

October 19, 2020  
South Paris, Maine

A regular meeting of the M.S.A.D. #17 Board of Directors was held on Monday evening, October 19, 2020 at Oxford Hills School District Central Office, South Paris with the following members attended in person: Natalie Andrews, Jared Cash, Curtis Cole, Stacia Cordwell, David Dunn, Mark Heidmann, Bob Jewell, Ron Kugell, Troy Ripley and Kristin Roy. Those members in attendance via Zoom: Scott Buffington, Amanda Fearon, Judy Green, Al Lisowski, Christopher Miller, Sarah Otterson, Barry Patrie, William Rolfe, Gary Smith and Lewis Williams. Board members absent: Stephen Cummings (exc.) and Diana Olsen (exc.). Also present were Debra Hertell and Superintendent Richard Colpitts. Present via Zoom: Debra Arsenault, Laurie Catanese, Brian Desilets, Melanie Ellsworth, Margaret Emery, Patrick Hartnett, Doug Kilmister, Ted Moccia, Jan Neureuther, Lori Pacholski, Rhonda Springer, DJ Thorne and Nicole Carter from the Sun Journal.

1. **CALL TO ORDER:** Vice Chair Curtis Cole called the meeting to order at 7:00 p.m.
2. **FLAG SALUTE:** Vice Chair Curtis Cole led the flag salute.

Mr. Cole welcomed new Board Director Mark Heidmann of Harrison.

Message to the Board:

*In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public, Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19, the Board Meeting will be held virtually through a ZOOM Meeting.*

Ms. Andrews made the motion, seconded by Ms. Roy and voted unanimously in favor to allow public participation through phone or zoom in this meeting.

CERTIFICATION					
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:					
[check one box]					
<input type="checkbox"/>	conducted as a public meeting with no Board members participating remotely;				
	or				
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,				
and that the Board's vote on this Resolution was taken by roll call as follows:					

Voting Form					
Maine School Administrative District 17					
Oxford Hills School District Board of Directors					
	Motion: To see if the Board will allow public participation through phone or zoom.				
Made by: Ms. Andrews	Seconded by: Ms. Roy				
			Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>		X		
<b>Mark Heidmann</b>	<b>Harrison</b>		X		
<b>Lewis Williams</b>	<b>Hebron</b>		X		
<b>Amanda Fearon</b>	<b>Hebron</b>		X		
<b>Jared Cash</b>	<b>Norway</b>		X		
<b>Stephen Cummings</b>	<b>Norway</b>				
<b>Christopher Miller</b>	<b>Norway</b>		X		
<b>Curtis Cole</b>	<b>Norway</b>		X		
<b>Kristin Roy</b>	<b>Otisfield</b>		X		
<b>Diana Olsen</b>	<b>Otisfield</b>				
<b>David Dunn</b>	<b>Oxford</b>		X		
<b>Stacia Cordwell</b>	<b>Oxford</b>		X		
<b>Ron Kugell</b>	<b>Oxford</b>		X		
<b>Gary Smith</b>	<b>Oxford</b>		X		
<b>Sarah Otterson</b>	<b>Paris</b>		X		
<b>Troy Ripley</b>	<b>Paris</b>		X		
<b>Scott Buffington</b>	<b>Paris</b>		X		
<b>Bob Jewell</b>	<b>Paris</b>		X		
<b>Judy Green</b>	<b>Waterford</b>		X		

Barry Patrie	Waterford			X		
Natalie Andrews	West Paris			X		
William Rolfe	West Paris			X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

3. **WELCOME TO VISITORS:** Vice Chair Curtis Cole welcomed staff and visitors.

4. **QUESTIONS/COMMENTS FROM THE PUBLIC:** None

5. **REPORTS:**

**Curriculum Committee:** Ms. Otterson reported on the committee. The Committee is endorsing the changes to the school calendar (item 11.A).

**Policy Committee:** Ms. Green reported on the Committee. The Committee is updating School Board policies in the B section.

6. **SUPERINTENDENT'S REPORT:**

Congratulations to Kristie Doyle on earning her Masters Degree in Education with a Concentration in Teaching Literacy and Language.

7. **ADJUSTMENTS TO THE AGENDA:** None.

