

December 16, 2019
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, December 16, 2019 at 232 Main Street, South Paris, Maine, with the following members in attendance: Scott Buffington, Jared Cash, Curtis Cole, Stephen Cummings, David Dunn, Amanda Fearon, Judy Green, Ron Kugell, Kathy Laplante, Al Lisowski, Christopher Miller, Sarah Otterson, Barry Patrie, Troy Ripley, Kristin Roy, Gary Smith and Lewis Williams. Board members absent: Natalie Andrews (exc.), Stacia Cordwell (exc.), Diana Olsen (exc.), Henry Raymond (exc.) and William Rolfe (exc.). Also present were Cathy Coffey, Brian Desilets, Emily Ellis, Melanie Ellsworth, Margaret Emery, Bailey Graffam, Scott Graffam, Patrick Hartnett, Debra Hertell, Sue Hopkins, Tiffany Karnes, Douglas Kilmister, Heather Manchester, Ted Moccia, Jan Neureuther, Lori Pacholski, Roberta Peterson, Holden Reichert, Lydia Reichert, Robert Ripley, Jessika Sheldrick, DJ Thorne, Student Representative Catrina Wilson, Nicole Carter from the Advertiser Democrat, Dylan Mills from NPCTV and Superintendent Richard Colpitts.

1. **CALL TO ORDER:** Vice Chair Curtis Cole called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Vice Chair Curtis Cole led the flag salute.
3. **WELCOME TO VISITORS:** Vice Chair Curtis Cole welcomed staff and visitors.
4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None
5. **REPORTS:**

Student Representative: Ms. Catrina Wilson reported that the wrestling team is doing very well, students have been participating in a hat and mitten drive and Christmas for teens. It is the last week before Christmas break.

Curriculum Committee: Ms. Otterson reported that the Committee last met on December 9, 2019 and that they have been working on the results of the Later Start survey.

Finance Committee: Mr. Williams reported that the Committee met before tonight's Board meeting.

Personnel Committee: Mr. Patrie reported that the Committee met before tonight's Board meeting and will have a recommendation on item 11.E.

Policy Committee: Ms. Green reported that the Committee met before tonight's Board meeting.

6. **SUPERINTENDENT'S REPORT:**

Congratulations to December Staff Member of the Month Bailey Graffam.

Ms. Manchester, Mr. Moccia, Mr. Thorne and Ms. Emery all gave administrative update.

Thank you to Melanie Ellsworth who is filling in for Principal Elizabeth Clarke at Agnes Gray Elementary School as well as covering her regular duties.

Congratulations to December Students of the Month:

Carlee-Mae Cash – Grade 9

Bradley Remillard – Grade 10

Megan Bickford – Grade 11

Makayla Sjostrom – Grade 12

Congratulations to Tina Fox on earning her Masters of Education degree from Concordia University.

7. **ADJUSTMENTS TO THE AGENDA:** None

8. **CONSENT AGENDA:**

Mr. Kugell made the motion, seconded by Mr. Ripley and voted unanimously in favor to approve the following:

A. The Superintendent's recommendation of Cathy Knightly as Food Service Assistant at Guy E. Rowe Elementary School.

B. The following Winter 2019 Athletic Coaching stipends:

OHCHS Indoor Track Co-Head Coach

Morgan Richmond

OHCHS Girls Freshman Basketball Coach

Ryan Ricci

OHCHS Nordic Ski Assistant Coach

Matthew Beattie

OHMS Girls Basketball, B Team Head Coach

Joshua Kennison

C. To accept a gift in the amount of \$1,000 from Let's Go! – A program of the Barbara Bush Children's Hospital at MMC for the Agnes Gray Elementary School.

D. To accept an anonymous donation of \$5,000 to Oxford Hills Comprehensive High School to support experiential learning experiences for students.

E. To accept a donation from Darryl Johnson in the amount of \$1,000, with an application for a matching \$1,000 grant from Norton Lifelock, to the Hebron Station School for Grade 5 and 6 enrichment activities.

F. To approve a field trip for Hebron Station School Grade 6 students to Mt. Washington on Friday, January 17th?

9. **ACTION ON MINUTES:**

A. Mr. Patrie made the motion, seconded by Mr. Ripley and voted 14 in favor, 0 opposed and 3 abstentions to approve the November 18, 2019 regular Board Meeting minutes.

10. **UNFINISHED BUSINESS:** None

11. **NEW BUSINESS:**

A. Curriculum Director Heather Manchester presented an update on Late Start survey results.

B. Business Manager Cathy Coffey presented on the District's year end unaudited financial report.

C. Mr. Patrie made the motion, seconded by Mr. Ripley to approve the following policies. Mr. Patrie made the motion, seconded by Mr. Cummings to amend Policy EFCB. Mr. Cummings made the motion, seconded by Mr. Ripley and voted 14 in favor, 2 opposed and 0 abstentions to approve the following policies as amended:

EFCB	Meal Change Policy
ADC	Tobacco-Free Schools: Use and Possession of Tobacco and Electronic Smoking Devices
JICD	Student Protests and Walk-Outs

D. Mr. Patrie made the motion, seconded by Mr. Kugell and voted unanimously in favor to approve the first reading of the Cooperative Agreement for the Oxford Hills Technical School Maine Vocational Region #11.

E. Mr. Kugell made the motion, seconded by Mr. Cummings and voted unanimously in favor to approve new substitute teacher pay rates in compliance with Maine's minimum wage laws.

12. **QUESTIONS/COMMENTS FROM THE BOARD:**

Mr. Buffington asked question about the District's fire response. Superintendent Colpitts will have Facilities Director Dean Dillingham present to the Board in the future on the fire response for District schools.

13. **ADJOURNMENT:**

The Board Chair adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Richard Colpitts
Superintendent of Schools