Ware made the motion, seconded by Mr. Cole and voted 15 in favor, 0 opposed and 2 abstentions to approve the September 4, 2018 regular Board meeting minutes.**

**10. UNFINISHED BUSINESS: None**

**11. NEW BUSINESS:**

- A. Business Manager Cathy Coffey presented on the District's year end unaudited financial report.**
- B. Mr. Jewell made a motion, seconded by Mr. Smith and voted unanimously in favor, to appoint Mr. Patrie as delegate and Mr. Cole as alternate delegate to the annual Maine School Boards Association Delegate Assembly.**
- C. Mr. Jewell made the motion, seconded by Ms. Cordwell and voted unanimously in favor to table item 11.C to the next regular Board meeting.**
- D. Mr. Jewell made the motion, seconded by Mr. Smith and voted unanimously in favor to create a .5 FTE Physical Education Teacher position at Oxford Hills Middle School.**
- E. Mr. Jewell made the motion, seconded by Mr. Smith and voted unanimously in favor, to create a Special Education Ed Tech II position at Oxford Elementary School.**
- F. Mr. Kugell made the motion, seconded by Mr. Jewell and voted 16 in favor, 0 opposed and 1 abstention to award the Request for Proposal (RFP) for the boiler replacement to Specialty Services in the amount of \$111,188;with the entire boiler project approved at \$143,213.**
- G. Mr. Kugell made the motion, seconded by Mr. Lisowski and voted unanimously in favor to approve the first reading of the following policy:**  
  

|              |                   |
|--------------|-------------------|
| <b>IHBAC</b> | <b>Child Find</b> |
|--------------|-------------------|
- H. Mr. Jewell made the motion, seconded by Mr. Lisowski and voted unanimously in favor to delete the following policies:**

- |               |   |
|---------------|---|
| <b>IHBAB</b>  | <b>Least Restrictive Educational Placement</b>  |
| <b>IHBACA</b> | <b>Identification of Students as Disabled</b>   |
| <b>IHBAE</b>  | <b>Special Education Services for Children in Private<br/>Schools or Home Instruction</b> |
| <b>IHBAG</b>  | <b>Extended School Year Services</b>  |

**IHBAI      Special Education Independent Evaluations**  
**IHBAM      Provision of Related Services to Students with Disabilities**

- I. Mr. Patrie made the motion, seconded by Dr. Ware and voted unanimously in favor to recode Policy IHBAL – Grievance Procedure for Persons with Disabilities to AC-R.**
  
- J. Mr. Jewell made the motion, seconded by Mr. Lisowski and voted unanimously in favor to enter into executive session at 7:58 p.m., in accordance with 1M.R.S.A. §405 (6)(B), to conduct a readmission hearing.  
The Board left Executive Session at 8:15 p.m.**
  
- K. Dr. Ware made the motion, seconded by Mr. Smith and voted unanimously in favor to readmit a student to the Oxford Hills School District.**

**12. QUESTIONS/COMMENTS FROM THE BOARD: None**

**13. ADJOURNMENT:**

**The Board Chair adjourned the meeting at 8:17 p.m.**

**Respectfully submitted,**

**Richard Colpitts  
Superintendent of School**