8. **CONSENT AGENDA:**

Ms. Cordwell made the motion, seconded by Ms. Andrews and voted 19 in favor, 0 opposed and 1 abstention to approve the following:

A. To accept a donation of \$1,239 to Paris Elementary School from Hannaford Helps Schools Program.

B. To approve the Superintendent's recommendation of David Toothaker III as 38 week/2nd shift Custodian at Harrison Elementary School.

C. To approve the Superintendent's recommendation of Danette Benoit as

Educational Technician I at Oxford Elementary School.

D. To approve the Superintendent's recommendation of Erin Flynn as Pre K - 12 Coordinator of Guidance and Academics district-wide.

CERTIFICATION						
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<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely; or						
<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
		Motion: To see if the Board will vote to approve the Consent Agenda?				
Made by: Ms. Cordwell		Seconded by: Ms. Andrews				
				Yes	No	Abst.
Al Lisowski	Harrison			X		
Mark Heidmann	Harrison					X
Lewis Williams	Hebron			X		
Amanda Fearon	Hebron			X		
Jared Cash	Norway			X		
Stephen Cummings	Norway					
Christopher Miller	Norway			X		
Curtis Cole	Norway			X		

Kristin Roy	Otisfield			X		
Diana Olsen	Otisfield					
David Dunn	Oxford			X		
Stacia Cordwell	Oxford			X		
Ron Kugell	Oxford			X		
Gary Smith	Oxford			X		
Sarah Otterson	Paris			X		
Troy Ripley	Paris			X		
Scott Buffington	Paris			X		
Bob Jewell	Paris			X		
Judy Green	Waterford			X		
Barry Patrie	Waterford			X		
Natalie Andrews	West Paris			X		
William Rolfe	West Paris			X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

**9. ACTION ON MINUTES:**

**A. Mr. Patrie made the motion, seconded by Mr. Ripley and voted 19 in favor, 0 opposed and 1 abstention to approve the minutes of the October 5, 2020 regular Board meeting with the following change: Mr. Cole was present for the meeting, not via Zoom.**

<b>CERTIFICATION</b>						
I certify that the October 5, 2020 meeting of the MSAD 17 School Board was:						
<i>[check one box]</i>						
<input type="checkbox"/> conducted as a public meeting with no Board members participating remotely;						

<b>or</b>					
<b>X      conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:</b>					
<b>Voting Form</b>					
<b>Maine School Administrative District 17</b>					
<b>Oxford Hills School District Board of Directors</b>					
		Motion: To see if the Board will vote to approve the minutes of the October 19, 2020 regular Board meeting?			
Made by: Mr. Patrie		Seconded by: Mr. Ripley			
			Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>		X		
<b>Mark Heidmann</b>	<b>Harrison</b>				X
<b>Lewis Williams</b>	<b>Hebron</b>		X		
<b>Amanda Fearon</b>	<b>Hebron</b>		X		
<b>Jared Cash</b>	<b>Norway</b>		X		
<b>Stephen Cummings</b>	<b>Norway</b>				
<b>Christopher Miller</b>	<b>Norway</b>		X		
<b>Curtis Cole</b>	<b>Norway</b>		X		
<b>Kristin Roy</b>	<b>Otisfield</b>		X		
<b>Diana Olsen</b>	<b>Otisfield</b>				
<b>David Dunn</b>	<b>Oxford</b>		X		
<b>Stacia Cordwell</b>	<b>Oxford</b>		X		
<b>Ron Kugell</b>	<b>Oxford</b>		X		
<b>Gary Smith</b>	<b>Oxford</b>		X		
<b>Sarah Otterson</b>	<b>Paris</b>		X		

Troy Ripley	Paris			X		
Scott Buffington	Paris			X		
Bob Jewell	Paris			X		
Judy Green	Waterford			X		
Barry Patrie	Waterford			X		
Natalie Andrews	West Paris			X		
William Rolfe	West Paris			X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

10. **UNFINISHED BUSINESS:** None.

11. **NEW BUSINESS:**

A. Mr. Patrie made the motion, seconded by Mr. Dunn and voted unanimously in favor to approve the following modifications to the school calendar:

- a. To move Parent/Teacher Conferences from Thursday, October 22 to Wednesday, October 28, 2020.
- b. To extend the end of the first Trimester from November 20 to December 4 and the end of the first semester from January 22 to January 29, 2021.  
 Note: These adjustments are being requested to accommodate a later start in the school year from August 27 to September 8 approved by the Board previously.

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or					
<input checked="" type="checkbox"/>	conducted through telephonic, video, electronic, or other similar means of remote participation,				
and that the Board's vote on this Resolution was taken by roll call as follows:					
Voting Form					

Maine School Administrative District 17					
Oxford Hills School District Board of Directors					
	Motion: To see if the Board will vote to approve modifications to the school calendar?				
Made by: Mr. Patrie	Seconded by: Mr. Dunn				
			Yes	No	Abst.
Al Lisowski	Harrison		X		
Mark Heidmann	Harrison		X		
Lewis Williams	Hebron		X		
Amanda Fearon	Hebron		X		
Jared Cash	Norway		X		
Stephen Cummings	Norway				
Christopher Miller	Norway		X		
Curtis Cole	Norway		X		
Kristin Roy	Otisfield		X		
Diana Olsen	Otisfield				
David Dunn	Oxford		X		
Stacia Cordwell	Oxford		X		
Ron Kugell	Oxford		X		
Gary Smith	Oxford		X		
Sarah Otterson	Paris		X		
Troy Ripley	Paris		X		
Scott Buffington	Paris		X		
Bob Jewell	Paris		X		
Judy Green	Waterford		X		
Barry Patrie	Waterford		X		
Natalie Andrews	West Paris		X		
William Rolfe	West Paris		X		

Signed : \_\_\_\_\_

**Richard Colpitts, Secretary**

**B. Mr. Jewell made the motion, seconded by Ms. Roy and voted 19 in favor, 0 opposed and 1 abstention to approve the second and final reading of the following policies:**

- ACAB Harassment and Sexual Harassment of School Employees**
- ACAA Harassment and Sexual Harassment of Students**



**CERTIFICATION**

**I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:**

[check one box]

conducted as a public meeting with no Board members participating remotely;  
or

conducted through telephonic, video, electronic, or other similar means of  
remote participation,  
and that the Board's vote on this Resolution was taken by roll call as follows:

**Voting Form**

**Maine School Administrative District 17**

**Oxford Hills School District Board of Directors**

Motion: To see if the Board will vote to approve the second and final reading of  
Policies ACAB and ACAA?

Made by: Mr. Jewell

Seconded by: Ms. Roy

			Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>		X		
<b>Mark Heidmann</b>	<b>Harrison</b>				X
<b>Lewis Williams</b>	<b>Hebron</b>		X		
<b>Amanda Fearon</b>	<b>Hebron</b>		X		
<b>Jared Cash</b>	<b>Norway</b>		X		
<b>Stephen Cummings</b>	<b>Norway</b>				
<b>Christopher Miller</b>	<b>Norway</b>		X		
<b>Curtis Cole</b>	<b>Norway</b>		X		
<b>Kristin Roy</b>	<b>Otisfield</b>		X		
<b>Diana Olsen</b>	<b>Otisfield</b>				
<b>David Dunn</b>	<b>Oxford</b>		X		
<b>Stacia Cordwell</b>	<b>Oxford</b>		X		
<b>Ron Kugell</b>	<b>Oxford</b>		X		
<b>Gary Smith</b>	<b>Oxford</b>		X		
<b>Sarah Otterson</b>	<b>Paris</b>		X		
<b>Troy Ripley</b>	<b>Paris</b>		X		
<b>Scott Buffington</b>	<b>Paris</b>		X		
<b>Bob Jewell</b>	<b>Paris</b>		X		
<b>Judy Green</b>	<b>Waterford</b>		X		
<b>Barry Patrie</b>	<b>Waterford</b>		X		
<b>Natalie Andrews</b>	<b>West Paris</b>		X		
<b>William Rolfe</b>	<b>West Paris</b>		X		

Signed : \_\_\_\_\_

**Richard Colpitts, Secretary**

**C. The Board discussed the October 2020 MSBA Proposed Resolutions.**

**D. Ms. Andrews made the motion, Seconded by Mr. Lisowski and voted unanimously in favor to enter Executive session at 7:38 p.m. in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing. The Board left executive session at 8:45.**

CERTIFICATION						
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:						
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Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to enter into executive session, in accordance with 1 M.R.S.A § 405 (6)(B), to conduct a readmission hearing?					
Made by: Ms. Andrews	Seconded by: Mr. Lisowski					
				Yes	No	Abst.
Al Lisowski	Harrison			X		
Mark Heidmann	Harrison			X		
Lewis Williams	Hebron			X		
Amanda Fearon	Hebron			X		
Jared Cash	Norway			X		
Stephen Cummings	Norway					

Christopher Miller	Norway			X		
Curtis Cole	Norway			X		
Kristin Roy	Otisfield			X		
Diana Olsen	Otisfield					
David Dunn	Oxford			X		
Stacia Cordwell	Oxford			X		
Ron Kugell	Oxford			X		
Gary Smith	Oxford			X		
Sarah Otterson	Paris			X		
Troy Ripley	Paris			X		
Scott Buffington	Paris			X		
Bob Jewell	Paris			X		
Judy Green	Waterford			X		
Barry Patrie	Waterford			X		
Natalie Andrews	West Paris			X		
William Rolfe	West Paris			X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

**E. Ms. Andrews made the motion, seconded by Ms. Cordwell and voted 19 in favor, 1 opposed and 0 abstentions to readmit a student into the Oxford Hills School District.**

<b>CERTIFICATION</b>						
<b>I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:</b>						
<i>[check one box]</i>						
<input type="checkbox"/>	<b>conducted as a public meeting with no Board members participating remotely;</b>					

<b>or</b>						
<b>X conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:</b>						
<b>Voting Form</b>						
<b>Maine School Administrative District 17</b>						
<b>Oxford Hills School District Board of Directors</b>						
	Motion: To see if the Board will vote to readmit a student?					
Made by: Ms. Andrews	Seconded by: Ms. Cordwell					
				Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>			X		
<b>Mark Heidmann</b>	<b>Harrison</b>			X		
<b>Lewis Williams</b>	<b>Hebron</b>			X		
<b>Amanda Fearon</b>	<b>Hebron</b>			X		
<b>Jared Cash</b>	<b>Norway</b>			X		
<b>Stephen Cummings</b>	<b>Norway</b>			X		
<b>Christopher Miller</b>	<b>Norway</b>			X		
<b>Curtis Cole</b>	<b>Norway</b>			X		
<b>Kristin Roy</b>	<b>Otisfield</b>			X		
<b>Diana Olsen</b>	<b>Otisfield</b>			X		
<b>David Dunn</b>	<b>Oxford</b>			X		
<b>Stacia Cordwell</b>	<b>Oxford</b>			X		
<b>Ron Kugell</b>	<b>Oxford</b>			X		
<b>Gary Smith</b>	<b>Oxford</b>			X		
<b>Sarah Otterson</b>	<b>Paris</b>			X		
<b>Troy Ripley</b>	<b>Paris</b>			X		

Scott Buffington	Paris				X	
Bob Jewell	Paris			X		
Judy Green	Waterford			X		
Barry Patrie	Waterford			X		
Natalie Andrews	West Paris			X		
William Rolfe	West Paris			X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

**F. Mr. Jewell made the motion, seconded by Mr. Buffington and voted unanimously in favor to enter Executive session at 8:49 p.m. in accordance with 1 M.R.S.A. § 405 (6)(B), to conduct a readmission hearing. The Board left executive session at 9:11.**

<b>CERTIFICATION</b>						
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<input checked="" type="checkbox"/> conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:						
Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to enter into executive session, in accordance with 1 M.R.S.A § 405 (6)(B), to conduct a readmission hearing?					
Made by: Mr. Jewell	Seconded by: Mr. Buffington					
			Yes	No	Abst.	

<b>Al Lisowski</b>	<b>Harrison</b>		X		
<b>Mark Heidmann</b>	<b>Harrison</b>		X		
<b>Lewis Williams</b>	<b>Hebron</b>		X		
<b>Amanda Fearon</b>	<b>Hebron</b>		X		
<b>Jared Cash</b>	<b>Norway</b>		X		
<b>Stephen Cummings</b>	<b>Norway</b>				
<b>Christopher Miller</b>	<b>Norway</b>		X		
<b>Curtis Cole</b>	<b>Norway</b>		X		
<b>Kristin Roy</b>	<b>Otisfield</b>		X		
<b>Diana Olsen</b>	<b>Otisfield</b>				
<b>David Dunn</b>	<b>Oxford</b>		X		
<b>Stacia Cordwell</b>	<b>Oxford</b>		X		
<b>Ron Kugell</b>	<b>Oxford</b>		X		
<b>Gary Smith</b>	<b>Oxford</b>		X		
<b>Sarah Otterson</b>	<b>Paris</b>		X		
<b>Troy Ripley</b>	<b>Paris</b>		X		
<b>Scott Buffington</b>	<b>Paris</b>		X		
<b>Bob Jewell</b>	<b>Paris</b>		X		
<b>Judy Green</b>	<b>Waterford</b>		X		
<b>Barry Patrie</b>	<b>Waterford</b>		X		
<b>Natalie Andrews</b>	<b>West Paris</b>		X		
<b>William Rolfe</b>	<b>West Paris</b>		X		

Signed : \_\_\_\_\_

**Richard Colpitts, Secretary**

**G. Mr. Dunn made the motion, seconded by Ms. Andrews and voted unanimously in favor to readmit a student to Oxford Hills Comprehensive High School.**

CERTIFICATION						
I certify that the October 19, 2020 meeting of the MSAD 17 School Board was:						
[check one box]						
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Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to readmit a student?					
Made by: Mr. Dunn	Seconded by: Ms. Andrews					
				Yes	No	Abst.
Al Lisowski	Harrison			X		
Mark Heidmann	Harrison			X		
Lewis Williams	Hebron			X		
Amanda Fearon	Hebron			X		
Jared Cash	Norway			X		
Stephen Cummings	Norway					
Christopher Miller	Norway			X		
Curtis Cole	Norway			X		
Kristin Roy	Otisfield			X		
Diana Olsen	Otisfield					

David Dunn	Oxford			X		
Stacia Cordwell	Oxford			X		
Ron Kugell	Oxford			X		
Gary Smith	Oxford			X		
Sarah Otterson	Paris			X		
Troy Ripley	Paris			X		
Scott Buffington	Paris			X		
Bob Jewell	Paris			X		
Judy Green	Waterford			X		
Barry Patrie	Waterford			X		
Natalie Andrews	West Paris			X		
William Rolfe	West Paris			X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

- I. Mr. Jewell made the motion, seconded by Mr. Patrie and voted unanimously in favor to enter Executive session at 9:14 p.m. in accordance with 1 M.R.S.A. § 405 (6) (f), to discuss specific student matters where disclosure of records to the public are prohibited by statute.  
The Board left executive session at 9:38 p.m.

<b>CERTIFICATION</b>						
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Voting Form						
Maine School Administrative District 17						
Oxford Hills School District Board of Directors						
	Motion: To see if the Board will vote to enter executive session to Discuss specific student matters where disclosure of records to the public are prohibited by statute?					
Made by: Mr. Jewell	Seconded by: Mr. Patrie					
				Yes	No	Abst.
<b>Al Lisowski</b>	<b>Harrison</b>			X		
<b>Mark Heidmann</b>	<b>Harrison</b>			X		
<b>Lewis Williams</b>	<b>Hebron</b>			X		
<b>Amanda Fearon</b>	<b>Hebron</b>			X		
<b>Jared Cash</b>	<b>Norway</b>			X		
<b>Stephen Cummings</b>	<b>Norway</b>					
<b>Christopher Miller</b>	<b>Norway</b>			X		
<b>Curtis Cole</b>	<b>Norway</b>			X		
<b>Kristin Roy</b>	<b>Otisfield</b>			X		
<b>Diana Olsen</b>	<b>Otisfield</b>					
<b>David Dunn</b>	<b>Oxford</b>			X		
<b>Stacia Cordwell</b>	<b>Oxford</b>			X		
<b>Ron Kugell</b>	<b>Oxford</b>			X		
<b>Gary Smith</b>	<b>Oxford</b>			X		
<b>Sarah Otterson</b>	<b>Paris</b>			X		
<b>Troy Ripley</b>	<b>Paris</b>			X		
<b>Scott Buffington</b>	<b>Paris</b>			X		
<b>Bob Jewell</b>	<b>Paris</b>			X		

Judy Green	Waterford		X		
Barry Patrie	Waterford		X		
Natalie Andrews	West Paris		X		
William Rolfe	West Paris		X		

Signed : \_\_\_\_\_

Richard Colpitts, Secretary

**12. QUESTIONS/COMMENTS FROM THE BOARD.**

**13. ADJOURNMENT:**

The Board Chair adjourned the meeting at 9:41 p.m.

Respectfully submitted,

Richard Colpitts  
Superintendent of Schools